

DISTRIBUTION LIST

Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Steven Primo, Attorney
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
Minoa Library
John Regan

VILLAGE OF MINOA
BOARD OF TRUSTEES
AUGUST 29, 2008

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on August 29, 2008.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Cronk
Trustee Theobald
Clerk/Treasurer Snider

ALSO N/A

PRESENT:

ABSENT: Attorney Primo

Mayor Donovan opened the meeting at 12:01 p.m. with the Pledge of Allegiance led by Trustee Cronk.

MINUTES OF
PUBLIC HEARING -
LOCAL LAW #4 FOR
2008 - PEDDLERS,
SOLICITORS, AND
OUTSIDE FOOD
VENDORS -
AUGUST 18, 2008

A motion was made by Trustee Champagne and seconded by Trustee Theobald to accept the minutes of the August 18, 2008 Public Hearing on the Local Law #4 for 2008 pertaining to the regulation of peddlers and solicitors, and the establishment of a new Chapter 104 relative to the regulation of outdoor food service. All in favor. Motion carried.

**MINUTES OF
VILLAGE BOARD
MEETING -
AUGUST 18, 2008**

**MINOA FARMS - Tabled
(AMENDED)
PRELIMINARY PLAT
SUBDIVISION
APPROVAL**

**NO PARKING SIGN/
OSBORNE STREET** A motion was made by Trustee Champagne and seconded by Trustee Theobald authorizing the installation of a "No Parking" sign on Osborne Street around the "S" bend driving from East to West of the street and will be placed in between 141 & 143 Osborne Street because of safety concerns and attached hereto as Schedule "A". All in favor. Motion carried.

**2009 FIRE
PROTECTION AND
EMS CONTRACT** For informational purposes only, Clerk/Treasurer Snider reported that the final Fire Protection and EMS Contract was sent to the Town of Manlius for their budget review. She stated that the updated contract included the \$150,000 BAN for the Brush Truck that was originally budgeted for \$90,000 and was underestimated.

**DOWNTOWN
DECORATIONS
QUOTE/ STREET
BANNERS** A motion was made by Trustee Theobald and seconded by Trustee Brazill accepting the quote dated July 28, 2008 from Downtown Decorations for the purchase of fifteen (15) street banners in the amount of \$2,740.00 and the acceptance of the banner design as submitted and reviewed by the Board and attached hereto as Schedule "B". All in favor. Motion carried.

**REQUEST
PERMISSION TO
STAGE HOME
AIDES TRAILER ON
VILLAGE PROPERTY** A request was submitted from Home Health Aides of Central New York to place a trailer on Village property on September 9-10, 2008. The trailer would be used to recruit employees as they've done in the past and they are requesting the use of an electrical outlet and a place to park.

A motion was made by Trustee Champagne and seconded by Trustee Cronk giving permission to Home Health Aides of Central New York to place a trailer in the Municipal Building parking lot located on Adams Street on September 9-10, 2008. All in favor. Motion carried.

**CAROLYNE
MARTIN/REQUEST
FOR REFUND OF
CAT LICENSE FEE** A motion was made by Trustee Champagne and seconded by Trustee Cronk approving the request from Carolyne Martin for the refund of License # 572 in the amount \$10.00, due to the recent death of her cat only days after she obtained license. All in favor. Motion carried.

**REQUEST
PERMISSION TO
WAIVE INTEREST,
PENALTY AND
MOWING
CHARGERS/
DOMINIC
CALARCO / TAX
MAP # 006.-07-15.0**

Dominic Calarco submitted a written request dated August 28, 2008, for the waiver of interest and penalty charges in the amount of \$68.34 and relieved mowing charges in the amount of \$65.00 against Tax Map # 006.07-15.0, 109 Greeneapple Lane due to extenuating circumstances.

Clerk/Treasurer Snider reported that the original tax bill was set-up as an escrow account and the tax bill was sent to the escrow agent and was returned as unpaid. She said the tax bill was then mailed to Mr. Calarco on June 27, 2008 with a due date of July 1, 2008.

Clerk/Treasurer Snider said the mowing charges were relieved against Mr. Calarco's tax bill due to extensive documented communication between the Village of Minoa and Mr. Calarco regarding property maintenance issues, which resulted in mowing services being completed by an outside contractor obtained by the Village of Minoa in the amount of \$65.00. Clerk/Treasurer Snider stated that she had spoken with Karen Carney, Onondaga County Office of Real Property Tax Services, and was informed that she had spoken to Mr. Carlarco as well about the charges and that Ms. Carney had informed him that it is the responsibility of the property owner to know when their tax bill is due and to make payment in a timely manner, especially during the closing of an escrow account.

