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**VILLAGE OF MINOA  
BOARD OF TRUSTEES  
August 13, 2012**

**PRESENT:** Mayor Richard Donovan  
Trustee Abbott  
Trustee Christensen  
Clerk-Treasurer DeVona

**ABSENT:** Trustee Brazill  
Trustee Champagne  
Attorney Primo

**ALSO PRESENT:** John Sears, Brett Dearstine

Mayor Donovan opened the meeting at 7:00 p.m. with the Pledge of Allegiance led by Clerk DeVona.

**MEETING  
MINUTES –  
JUNE 18, 2012**

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the meeting minutes of June 18, 2012. All in favor. Motion carried; 3-0 with Mayor Donovan voting.

**MEETING  
MINUTES –  
JULY 16, 2012**

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the meeting minutes of July 16, 2012. All in favor. Motion carried; 3-0 with Mayor Donovan voting.

**MEETING  
MINUTES –  
JULY 31, 2012**

Tabled.

**APPLICATION  
TO CORRECT  
VILLAGE TAX  
ROLL  
TAX MAP  
# 006.-03-22**

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the correction to 2012 – 2013 Village Tax Roll in the amount of \$347.03 for Tax Map #006.-03-22 for combat veterans exemption that was never applied due to clerical error, taxable value should be \$38,775.00. All in favor. Motion carried; 3-0 with Mayor Donovan voting.

**NYCOM – MAIN  
STREET  
REBUILDING  
COMMUNITIES  
SEMINAR**

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the Mayor, Board and Clerk to attend NYCOM Main Street Rebuilding Communities Block By Block on September 30<sup>th</sup> through October 2, 2012 at the Sheraton Hotel in Syracuse, NY. All in favor. Motion carried; 3-0 with Mayor Donovan voting.

**BUILDING &  
GROUNDS**

No new business to report.

**DPW**

No new business to report.

**CODE  
ENFORCEMENT**

No new business to report.

**COURT**

No new business to report.

**CLERK**

***RATIFY PRIOR APPROVAL TO CONVERT SEWER PROGRAM FROM DOS TO WINDOWS***

Trustee Christensen made a motion, seconded by Trustee Abbott to ratify prior approval to convert sewer program from DOS to Windows at a cost of \$1,270.00 payable to Williamson. All in favor. Motion carried; 3-0 with Mayor Donovan voting.

***2012 – 2013 BUDGET TRANSFERS***

Trustee Abbott made a motion, seconded by Trustee Christensen to approve the following budget transfer:

<b>Amount</b>	<b>From</b>	<b>To</b>
\$1,270.00	A1990.4 Contingent Account	A1325.40 Clerk Treasurer Contractual

All in favor. Motion carried; 3-0 with Mayor Donovan voting.

***TREASURER'S REPORT***

Trustee Christensen made a motion, seconded by Trustee Abbott to accept the April 30, 2012 Treasurer's Report. All in favor. Motion carried; 3-0 with Mayor Donovan voting.

***RESCHEDULE AUGUST 31, 2012 MEETING***

Trustee Abbott made a motion, seconded by Trustee Christensen to reschedule the meeting on August 31, 2012 at 12:00 noon to Thursday, August 30, 2012 at 12:00 noon. All in favor. Motion carried; 3-0 with Mayor Donovan voting.

**AMBULANCE**

No new business to report.

**FIRE  
DEPARTMENT**

***RATIFY PRIOR APPROVAL TO USE FIRE STATION #2***

Trustee Christensen made a motion, seconded by Trustee Abbott to ratify prior approval to approve the use of Fire Station #2 to the ESM Class of 2013 for a car wash fund raiser on August 7, 2012 from 2:00pm to 6:00pm. All in favor. Motion carried; 3-0 with Mayor Donovan voting.

**WTP / CERF**

***RESULT OF QUOTE – DRY & LIQUID BIOSOLIDS TRANSPORT***

Mayor Donovan announced the following quotes submitted for the transportation of dry and liquid solids:

Riccelli Enterprises \$64.99 per ton

WeCare Transportation \$63.00 per ton (low bidder)

Trustee Abbott made a motion, seconded by Trustee Christensen to accept the low bidder, WeCare Transportation, LLC at \$63.00 per ton for the 2012-2013 fiscal year. All in favor. Motion carried; 3-0 with Mayor Donovan voting.

**TRUSTEES'  
REPORT**

Trustee Christensen reported the annual rabies clinic was very successful again

this year with 157 vaccinations given to 94 dogs and 63 cats.

Trustee Abbott announced he will attend both the Police Committee and Town Board meetings on Wednesday, August 15, 2012.

**MAYOR'S  
REPORT**

Mayor Donovan reported NYSERDA has finally given approval allowing us to order the CNG fill station from Beavers Petroleum; delivery of the station will be approximately 4 – 6 weeks. The new 2012 F350 CNG pickup truck has arrived and has been placed in service. Mayor Donovan reported he and Attorney Primo have spoken with EFC regarding the additional funding approved for the GIGP project; new budget has been submitted and the village is just waiting for the amended contract.

**ATTORNEY'S  
REPORT**

Absent

**AUDIT OF  
CLAIMS**

A motion was made by Trustee Christensen and seconded by Trustee Abbott that the claims on Abstract #005 in the amounts of General Fund - \$67,499.51 (Vouchers 181 - 227) and Sewer Fund – \$54,145.17 (Vouchers 078 - 103) for a total of \$121,644.68 audited and paid. All in favor. Motion carried.

**PUBLIC  
COMMENTS**

There were no comments from the public.

**ADJOURNMENT**

A motion was made by Trustee Christensen and seconded by Trustee Abbott to adjourn the village board meeting at 7:14 pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa DeVona*

Lisa L. DeVona  
Clerk-Treasurer