

DISTRIBUTION LIST

Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Steven Primo, Attorney
Thomas Petterelli, DPW Superintendent
Keith Brandis, Paramedic Supervisor
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
Minoa Library
John Regan

VILLAGE OF MINOA
BOARD OF TRUSTEES
APRIL 7, 2009

The re-scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on April 7, 2009.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Cronk
Trustee Theobald
Clerk/Treasurer Snider

ALSO Chris Beers and Dan DeLucia

PRESENT:

ABSENT: Attorney Primo

Mayor Donovan opened the meeting at 7:31 p.m. with the Pledge of Allegiance led by Trustee Theobald.

MINUTES OF
VILLAGE BOARD
MEETING - MARCH
16, 2009

A motion was made by Trustee Champagne and seconded by Trustee Brazill to accept the minutes of the March 16, 2009 Village Board Meeting as recorded. All in favor. Motion carried.

MINUTES OF
SPECIAL MEETING -
MARCH 18, 2009

A motion was made by Trustee Cronk and seconded by Trustee Theobald to accept the minutes of the March 18, 2009 Special Meeting as recorded. All in favor. Motion carried.

**MINOA FARMS /
CONSTRUCTION
DRAWINGS PART II
- PHASE III**

Tabled

**COMMUNITY
DEVELOPMENT /
BID RESULTS / 2008
FUNDING
APPLICATION**

Clerk/Treasurer reported on the results of the bids that were received and opened on April 3, 2009 at 12:00 noon as follows:

NAME	BASE BID	ALT #1	ALT #2	ALT #3	ALT #4	ALT #5	ALT #6	ALT #7	TOTAL
RUSTON PAVING (Low Bidder)	\$39,820	\$5,300	\$4,200	\$3,400	\$1,300	\$900	\$1,400	\$1,600	\$57,920
DAVIS-WALBRIDGE	\$43,950	\$6,385	\$3,872	\$3,120	\$1,250	\$875	\$1,280	\$1,490	\$62,222
LAN-CO	\$47,955	\$7,300	\$4,500	\$3,800	\$1,550	\$1,200	\$1,500	\$2,400	\$70,205
EZ PAVING /SEALCOAT	\$66,833	\$9,619	\$5,227	\$4,212	\$2,250	\$2,800	\$1,780	\$1,980	\$94,701
ORCHARD EARTH & PIPE	\$137,200	\$7,565	\$4,450	\$4,545	\$1,140	\$1,000	\$8,840	\$1,720	\$166,460

A motion was made by Trustee Brazill and seconded by Trustee Cronk awarding the bid for the Rees Field Site Improvements for the 2008 Funding Application to Ruston Paving in the tentative amount of \$57,920.00 per their bid, our specifications, and the final approval and recommendation of Onondaga Community Development. All in favor. Motion carried.

The approved funding by Community Development for the 2008 Application is \$60,000.00 with a 25% match of the total project in the amount \$20,000 by the Village of Minoa and reduced accordingly based upon project costs. Nina Adnon-McClane, Onondaga Community Development, will review all of the add alternates before giving final approval of acceptable items to be paid for by funding.

**REQUEST
PERMISSION TO
ATTEND 2009
NYCOM ANNUAL
MEETING**

A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission to the Mayor and the Village Board to attend the 2009 NYCOM Annual Meeting at Saratoga Springs, NY from June 28- July 1, 2009. All in favor. Motion carried.

**RATIFY PRIOR
APPROVAL/
SCHEDULE PUBLIC
HEARING/
RESTORE NY
GRANT
APPLICATION**

A motion was made by Trustee Brazill and seconded by Trustee Cronk ratifying prior approval to schedule a Public Hearing for the Restore NY Grant application on April 13, 2009 at 6:30 pm. All in favor. Motion carried.

**T.K. EZZO /
LANDSCAPING
PROPOSAL**

A motion was made by Trustee Brazill and seconded by Trustee Champagne approving the proposal from T.K. Ezzo dated April 1, 2009 for the maintenance of the five (5) Welcome to Minoa Planters, three (3) flower boxes located throughout the village, the monument in front of the Village Offices, the area under the Village clock, Lewis Park, St. Mary's cemetery and the bed under the sign at Station #2 for the 2009 season in the amount of \$3,174.00, with \$2,000 due June 1, 2009 for the purchase of supplies and \$234.80 due the 1st of each month from July through November 2009 for maintenance. All in favor. Motion carried.

**PROCLAMATION /
BECKY LOY**

A motion was made by Trustee Champagne and seconded by Trustee Theobald ratifying prior approval to submit a proclamation for Becky Loy, Minoa Elementary School Teacher, for being recognized for a scholarship from the Honeywell Educators at the Space Academy Program for astronaut training. All in favor. Motion carried.