A motion was made by Trustee Cronk and seconded by Trustee Champagne to deny Mr. Dominic Calarco's request to waive the interest and penalty charges in the amount of \$68.34 and relieved mowing charges in the amount of \$65.00 from Tax Map #006.-07-15.0, 109 Greenapple Lane since this has been an ongoing problem over the last few years . All in favor. Motion carried.

**RESULTS OF \$251,000
BAN RENEWAL**

For information only, Clerk-Treasurer Snider reported that she received the following BAN rates for a \$251,000 BAN Renewal: Solvay Bank 2.65% (successful bidder) and JP Morgan Chase 3.0%.

AMBULANCE

REQUEST PERMISSION FOR DALE BECHTEL TO ATTEND THE PEDIATRIC EMERGENCY MEDICINE ASSEMBLY

A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission to Dale Bechtel to attend the Pediatric Emergency Medicine Assembly at the Genesee Grand Hotel, Syracuse, NY on September 24, 2008 from Noon to 5:00 p.m. at a cost of \$55.00 per person. All in favor. Motion carried.

FIRE DEPARTMENT

PERMISSION FOR BRAD CRETARO TO ATTEND SCUBA DIVING INSTRUCTIONS / AQUATIC WORLD

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission for Brad Cretaro to attend Scuba Diving instructions through Aquatic World, N. Syracuse, NY, beginning September 8, 2008 for five weeks at a cost of \$535.00 and Mr. Cretaro will be financially responsible for equipment specific to his personal needs and uses with the Onondaga County Dive Team. All in favor. Motion carried.

MEMBERSHIP IN THE MINOA FIRE DEPARTMENT - SUPPORT

A motion was made by Trustee Brazill and seconded by Trustee Champagne accepting for support membership in the Minoa Fire Department the following individuals:

- Katrina Wattis, 100 Richmond Road West, East Syracuse, New York
- Colleen Mullane, 146 Osborne Street, Minoa, New York
- Audrey Hranalik, 7230 Coventry Road North, East Syracuse, New York
- Lori Ann Capriotti, 7681 Myers Road, Kirkville, New York

All in favor. Motion carried.

MEMBERSHIP IN THE MINOA FIRE DEPARTMENT

A motion was made by Trustee Brazill and seconded by Trustee Theobald accepting the following applications for membership in the Minoa Fire Department:

- Rob Clark, 2223 Cornflower Way, East Syracuse, New York
- Brian K. Bard, 213 Ruth Street, Minoa, New York

All in favor. Motion carried.

DPW

SUMMER POSITION COMPLETED / JOSHUA MARKO

A motion was made by Trustee Cronk and seconded by Trustee Champagne accepting the last day of work for Joshua Marko, DPW Summer Help, effective August 22, 2008. All in favor. Motion carried.

AUDIT CLAIMS

A motion was made by Trustee Champagne and seconded by Trustee Brazill that claims on Abstract # 06 in the amounts of General Fund - \$105,914.22 (Vouchers 203-231); Sewer Fund - \$5,303.97 (Vouchers 076-085); and Capital Fund (H4-) - \$110.70 (Voucher 001) for a total of \$111,328.89 be audited and paid. All in favor. Motion carried.

Mayor Donovan excused Clerk/Treasurer Snider from the meeting at 12:15 p.m.

**EXECUTIVE
SESSION - IN**

A motion was made by Trustee Theobald and seconded by Trustee Cronk to go into Executive Session at 12:15 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demolition, discipline, suspension, dismissal or removal of a particular person or corporation and the proposed sale of real property owned by the Village. All in favor. Motion carried.

EXECUTIVE

A motion was made by Trustee Brazill and seconded by Trustee Champagne to

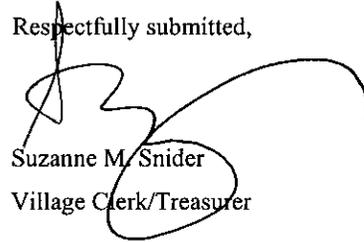
SESSION - OUT

come out of Executive Session at 12:42 p.m. All in favor. Motion carried.

ADJOURNMENT

A motion was made by Trustee Theobald and seconded by Trustee Brazill that the Village Board Meeting be adjourned at 12:43 p.m. All in favor. Motion carried

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Suzanne M. Snider', with a large, sweeping flourish extending to the right.

Suzanne M. Snider
Village Clerk/Treasurer

Mayor Board

VILLAGE OF MINOA

VILLAGE OF MINOA

MEMORANDUM

Date 8-28-08

To: VILLAGE BOARD

From: TOM PETERELLI

Subject: NEW "NO PARKING" SIGN ON OSBORNE ST.

- DANGEROUS CONDITIONS OF PARKED CARS COMING WEST ON OSBORNE STREET AROUND THE "S" BEND OF THE STREET. MYSELF HAVE HAD SEVERAL CLOSE CALLS.

