

DISTRIBUTION LIST

- Richard Donovan, Mayor**
- Edmond Theobald, Trustee**
- Ronald Cronk, Trustee**
- William Brazill, Trustee**
- John Champagne, Trustee**
- Steven Primo, Attorney**
- Thomas Petterelli, DPW Superintendent**
- Janet Stanley, Justice**
- Richard J. Greene, Codes Enforcement Officer**
- Chief Pat Flannery**
- Town of Manlius**
- Village of Manlius**
- Village of Fayetteville**
- Donna DeSiato, Superintendent ESM School District**
- Manlius Historical Society**
- Minoa Library**
- John Regan**

**VILLAGE OF MINOA
BOARD OF TRUSTEES
April 2, 2007**

April 2, 2007

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on April 2, 2007.

- PRESENT:**
- Mayor Donovan
 - Trustee Cronk
 - Trustee Brazill
 - Trustee Theobald
 - Trustee Champagne
 - Attorney Primo
 - Clerk Snider

ALSO PRESENT: John Risley and Thomas Petterelli

Mayor Donovan excused himself temporarily from the meeting and turned the meeting over to Deputy Mayor Brazill.

Deputy Mayor Brazill opened the meeting at 7:34 p.m. with the Pledge of Allegiance led by Trustee Cronk.

**MINUTES OF
VILLAGE BOARD
MEETING**

A motion was made by Trustee Theobald and seconded by Trustee Champagne to accept the minutes of the March 19, 2007 Village Board Meeting as recorded. All in favor. Motion carried.

**MINOA FIRE
DEPARTMENT**

RETURN TO FIREMATIC DUTIES

A motion was made by Trustee Champagne and seconded by Trustee Cronk returning Ernest F. Green to fire police duties effective April 2, 2007 as per written notification of

Michael A. Frumkin, MD, of Industrial Medical Associates. All in favor. Motion carried.

Trustee Brazill said that Ernie Green has asked to be reinstated as a Fire Police and has provided medical certification that he can return with restrictions.

2006 QUALIFIED MEMBERS OF MFD FOR FFSAP

A motion was made by Trustee Theobald and seconded by Trustee Champagne authorizing Treasurer Curulla to process the paperwork for the Firefighters Service Awards Program to Solvay Bank and PKY Associates, Inc. The posting requirements for the 2006 FFSAP listing have been met and payment will be sent to Solvay Bank in the name of the Village of Minoa FFSAP at \$480.00 for twenty-nine (29) qualified members. All in favor. Motion carried.

NIGHTTIME ENGINE 92 PROGRAM/STATION II

A motion was made by Trustee Cronk and seconded by Trustee Theobald authorizing the Minoa Fire Department members to man the Station II Firehouse during the nighttime. All in favor. Motion carried.

**MINOA
AMBULANCE**

APPOINTMENT OF PT EMERGENCY MEDICAL TECHNICIAN

A motion was made by Trustee Brazill and seconded by Trustee Champagne permanently appointing Sarah Silvia, 324 Male Ave, Syracuse, NY, from Civil Service List #81 for P/T Emergency Medical Technician at the hourly rate of \$9.00, effective date April 2, 2007. All in favor. Motion carried.

HIGHWAY SCHOOL

PERMISSION TO ATTEND 2007 HIGHWAY SCHOOL

A motion was made by Trustee Cronk and seconded by Trustee Champagne giving permission to Thomas Petterelli to attend the Association of Towns 2007 Highway School to be held at Ithaca College from June 4-6, 2007 at a cost of \$85.00 registration and \$160.00 lodging. All in favor. Motion carried.

**MAIN STREET
WEST ECONOMIC
DEVELOPMENT
CONFERENCE**

A motion was made by Trustee Theobald and seconded by Trustee Cronk giving permission to all interested Planning, Zoning and Village Board members to attend the NYCOM Main Street West Economic Development Conference on May 16 and 17, 2007 at the Sheraton University Hotel, Syracuse at a cost of \$160 for the entire conference OR \$85 per day. All in favor. Motion carried.

2007-2008 BUDGETS

Trustee Brazill reported for the record that Treasurer Curulla distributed the 2007-2008 tentative budgets to the Village Board on March 30, 2007.

