

**DISTRIBUTION LIST**

**Richard Donovan, Mayor**  
**Edmond Theobald, Trustee**  
**Ronald Cronk, Trustee**  
**William Brazill, Trustee**  
**John Champagne, Trustee**  
**Steven Primo, Attorney**  
**Thomas Petterelli, DPW Superintendent**  
**Keith Brandis, Paramedic Supervisor**  
**Janet Stanley, Justice**  
**Richard J. Greene, Codes Enforcement Officer**  
**Chief Pat Flannery**  
**Town of Manlius**  
**Village of Fayetteville**  
**Donna DeSiato, Superintendent ESM School District**  
**Manlius Historical Society**  
**Minoa Library**  
**John Regan**

**VILLAGE OF MINOA**  
**BOARD OF TRUSTEES**  
**AUGUST 17, 2009**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on August 17, 2009.

**PRESENT:** Mayor Donovan  
Trustee Brazill  
Trustee Champagne  
Trustee Cronk  
Trustee Theobald  
Attorney Steve Primo  
Clerk/Treasurer Snider  
Attendant Kenneth Adams

**ABSENT:** None

**ALSO** Eric Christensen, Marlene Christensen, Dennis Erard, Chief  
**PRESENT:** Patrick Flannery, John Sears, Chris Beers, and Thomas  
Petterelli

Mayor Donovan opened the meeting at 7:48 p.m. with the Pledge of Allegiance led by Trustee Champagne.

**MINUTES OF**  
**VILLAGE BOARD**  
**MEETING - JULY 31,**  
**2009**

A motion was made by Trustee Champagne and seconded by Trustee Theobald to accept the minutes of the July 31, 2009 Village Board Meeting as recorded. All in favor. Motion carried.

**DECLINED -**

Attorney Primo said that due to the changes required to be made on Local Law #5 for

**ADOPTION OF  
LOCAL LAW #5 FOR  
2009 - STORAGE  
SHEDS**

2009, there will be no motion made to approve the law and it will be re-published for a new Public Hearing at a later date after adjustments have been made.

**PERMISSION TO  
BID FOR A 100'  
LADDER TRUCK**

A motion was made by Trustee Brazill and seconded by Trustee Cronk to prepare the specs and schedule a bid opening for a 100' ladder truck for September 28, 2009 at 12:00 Noon. All in favor. Motion carried.

**STIMULUS FUNDING  
DENIED -  
AMERICAN  
RECOVERY AND  
REINVESTMENT  
ACT**

Mayor Donovan reported that the Village had received notification from the New York State Department of Transportation that a request for funding for a Road Repairs and Paving Project through the American Recovery and Reinvestment Act was denied because the Village does not have any Federal highways located in the village.

**RATIFY PRIOR  
APPROVAL TO NOT  
PARTICIPATE IN  
BIDDING PROCESS  
FOR TRASH,  
RECYCLING &  
BRUSH CONTRACTS**

A motion was made by Trustee Brazill and seconded by Trustee Theobald ratifying prior approval to decline participation in the bidding process at the request of the Town of Manlius for trash, recycling and brush contracts. All in favor. Motion carried.

**AMBULANCE**

***PERMANENT APPOINTMENT OF PT PARAMEDIC / CHRISTOPHER O. SMITH***

A motion was made by Trustee Brazill and seconded by Trustee Cronk permanently appointing Christopher O. Smith, 321 15<sup>th</sup> Avenue, Sylvan Beach, NY 13157, from Civil Service Canvass List #33 as a part time Paramedic at the hourly rate of \$11.00 and effective August 17, 2009. All in favor. Motion carried.

***PERMANENT APPOINTMENT OF PT PARAMEDIC / JEREMY J. WILLIAMS***

A motion was made by Trustee Champagne and seconded by Trustee Theobald permanently appointing Jeremy J. Williams, PO Box 494, Oriskany Falls, NY 13425, from Civil Service Canvass List #33 as a part time Paramedic at the hourly rate of \$11.00 and effective August 17, 2009. All in favor. Motion carried.