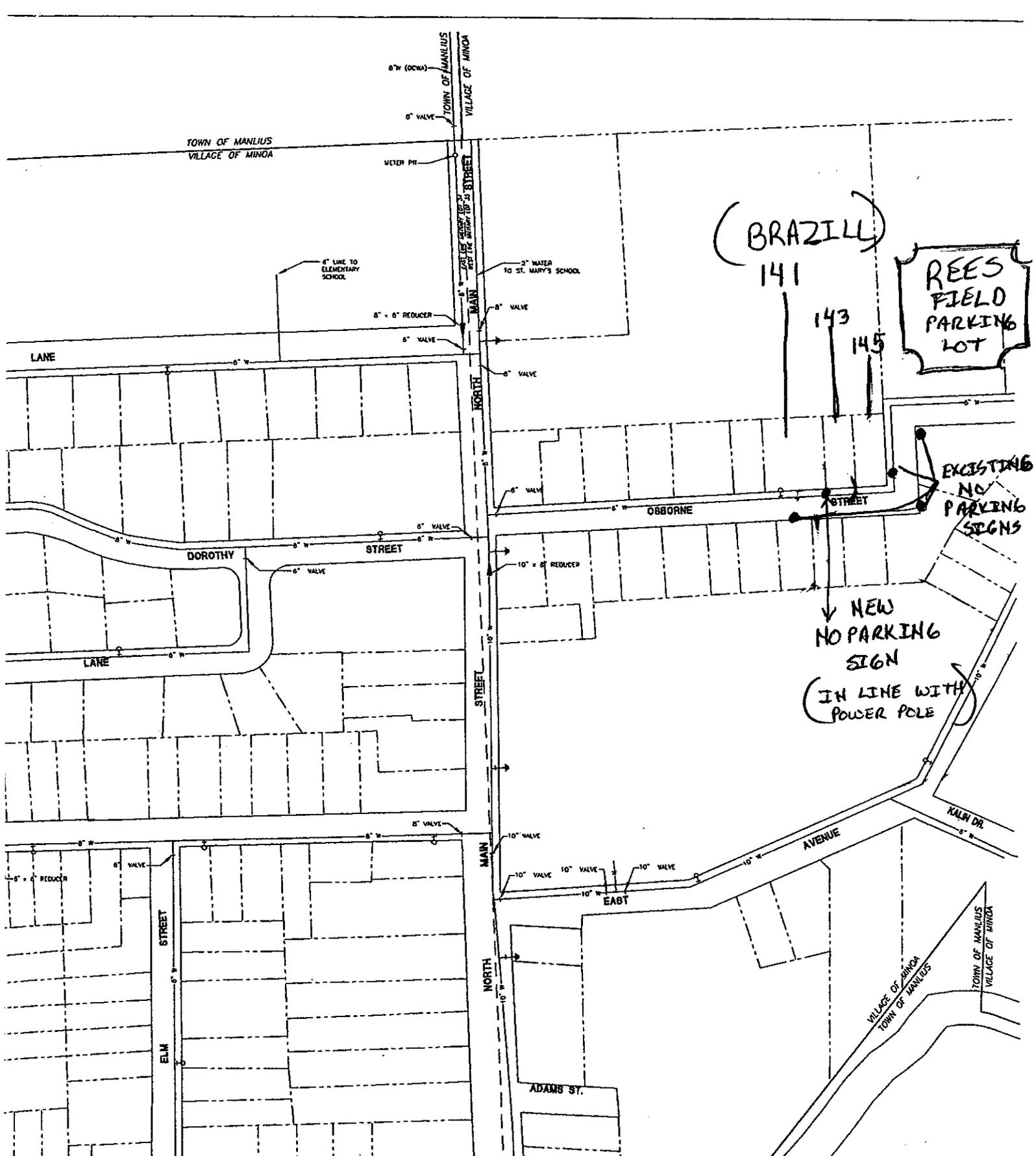
- THE NEW "NO PARKING" SIGN WOULD BE PLACED BETWEEN 141 + 143 OSBORNE ST. IN LINE WITH THE POWER POLE THAT IS THERE.

* MAP ATTACHED *

THANKS,

TOM PETERELLI

D.P.W. Supt



REVISIONS			
No.	Date	Description	By
1.	2/10/04	Added work completed in 2003	E.R.P.



ACAD FILE: 333003

L.J.R. Engineering, P.C.
Cicero Professional Building
6221 Route 31
Cicero, New York 13039
Phone: 315-699-9533 Fax: 315-699-9642

Project
VILLAGE OF MINOA
WATER DISTRIBUTION SYSTEM
VILLAGE OF MINOA ONONDAGA COUNTY, N.Y.

