

DISTRIBUTION LIST

Richard Donovan, Mayor
William Brazill, Trustee
Ronald Cronk, Trustee
John Champagne, Trustee
Eric Christensen, Trustee
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Koagel & Vincentini
Minoa Library

EMAIL DISTRIBUTION LIST

Steven Primo, Attorney
Keith Brandis, Paramedic Supervisor
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
John Regan

VILLAGE OF MINOA
BOARD OF TRUSTEES
AUGUST 16, 2010

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on August 16, 2010.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Cronk
Trustee Christensen
Clerk/Treasurer Snider
Attorney Primo
Attendant Mike Macko

ABSENT: Trustee Champagne

ALSO Donald Piddock, John Sears and Dan DeLucia

PRESENT:

Mayor Donovan opened the meeting at 7:04 p.m. with the Pledge of Allegiance led by Trustee Cronk.

**MINUTES OF SPECIAL
MEETING – JULY 19,
2010**

A motion was made by Trustee Brazill and seconded by Trustee Christensen to accept the minutes of the July 19, 2010 Special Meeting as recorded. All in favor. Motion carried.

**MINUTES OF VILLAGE
BOARD MEETING –
JULY 30, 2010**

A motion was made by Trustee Cronk and seconded by Trustee Christensen to accept the minutes of the July 30, 2010 Village Board Meeting as recorded. All in favor. Motion carried.

**RESCHEDULE
VILLAGE BOARD**

A motion was made by Trustee Christensen and seconded by Trustee Cronk to reschedule the September 6, 2010 Village Board Meeting to Tuesday, September 7, 2010 at 7:00 p.m. due to

**MEETING OF
SEPTEMBER 6, 2010**

the Labor Day Holiday. All in favor. Motion carried.

**2011-2014 FOUR YEAR
HAULER AGREEMENT
/ OCRRA**

A motion was made by Trustee Christensen and seconded by Trustee Brazill authorizing Mayor Donovan to execute a four year Hauler Agreement with OCRRA Agreement for the use of Solid Waste Management Systems between the Onondaga County Resource Recovery Agency and the Village of Minoa. All in favor. Motion carried.

**PERMISSION TO
ATTEND NYCOM FALL
EXECUTIVE
COMMITTEE
MEETING**

A motion was made by Trustee Christensen and seconded by Trustee Cronk giving permission for Mayor Donovan to attend the NYCOM Fall Executive Committee Meeting on October 1, 2010 in New Paltz, NY at a cost of \$225.00 for hotel, plus travel expenses. All in favor. Motion carried.

**UNSAFE BUILDING
PROCEEDING / 312 S.
MAIN STREET**

After a short break, Attorney Primo arrived at 7:10 p.m.

Mayor Donovan introduced Donald Piddock to speak on behalf of the property located at 312 S. Main Street, Tax Map # 004.-05-12.0, that was being reviewed in the Unsafe Building Proceeding. Mr. Piddock said that he is in the process of purchasing the property through a short sale and they need to have all of the authorized owners representing the property of the deceased owner, Richard F. Hemmerlein, sign the deed before they can close on the property.

Mayor Donovan said that the Village of Minoa started the Unsafe Building Proceeding because the property located at 312 S. Main Street has been neglected and poses a safety hazard to the neighborhood. He said the property has been tentatively sold and will keep the Unsafe Building Proceeding on future agendas until the property has been sold.

Attorney Primo asked Mr. Piddock who represented the sellers and Mr. Piddock said that Eric Kainer is representing the mortgage holder and the property has not been foreclosed. Attorney Primo said that it would probably take at least a month before they close. Mr. Piddock said he planned on putting on a new roof once he closes on the house and has been cleaning up around the property. Clerk/Treasurer Snider asked what the timeline is for the roof repairs and Mr. Piddock said that he hopes to have the roof completed before Christmas depending on the closing date. Clerk/Treasurer Snider advised Mr. Piddock that the next Board Meeting was scheduled for September 7, 2010 and if he had any updates that he should contact her at the Village Office.