PERMISSION FOR

A motion was made by Trustee Champagne and seconded by Trustee Cronk giving

CLERK SNIDER TO ATTEND THE EMPLOYEE BENEFITS SEMINAR permission to Clerk Snider to attend the Employer Benefits Seminar offered by New York State Retirement on April 23, 2007 at the Onondaga County Library, Syracuse at no cost. All in favor. Motion carried.

REQUEST SEWER PENALTY BE WAIVED A motion was made by Trustee Champagne and seconded by Trustee Cronk agreeing to waive the sewer penalty on account #1231.0 in the amount of \$15.00 per the written request of Daniel Holl. All in favor. Motion carried.

NIAGARA MOHAWK AGREEMENT Trustee Brazill requested permission to sign the Niagara Mohawk Agreement, which would allow a banner to be stretched across Main Street for National Library Week for the week of April 15 – 21, 2007.

Trustee Brazill said that there is a line across from JPMorgan Chase Bank and Niagara Mohawk has given permission to use that area for a banner. He said Trustee Theobald is working with Signtastic to create a universal banner that could be updated for Minoa Days and the Field Days that can be updated as needed. Trustee Brazill said that each new banner would need a signed agreement with Niagara Mohawk. Trustee Brazill asked Thomas Petterelli to verify with Onondaga County if any further information is needed to hang a banner across a county road.

A motion was made by Trustee Theobald and seconded by Trustee Champagne authorizing Mayor Donovan to sign the Niagara Mohawk Agreement permitting the Village of Minoa to attach street decorations to electric poles or other facilities in the Village of Minoa during the period from April 9, 2007 through April 27, 2007 for National Library Week. All in favor. Motion carried.

TRUSTEES' REPORT Trustee Champagne reported that the Easter Egg Hunt on March 31, 2007 was a huge success. He said that over 350 children participated and they used over 2,000 eggs. Trustee Champagne thanked the following sponsors:

- Brad's Ice Cream Shop
- Auer and Company, Inc.
- Green's Hardware
- Kinney Drugs
- Movie Gallery
- Parkway Pizza

Trustee Champagne thanked the Mayor, the Board, Paul and Sheila Norcross, and everyone involved in the Easter Egg Hunt and truly appreciated all of their help.

Trustee Champagne said that he would accept suggestions for the Lewis Park sign.

Mayor Donovan returned to the Board meeting.

Trustee Theobald said that for the record, the article written by Jim Read and quoted in Neighbors East was incorrect. Trustee Theobald said that the article should have stated that Trustee Champagne and his team had completed all of the Easter Egg Hunt work. He then thanked Trustee Champagne for doing a great job and creating a successful morning.

Trustee Theobald said the Memorial Day Parade letters will be sent out within the month of April. He said he had received letters from the Minoa Fire Department regarding the line-up schedule that will help add to the current programs.

Trustee Cronk reported on the dig at 114 Forrest View Lane and said the Village had received the engineer's report which discovered the problem. He said this could be an ongoing problem and should be monitored carefully, but for now everything is back online.

Trustee Brazill congratulated Trustee Champagne and Trustee Theobald for a great job on organizing the Easter Egg Hunt. He thanked Paul and Sheila Norcross for working as the MC and Easter Bunny respectively.

Trustee Brazill said the Minoa Newsletter is scheduled for May 1, 2007 and will include Memorial Day Parade information, Field Days, Minoa Days, and the Concerts and Movies in the park schedule.

Trustee Brazill reported for information only purposes that the New York State Department of Labor PESH had inspected Station II. He said the NYS inspector had brought along a trainee and loved bringing trainees to Minoa to show how a fire station was supposed to be done correctly. Trustee Brazill said the inspector felt that the recordkeeping was top of the line and that they were doing a great job.

Trustee Brazill said the CSX and Kirkville Drill is scheduled for April 28, 2007 at Pine Grove from 8:00 a.m. to 4:00 p.m. They have requested that the Village of Minoa provide a committed ambulance staffed with a paramedic on standby from noon to 4:00 p.m. for the afternoon drill. Trustee Brazill said for the record the Village plans to use the second ambulance as the standby with a paramedic, but will not be using the main rig. Trustee Brazill confirmed that the elected officials should be there for the morning session and Mayor Donovan said that he would enjoy the afternoon session, but recognizes that it could be difficult for numerous people to be there.