PLAN

Date	DECEMBER 15, 2000
Drawn By	T.F.S.
Checked By	L.J.R. Jr., P.E.
Job No.	333.003
Scale	AS SHOWN
Sheet No.	5
Sheet	5 of 8



August 25, 2008

Customer Approval _____

Date _____

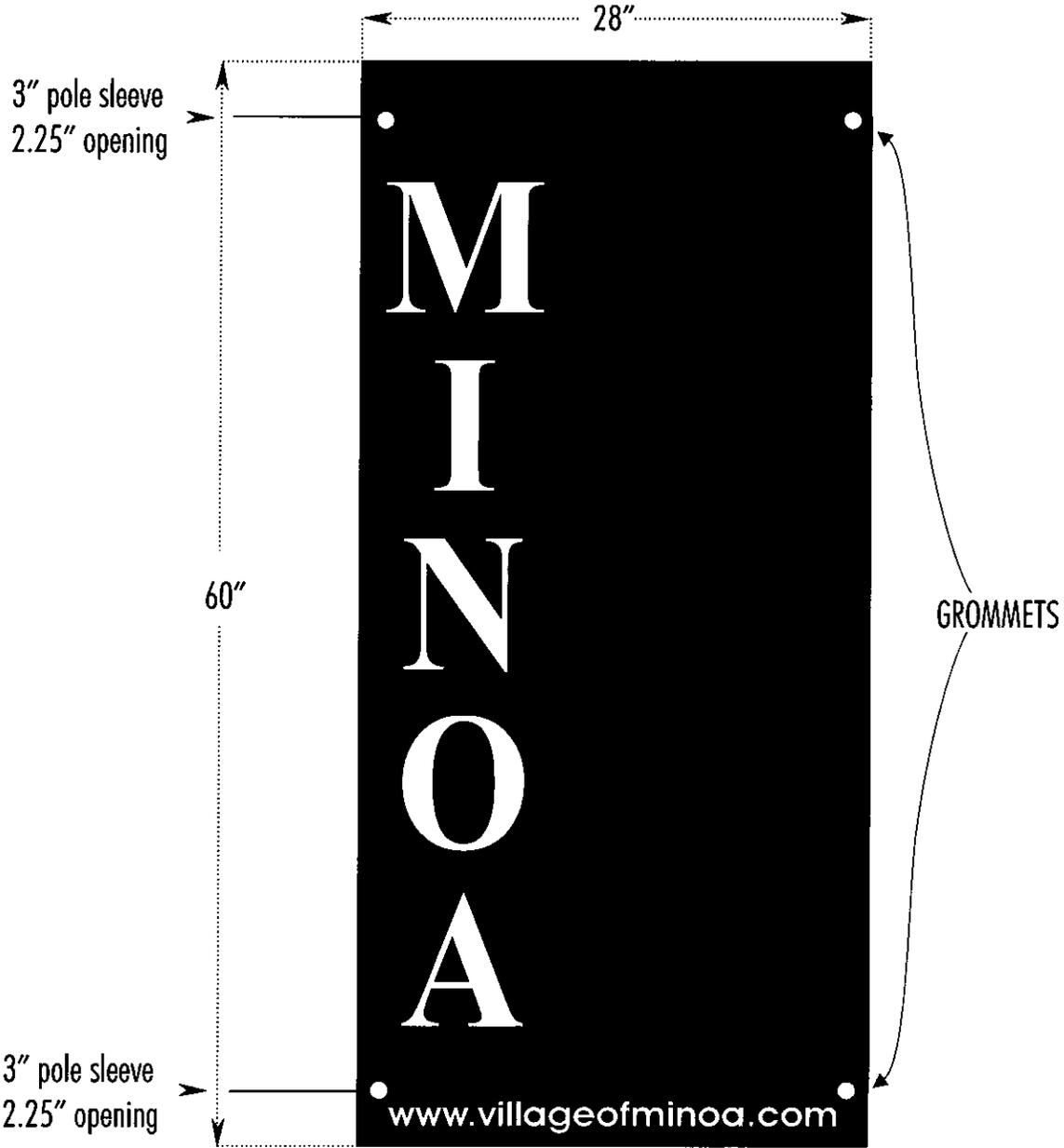
Please sign and fax to Downtown Decorations. Facsimile: 315-432-1948

10-6213 Downtown Decorations - Minoa

Banner Design A (Clock) - Qty: (tbd); 28x60; Single Ply Sunbrella (Forest Green); Imprinted 2-colors (white & gold); 1-design; 2-sides; 3" pockets top & bottom; 4 grommets

PMS White

PMS 871c (Metallic Gold)



SCHEDULE "B"