Attorney Primo discussed mortgage options w/ Mr. Piddock regarding the roof costs. Mr. Piddock said the family members and neighbors are happy that he is purchasing the property. Mr. Piddock had questions regarding the property assessment and Mayor Donovan referred him to the Town of Manlius Assessors Office.

**NATIONAL GRID /
LOCAL MUNICIPAL
GROSS RECEIPTS TAX
AMENDED**

Attorney Primo said he had not had a chance to review the amended settlement agreement and the agreement was tabled. Attorney Primo said that a position was taken by the PSC to not attempt to collect the overpaid gross receipts taxes that were paid in the past. Mayor Donovan said that NYCOM did not review the agreement yet and they did not recommend that the

**SETTLEMENT
AGREEMENT /
TABLED**

previous agreement be approved without that provision included. Mayor Donovan said that municipalities are currently receiving the correct tax rate from National Grid and would speak with NYCOM regarding their opinion on the amended agreement. Attorney Primo asked Clerk/Treasurer Snider to forward him the agreement by email.

**PERMISSION TO
REQUEST BAN
QUOTES / \$255,000**

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission for Clerk/Treasurer Snider to request quotes for a BAN in the amount of \$255,000 for the purchase of a CNG Trash Truck, two DPW pickup trucks and a trailer for one of the pickup trucks. All in favor. Motion carried.

AMBULANCE

PERMISSION TO ATTEND THE CERTIFIED EVERY 15 MINUTES COORDINATOR TRAINING

A motion was made by Trustee Cronk and seconded by Trustee Christensen giving permission for Matthew McGarrity to attend the Certified Every 15 Minutes Coordinator Training on November 1, 2010 in Bethlehem, PA at a cost of \$275.00 per person plus travel expenses. All in favor. Motion carried.

PERMISSION TO ATTEND ONLINE ACLS RECERTIFICATION CLASS

A motion was made by Trustee Christensen and seconded by Trustee Brazill giving permission to Patrick Herrick and Sharon Romer to attend the online ACLS Recertification course through Oneida Healthcare at a cost of \$110.00 per person. All in favor. Motion carried.

PERMISSION TO ATTEND EMS LAW & MANAGEMENT CONFERENCE

A motion was made by Trustee Christensen and seconded by Trustee Brazill giving permission to Keith Brandis to attend the EMS Law & Management Conference, October 22-24, 2010, Verona, NY at a cost of \$175.00 per person. All in favor. Motion carried.

PERMISSION FOR A DEDICATED STANDBY AMBULANCE AT ESM HIGH SCHOOL BAND COMPETITION

A motion was made by Trustee Brazill and seconded by Trustee Christensen authorizing a dedicated standby ambulance per the request of the ESM School District for a band competition to be held at ESM High School on September 11, 2010 from 3:00 p.m. to 10:00 p.m. All in favor. Motion carried.

Trustee Brazill said that they typically have a dedicated volunteer rig, but the Minoa Fire Department will be holding their Casino/Dance Night on September, 11, 2010, so it will be manned by a BLS staff and Keith Brandis, Paramedic Supervisor.

COURT

RATIFY PRIOR APPROVAL / NEW POSITION DUTIES STATEMENT / PT COURT ATTENDANT

A motion was made by Trustee Brazill and seconded by Trustee Cronk ratifying prior approval authorizing the submission of a new Position Duties Statement to Civil Service for an additional part-time Court Attendant. All in favor. Motion carried.

PERMISSION TO HIRE PT COURT ATTENDANT / KENNETH CASKINETT

A motion was made by Trustee Christensen and seconded by Trustee Cronk agreeing to hire Kenneth Caskinett, 3091 High Road, Baldwinsville, NY at the rate of \$60.00 per court session effective August 11, 2010, as a part time Court Attendant. All in favor. Motion carried.

FIRE DEPARTMENT Nothing to report.

DPW Nothing to report.

WWTF Nothing to report.

TRUSTEES' REPORT Trustee Christensen had nothing to report.

Trustee Cronk said they installed a new sidewalk on North Main Street and it looks good.