***REQUEST PERMISSION TO RETROACTIVELY UTILIZE HEALTH INSURANCE OPTING OUT AGREEMENT FOR 2007, 2008 & 2009***

Clerk/Treasurer Snider said that she received requests from John Barattini (2007, 2008, & 2009) and Keith Brandis (2007 & 2008) to retroactively utilize the Health Insurance Opting-Out Agreement per the Village of Minoa Professional Firefighters Unit

Collective Bargaining Agreement. She said full-time Ambulance employees can request to Opt Out of the Village offered health insurance program and they will receive a \$250.00 payment. The contract requires that employees give notice no later than December 1<sup>st</sup> of each year for an effective date of January 1<sup>st</sup> of the following year and provide proof that they have other insurance coverage and the requests were not received until August 4, 2009. Clerk/Treasurer Snider said that new employees were unaware of the contract option and the Board has the choice to approve or disapprove their request. Trustee Champagne said that the employees have had at least two years to review their union contract and it is their responsibility to submit their request in a timely manner.

A motion was made by Trustee Champagne and seconded by Trustee Theobald declining the request from John Barattini and Keith Brandis to retroactively utilize the Health Insurance Opting Out Agreement for 2008 & 2009, as they did not meet the Union Contract written notification requirements. All in favor. Motion Carried.

***REQUEST PERMISSION FOR RYAN AMMANN TO ATTEND CEVO CLASS***

A motion was made by Trustee Brazill and seconded by Trustee Theobald giving permission for Ryan Ammann to attend the Certified Emergency Vehicle Operations class offered by NAVAC, Syracuse, NY on October 3, 2009 at a cost of \$10.00. All in favor. Motion carried.

***RESCIND JULY 13, 2009 APPOINTMENT OF PT PROVISIONAL EMERGENCY MEDICAL TECHNICIAN CAROLYN HENN***

A motion was made by Trustee Brazill and seconded by Trustee Champagne to rescind the July 13, 2009 appointment of PT Provisional Emergency Medical Technician Carolyn Henn as she has decided to continue in her capacity as a volunteer firefighter for the Minoa Fire Department and has declined the position. All in favor. Motion carried.

**FIRE DEPARTMENT *PARADE SCHEDULE 2009***

A motion was made by Trustee Brazill and seconded by Trustee Champagne ratifying prior approval of the following Parade Schedule for the Minoa Fire Department:

- Pompey Hill Field Days - June 18-20, 2009
- Hinsdale Field Days – June 25-27, 2009
- Manlius 4<sup>th</sup> of July Parade – July 4, 2009
- East Syracuse Field Days – July 16-18, 2009
- County Parade and Firematic Races – August 1, 2009
- Solvay Parade – August 8, 2009
- Bridgeport Field Days – September 5-7, 2009
- Croton Hose Co., Owego, NY – September 12, 2009

All in favor. Motion carried.

***PERMISSION FOR AL TOMPKINS TO ATTEND VITAL SIGNS 2009 CONFERENCE***

A motion was made by Trustee Theobald and seconded by Trustee Champagne giving permission for Al Tompkins to attend the 26th Annual New York State EMS Conference, Vital Signs 2009, from October 15-18, 2009 in Rochester, NY at a cost of \$150.00 conference fees plus hotel and travel expenses. All in favor. Motion carried.

***PERMISSION TO USE STATION II FOR BAPTISM RECEPTION***

A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission for Dennis DeForge to host a baptism reception at Station II on August 23, 2009. All in favor. Motion carried.

***PERMISSION TO TAKE FIREFIGHTER I EXAM***

A motion was made by Trustee Champagne and seconded by Trustee Brazill giving approval for Matthew McGarrity, Jeremy Erard, Erich Schepp, Nick Carulli and Joseph Hanover to apply for and test for the written and practical Firefighter I Exam to be held on September 19, 2009 at Clay Station I in the Town of Clay for a total cost of \$50.00 per firefighter. All in favor. Motion carried.

**DPW**

***RETURN TO DPW DUTIES / JAMES LANDRY***

A motion was made by Trustee Theobald and seconded by Trustee Brazill to return James Landry to DPW duties per written notification of Syracuse Orthopedic Specialists dated August 7, 2009 and effective August 10, 2009. All in favor. Motion carried.