Mayor Donovan brought up the Niagara Mohawk Agreement to clarify arrangements.

Attorney Primo said the Village might need a DOT banner permit to cross a right of way from Onondaga County. Attorney Primo said the agreement requires release of indemnification and an insurance certificate. Trustee Champagne said the banner needs to be a minimum of fourteen (14) feet and six (6) inches to accommodate large trucks. Mayor Donovan said the librarian is scheduled to deliver the banner to Thomas Petterelli for installation and he should call her to confirm the banner information. Discussion ensued regarding the size and delivery of the banner.

Attorney Primo said the only one who can apply for the banner permit is the Village of Minoa and individuals cannot apply, but it should be reviewed. Mayor Donovan asked Mr. Petterelli if the Village needed a permit for decorations and flags from Onondaga County and Mr. Petterelli said they had not before, but would verify it with Onondaga County Department of Transportation.

MAYOR'S REPORT

Mayor Donovan reported that the NYS Department of Labor Public Employee Safety and Health Bureau (PESH) had also reviewed the Department of Public Works and the Waste Water Treatment Facility. Mayor Donovan was pleased to report that the Village of Minoa runs a clean and safe operation. He asked the Trustees to pass on his thanks to the departments for a job well done.

Mayor Donovan thanked everyone for their hard work with the Easter Egg Hunt.

COLLATERAL SOURCE BILL SUPPORT LETTER

A motion was made by Trustee Brazill and seconded by Trustee Champagne to support the Collateral Source Bill (A.2989 of 2007-2008 / S.1544 of 2005-2006) and a letter of support was signed and sent to the appropriate New York State representatives. All in favor. Motion carried.

ATTORNEY'S REPORT

LETTER OF REQUEST FROM LAN-CO FOR PERFORMANCE BOND REDUCTION

Attorney Primo reported that Lan-Co has requested a reduction in the performance bond, which was set and remains set at one (1) million dollars at the request of the Board. Lan-Co is requesting the reduction because the infrastructure has been completed and they have the right to request the reduction. Attorney Primo said that there are issues remaining and he needs to review the minutes regarding final resolution and items that were extended by the Board with regard to Minoa Farms. He said Mayor Donovan wants to meet with representatives from Lan-Co and have certain items ironed out before a reduction is granted. Mayor Donovan said the engineers need to be involved and the meetings can be run through Larry Roscini.

Trustee Theobald asked Trustee Brazill about the invitation he received from the Minoa

Fire Department and Trustee Brazill clarified that they combined the award ceremony and the dinner dance. Trustee Brazill said they had invited the whole Board and they should RSVP to the Minoa Fire Department if they can attend.

AUDIT CLAIMS

A motion was made by Trustee Cronk and seconded by Trustee Brazill that claims on Abstract #20 in the amounts of General Fund - \$30,099.62 (Vouchers 898-970); Water Fund - \$56.00 (Vouchers 114-116); Sewer Fund - \$4,368.20 (Vouchers 318-330) for a total of \$34,523.82 be audited and paid. All in favor. Motion carried.

**EXECUTIVE
SESSION - IN**

A motion was made by Trustee Brazill and seconded by Trustee Theobald to go into Executive Session at 8:08 p.m. to discuss potential litigation. All in favor. Motion carried.

**EXECUTIVE
SESSION - OUT**

A motion was made by Trustee Brazill and seconded by Trustee Cronk to come out of Executive Session at 8:59 p.m. All in favor. Motion carried.

**QUOTE FROM
CALDERON
ASSOCIATES**

A motion was made by Trustee Champagne and seconded by Trustee Theobald to authorize the building efficiency assessment of the Village of Minoa Municipal Building not to exceed \$5,000.00 per Calderon Associates' quote dated April 2, 2007. All in favor. Motion carried.

PERMIT REQUEST

Mayor Donovan reported that he had received a verbal request from a resident that that would involve serving food from a cart within Village limits. Discussion ensued regarding the Village Code and Zoning issues. Mayor Donovan said that he would discuss the request further with the resident and advise them to submit an official request for review.

ADJOURNMENT

A motion was made by Trustee Brazill and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 9:04 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider
Village Clerk