Trustee Brazill said that it was an honor to present the proclamation to Becky Loy because the competition for the application submission was strong and the program is intense. He said that it was presented to Ms. Loy during the school day while she was teaching her third grade class and she was thrilled to receive the award.

**PERMISSION TO
ATTEND 2009
HIGHWAY SCHOOL**

A motion was made by Trustee Cronk and seconded by Trustee Champagne giving permission to Thomas Petterelli to attend the Association of Towns 2009 Highway School to be held in Ithaca, NY from June 1-3, 2009 at a cost of \$90.00 registration and \$176.00 per evening lodging. All in favor. Motion carried.

**NIAGARA
MOHAWK
AGREEMENT**

A motion was made by Trustee Theobald and seconded by Trustee Champagne ratifying prior approval for Mayor Donovan to sign the Niagara Mohawk agreement to hang banners across Main Street for the Annual Firemen's Field Days at Lewis Park from May 1, 2009 thru June 1, 2009. All in favor. Motion Carried.

AMBULANCE

RESIGNATION OF PT PARAMEDIC / JACKIE WILSON

A motion was made by Trustee Brazill and seconded by Trustee Cronk accepting the resignation of Jackie Wilson, PT Paramedic, and effective March 30, 2009. All in favor. Motion carried.

***RATIFY PRIOR APPROVAL / PROVISIONAL APPOINTMENT / PT
PARAMEDIC / JEREMY WILLIAMS***

A motion was made by Trustee Brazill and seconded by Trustee Cronk ratifying prior approval to provisionally appoint Jeremy Williams, 4166 Lay Road, Madison, NY 13402, to a PT Paramedic position at a rate of \$11.00 per hour, and effective March 31, 2009. All in favor. Motion carried

***RATIFY PRIOR APPROVAL / PROVISIONAL APPOINTMENT / PT
PARAMEDIC / CHRISTOPHER SMITH***

TRUSTEES' REPORT Trustee Champagne reported that he had met with energy consultants Efficiency Energy and SmartWatt Energy Services for the purpose of auditing the lighting system at the Waste Water Treatment Facility, the Department of Public Works and Station II at no cost to the Village. Trustee Champagne said the WWTF and DPW would be able to be retrofitted, but Station II would need new fittings due to their age. Trustee Champagne explained the potential savings of a 30% cost to the Village of Minoa and 70% through National Grid with our costs being directly billed through the monthly bill, but would need to verify these funding options with National Grid. Trustee Champagne said he would like to get another quote and the bidding process would need to be reviewed. Trustee Champagne said the two energy consultants both admired the lighting set-up at the Municipal Building. Discussion ensued regarding the potential incentives offered by National Grid and NYSERDA.

Trustee Champagne said the Easter Egg Hunt was moving along and they had filled over 3,000 eggs. He said he had emailed the schedule to the Board of Trustees for their review.

Trustee Theobald said the 27th Annual Basketball Awards Night for the ESM Youth Sports was scheduled for Monday, April 20, 2009 at 6:30 pm at the East Syracuse Minoa High School Auditorium and the Village Board was invited.

Trustee Theobald said he began working with the Village Office in preparation for the Memorial Day Parade which is scheduled for May 25, 2009 at 11:00 am. Discussion ensued regarding the time of the parade.

Trustee Theobald said the Minoa Festival is currently scheduled for July 11, 2009 and Trustee Brazill asked him if he checked the local schedules for conflicts. Trustee Theobald said that it's difficult during that time period to avoid conflict with other functions in area municipalities.

Trustee Cronk said the sludge would be removed from the Waste Water Treatment Facility the week of April 13, 2009 and should take three days for removal.

Trustee Brazill said he is working on the newsletter for May and June and requested that the Trustee's submit their information for the newsletter.

MAYOR'S REPORT Mayor Donovan reported that he had received verbal confirmation from Senator Valesky's office that the Village of Minoa had been approved for \$15,000.00 for the purchase of a security camera system for the Municipal Building. Mayor Donovan said he would update the Board when written confirmation has been received.

ATTORNEY'S Nothing to report.

REPORT

AUDIT CLAIMS

A motion was made by Trustee Brazill and seconded by Trustee Cronk that claims on Abstract #21 in the amounts of General Fund - \$44,311.74 (Vouchers 848-908) and Sewer Fund - \$3,586.63 (Vouchers 299-322) for a total of \$47,898.37 be audited and paid. All in favor. Motion carried.

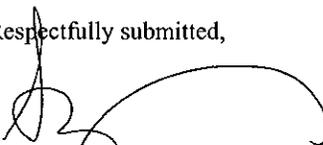
PUBLIC COMMENTS

Let the record show that there were no comments and/or questions from the public.

ADJOURNMENT

A motion was made by Trustee Theobald and seconded by Trustee Champagne that the Village Board Meeting be adjourned at 7:58 p.m. All in favor. Motion carried.

Respectfully submitted,



Suzanne M. Snider
Village Clerk/Treasurer