**WWTF**

Nothing to report.

**TRUSTEES' REPORT**

Trustee Champagne said the Concert in the Park Series was cancelled on August 10, 2009 due to rain and will not be rescheduled.

Trustee Champagne said that National Grid will drop off the supplies for the lighting upgrades for Station II, WWTF, DPW and the Municipal Building and work is scheduled to begin in early September.

Trustee Champagne said that he attended a meeting with Clean Communities of CNY with Steve Giarrusso that covered upcoming clean energy options and the Village should know the CNG grant results by the end of August.

Trustee Theobald said that residents who live near Hulbert Street where a recent home invasion occurred expressed concerns for their safety and he said that the Town of Manlius assured him that the invasion was an isolated incident and was under

control. Trustee Theobald said he is working with the Town of Manlius Police to arrange another Neighborhood Watch meeting.

Trustee Cronk had nothing to report.

#### ***FIRE DISTRICT RFP UPDATE***

Trustee Brazill said that he and Chief Patrick Flannery are working on the Steering Committee to create an RFP to review Fire Department services, along with the Town of Manlius, Villages of Fayetteville and Manlius, and the Kirkville Fire Department. He said that once the RFP is complete they will forward it to the Mayors and Supervisor for their review, approval and submission. Mayor Donovan said the Village of Minoa was not previously involved, but he was assured that the RFP would be completed on a level playing field if the Village of Minoa participated without any preconceived details to sway the RFP results either way. Mayor Donovan said that no decision has been made regarding the cost breakdown between municipalities and feels that the cost should be done by ad valorem based on Fire Protection Contract splits.

A motion was made by Trustee Brazill and seconded by Trustee Champagne in support of Mayor Donovan's request to approach the Steering Committee with an ad valorem split of the RFP costs based on Fire Protect Contract splits. All in favor. Motion carried.

#### **MAYOR'S REPORT**

Mayor Donovan reported that Trustee Champagne and Steve Giarrusso, WWTF Supervisor, were invited to join the Amos Project in Syracuse, NY and said the project involves reviewing alternative fuels and their sustainability. Mayor Donovan said the local colleges and community representatives would be attending as well and would keep the Board updated. Mayor Donovan said he has contacted Congressman Maffei and Senator Valesky for support in the Village's CNG grant application. Mayor Donovan said that Senator Valesky cancelled their meeting scheduled for August 17, 2009.

#### **ATTORNEY'S REPORT**

Nothing to report.

#### **AUDIT CLAIMS**

A motion was made by Trustee Theobald and seconded by Trustee Brazill that claims on Abstract #05 in the amounts of General Fund - \$147,388.31 (Vouchers 169-224) and Sewer Fund – \$39,265.84 (Vouchers 076-096) for a total of \$186,654.15 be audited and paid. All in favor. Motion carried.

#### **TREASURER'S REPORT – JULY 2009**

A motion was made by Trustee Theobald and seconded by Trustee Brazill to accept the Treasurer's Report for the month of July 2009 as recorded. All in favor. Motion carried.

**PUBLIC COMMENTS**

Chris Beers asked for clarification of the Minoa Fire District and the proposed RFP. Trustee Brazill said all of the municipalities are attempting to hire an outside agency to review the Fire Protection Districts within the Town of Manlius and then they will review the final study results before any decisions are made to combine the districts, remain the same, or make needed adjustments. Mayor Donovan said the Village of Fayetteville received a \$22,000.00 grant to cover a portion of the study and the remaining cost of the study would be covered by the municipalities involved. Mayor Donovan then described the geographical area that the Minoa Fire Department covers. Mayor Donovan said the Fire Protection Contract is based on ad valorem with assessed values and the split is currently 77% for the Town of Manlius and 23% for the Village of Minoa. Mayor Donovan said these are items that still need to be discussed. Trustee Theobald said that no decisions will be made until the study has been completed.

Chief Patrick Flannery and Dennis Erard left the meeting at 8:28 p.m.