Trustee Brazill requested newsletter information from the Board members.

MAYOR'S REPORT

Mayor Donovan said that he and Trustee Champagne and Steven Giarrusso attended an ethanol class offered by Clean Cities and it was an opportunity to meet connections with regard to potential grants. Discussion ensued regarding the amount of ethanol in gas. Mayor Donovan said the digester had been tested successfully for leaks and should be tested within a few weeks.

Mayor Donovan said that he and Steven Giarrusso met with SUNY ESF and had a phone conference w/ Matt Driscoll, EFC, and they are moving forward with grant options. He said there has been a lot of interested expressed in the wetlands and Attorney Primo is in the process of protecting the Village of Minoa's intellectual property while moving forward with the WWTF projects.

Trustee Cronk said there was a meeting with Town of Manlius officials regarding the cleaning of the creeks within the town and they are reviewing what is needed to access the creeks through the property owners. Mayor Donovan said the Town of Manlius attorney is working on a release giving the Towns and villages the ability to access the creeks through their properties. Mayor Donovan said they are working together collectively and pooling their resources to clean the creeks. He said they had met with the Mr. Lynch at the DEC and discussed their responsibility for maintaining the creeks, but they do not have the funding to do the project. Mayor Donovan said that the DEC has a strict guideline for cleaning the creeks and the Town of Manlius has been given permission to start cleaning. Mayor Donovan said the Town of Manlius will be contacting Onondaga County for assistance with larger equipment and manpower. Trustee Cronk said that it might be possible to access the creek through the waterway with rafts. Mayor Donovan said they hope to find funding through grants and appreciates that the Towns of Manlius and Cicero, along with the Villages of Fayetteville, Manlius and Minoa are working together to clean the creeks. Attorney Primo said that he thinks the Town of Manlius Highway Superintendent and/or Town Engineer would possibly already have the right to access the property to clean the creeks and should probably be reviewed. Discussion ensued regarding the access to property rights and Mayor Donovan said that he would discuss the issue with Town Supervisor Theobald.

ATTORNEY'S REPORT Attorney Primo said he had received the recorded documents from Minoa Farms from the transfer of Minoa Farms Park, streets and utilities to the Village of Minoa and will deliver the documents to the Village Office for Mayor Donovan to sign.

AUDIT CLAIMS A motion was made by Trustee Christensen and seconded by Trustee Brazill that claims on Abstract # 5 in the amounts of General Fund - \$103,697.67 (Vouchers 158-205); and Sewer Fund – \$6,185.95 (Vouchers 062-076) for a total of \$109,883.62 be audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS Donald Piddock said that many residents in the Village of Minoa are required to pay flood insurance and asked if there was funding available to prevent flooding. Mayor Donovan said that it has been a concern of his for years and now Supervisor Theobald is acting as lead agent for the creek cleaning. Mayor Donovan said work was previously done in the south portion of the Town of Manlius and should have been done in the north portion of the town first. He said that the Towns of Sullivan and Cicero have been working on cleaning from Oneida Lake and southward. Mayor Donovan said work needs to be done within the creek and he has viewed the blockage from the air and will not be an easy project. He said there are natural dams throughout the town. Mr. Piddock said there is a natural dam near the railroad tracks and Mayor Donovan said the area was relatively easy to access and on their list for cleaning. Mayor Donovan said they hope to move forward this fall with the cleaning process and needs to be done by October 1st for spawning purposes.

EXECUTIVE SESSION – IN A motion was made by Trustee Brazill and seconded by Trustee Cronk to enter into Executive Session at 7:52 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demolition, discipline, suspension, dismissal or removal of a particular person or corporation and the proposed sale of real property owned by the Village. All in favor. Motion carried.

EXECUTIVE SESSION - OUT A motion was made by Trustee Christensen and seconded by Trustee Brazill to come out of Executive Session at 8:08 p.m. All in favor. Motion carried.

ADJOURNMENT A motion was made by Trustee Brazill and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 8:08 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider

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Village Clerk/Treasurer