John Sears said that he had never heard of a NYS Senator meeting in Minoa and wanted to know when Mayor Donovan knew Senator Valesky was going to meet with him. Mayor Donovan said he invited Senator Valesky to meet during the day to discuss the Village's needs and Mr. Sears asked if Senator Valesky could attend a Board meeting. Mayor Donovan said that Senator Valesky was a busy man and could not guarantee that he could attend a Board meeting.

Marlene Christensen asked the Board to clarify the bid and specification process for the proposed ladder truck and if the Village was definitely purchasing the vehicle. Mayor Donovan said the current aerial device is non-functioning and is 17 years old and the estimate to repair the engine is \$100,000. Mayor Donovan said they are reviewing potential 100' ladder trucks that would reach difficult properties, specifically new developments with steeper roof slopes and properties located in cul-de-sacs. Mayor Donovan said they recognize that neighboring Fire Departments have ladder trucks, but it was imperative to have their truck first on the scene in structure fires incidents. He said that a new ladder truck would have the ability to vent the roof without worrying about falling through the roofs. Mayor Donovan said the bids could potentially come in at \$750,000 and it was important to review the bids carefully before the Village moves forward with the purchase.

Marlene Christensen asked how many calls occur during the year that would justify purchasing a ladder truck and have it be cost effective. Mayor Donovan said that he understood her position, but it would be difficult to sit in his chair and explain to a resident why they've lost their home and/or a family member because the Village did not want to purchase the necessary equipment.

Eric Christensen said that he has watched a ladder fall directly into a fire because the truck tipped into the fire. Mayor Donovan said that could potentially happen if they did not stabilize the fire truck before proceeding.

Trustee Brazill said they have a replacement schedule that gets reviewed and adjusted as necessary and they are considering removing an engine from the fleet if the 100' ladder truck is purchased. He said the purpose of going out to bid is to review what trucks are available, the cost and what is financially achievable. Marlene Christensen suggested that they use the money to purchase another ambulance and Trustee Brazill said the ambulance would not have the ability to stop a fire. Trustee Brazill said there was a structure fire on Kirkville Road recently and expressed how important it was to have a ladder truck available to rescue the property owner. Trustee Brazill said that it was also important for ISO ratings to have a proper fleet of vehicles so that homeowner's insurance rates don't increase due to improper fleets. Trustee Brazill said that the Town of Manlius had the opportunity to review a truck demo and they are in the review process now. He said the Village of Minoa was fortunate to have a strong volunteer staff and they are able to keep the costs down, but it is important to protect the volunteers by providing the equipment they need to do their jobs properly.

Trustee Champagne said the newer equipment requires less manpower and offers laser technology for stabilizing the trucks. Mayor Donovan also pointed out that the new homes being built have a longer roof line that make a ladder truck necessary. Mayor Donovan said the 100' ladder truck would be a huge help should there be a fire at the CSX rail yard. Discussion ensued regarding potential emergency incidents at the rail yard.

Marlene Christensen asked what roads were submitted for stimulus funding. Thomas Pettegelli said that the only Federal road in the Village of Minoa is in front of the Post Office. He said they submitted paving for portions of Fay Lane, Windebank Lane, Willard Street, and Edgerton Street. He said the project was shovel ready.

John Sears asked how long the fire truck would be in service before it becomes obsolete and Mayor Donovan said the ladder truck would be approximately 20 years. Mayor Donovan said that it becomes difficult to get parts for vehicles when they pass 15 or 20 years. John Sears asked if the Village would purchase used equipment and Mayor Donovan said they would consider a demo if it was available.

Mr. Sears asked if any elected officials are helping with grants because of the railroads. He said that the Village should contact Senator Schumer for help in obtaining funding because he has worked with CSX railroads in the past. Mr. Sears said the Board should call Senator Schumer and asked the Board to make a motion to

contact him. Attorney Primo said they would take his comments under advisement.

**ADJOURNMENT**

A motion was made by Trustee Champagne and seconded by Trustee Theobald that the Village Board Meeting be adjourned at 8:38 p.m. All in favor. Motion carried.

Respectfully submitted,

*Suzanne M. Snider*

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Village Clerk/Treasurer