

DISTRIBUTION LIST

- Richard Donovan, Mayor**
- Edmond Theobald, Trustee**
- Ronald Cronk, Trustee**
- William Brazill, Trustee**
- John Champagne, Trustee**
- Steven Primo, Attorney**
- Thomas Petterelli, DPW Superintendent**
- Janet Stanley, Justice**
- Richard J. Greene, Codes Enforcement Officer**
- Chief Pat Flannery**
- Town of Manlius**
- Village of Manlius**
- Village of Fayetteville**
- Donna DeSiato, Superintendent ESM School District**
- Manlius Historical Society**
- Minoa Library**
- John Regan**

**VILLAGE OF MINOA
BOARD OF TRUSTEES
August 30, 2007**

August 30, 2007

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on August 30, 2007.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Cronk
Trustee Theobald
Trustee Champagne
Clerk Snider

ABSENT: Attorney Primo

ALSO PRESENT: Thomas Petterelli, Dinah Hein, and John Sears

Mayor Donovan opened the meeting at 12:06 p.m. with the Pledge of Allegiance led by Clerk Snider.

**MINUTES OF
VILLAGE BOARD
MEETING - AUGUST
13, 2007**

A motion was made by Trustee Brazill and seconded by Trustee Cronk to accept the minutes of the August 13, 2007 Village Board Meeting as recorded. All in favor. Motion carried.

SCHEDULE PUBLIC

A motion was made by Trustee Cronk and seconded by Trustee Theobald to schedule a Public Hearing for Local Law #8 for 2007 establishing Chapter 134

HEARING - LOCAL LAW #8 FOR 2007 entitled "Prohibition of Illicit Discharges, Activities & Connections to Separate Storm Sewer Systems" of the Village of Minoa Municipal Code for October 1, 2007 at 6:30 p.m. or shortly thereafter. All in favor. Motion carried.

SCHEDULE PUBLIC HEARING - LOCAL LAW #9 FOR 2007 A motion was made by Trustee Cronk and seconded by Trustee Theobald to schedule a Public Hearing for Local Law #9 for 2007 establishing Chapter 66 entitled "Fences" of the Village of Minoa Municipal Code for October 1, 2007 at 6:45 p.m. or shortly thereafter. All in favor. Motion carried.

SUBDIVISION/ZONE CHANGE APPLICATION - MINOA FARMS A motion was made by Trustee Brazill and seconded by Trustee Theobald giving permission to Attorney Primo to submit a Subdivision / Zone Change application for Minoa Farms to the Onondaga County Planning Agency. All in favor. Motion carried.

QUOTE - HEUBER BREUER A motion was made by Trustee Brazill and seconded by Trustee Cronk to authorize the remedial work in the attic of the Village of Minoa Municipal Building to attempt to reduce the current heat loss problem and not to exceed \$5,000.00 per Hueber Breuer's quote dated August 30, 2007. All in favor. Motion carried.

ESM YOUTH SPORTS AGREEMENT / 2007-2008 A motion was made by Trustee Brazill and seconded by Trustee Theobald authorizing Mayor Donovan to sign the 2007-2008 ESM Youth Sports Agreement in the amount of \$3,500.00 and authorizes the Treasurer to make the first payment in the amount of \$1,750.00 upon the execution of the agreement and the remaining \$1,750.00 on March 1, 2008. All in favor. Motion carried.

MINOA AMBULANCE ***RESIGNATION / GLENN RANDALL***
A motion was made by Trustee Cronk and seconded by Trustee Champagne ratifying prior approval accepting the resignation of Glenn Randall as a part-time Emergency Medical Technician effective August 14, 2007. All in favor. Motion carried.

CANVASS CIVIL SERVICE LISTING
A motion was made by Trustee Cronk and seconded by Trustee Champagne ratifying prior approval directing Clerk Snider to secure the canvass list from Civil Service for a part-time Emergency Medical Technician and begin the canvassing process. All in favor. Motion carried.

RATIFY PROVISIONAL APPOINTMENT FT EMERGENCY MEDICAL TECHNICIAN RYAN AMMANN
A motion was made by Trustee Cronk and seconded by Trustee Champagne ratifying prior approval to provisionally appoint Ryan Ammann, 3253 Route 20

East, Cazenovia, NY 13035, to a FT Emergency Medical Technician position at the rate of \$9.50 per hour, with a \$.50 per hour increase after a six month favorable review, effective August 27, 2007. All in favor. Motion carried.

TERMINATION OF PT EMT SARAH SILVIA

A motion was made by Trustee Cronk and seconded by Trustee Champagne ratifying prior approval to terminate PT Emergency Medical Technician Sarah Silvia, per Laurie Clifton of Onondaga County Personnel (Civil Service), as employee did not successfully complete the probationary period ending April 2, 2008 and be effective August 30, 2007. All in favor. Motion carried.

**MINOA FIRE
DEPARTMENT**

***REQUEST PERMISSION TO HOST TRAINING EXERCISE AT LEWIS
PARK***

A motion was made by Trustee Theobald and seconded by Trustee Brazill granting permission for the Minoa Fire Department to host a training exercise at Lewis Park on Sunday, October 14, 2007 at 10:00 a.m. All in favor. Motion carried.

REQUEST PERMISSION TO HOLD A BABY SHOWER AT STATION II

A motion was made by Trustee Champagne and seconded by Trustee Cronk giving permission to Volunteer Firefighter Nikki Cooter to hold her baby shower at Station II on October 6, 2007 from 11:00 a.m. to 6:00 p.m. All in favor. Motion carried.

DPW

***REQUEST PERMISSION FOR DPW AND WWTF EMPLOYEES TO ATTEND
SAFETY TRAINING MEETINGS***

A motion was made by Trustee Cronk and seconded by Trustee Champagne giving permission to DPW and WWTF employees to attend Safety Training Meetings at the Town of Manlius on September 24, 2007, October 08, 2007, April 21, 2008 and May 1, 2008 at no cost. All in favor. Motion carried.

**REQUEST
PERMISSION TO
ATTEND CERTIFIED
PROFESSIONAL IN
EROSION AND
SEDIMENT
CONTROL REVIEW
COURSE**

A motion was made by Trustee Theobald and seconded by Trustee Champagne giving permission to Robert Wolf and Richard Greene to attend the Certified Professional in Erosion and Sediment Control Review Course on September 27, 2007 from 8:00 a.m. to 4:30 p.m. at the NYS Fairgrounds at a cost of \$80.00 per person. All in favor. Motion carried.

MAYOR'S REPORT

Mayor Donovan said that he had reviewed a fire truck recently with the Minoa Fire Department and provided financial information for the Board's review.

AUDIT CLAIMS

A motion was made by Trustee Theobald and seconded by Trustee Champagne that claims on Abstract #6 in the amounts of General Fund - \$46,556.73 (Vouchers 223 - 266); Capital Fund (HE) - \$395.00 (Voucher 003); and Sewer Fund - \$3,599.15 (Vouchers 078 - 094) for a total of \$50,550.88 be audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS

Mayor Donovan recognized Diane Hein in the audience and her concerns regarding fences. He said the Local Law #9 for 2007 would address Fences and would provide her with a copy of the proposed law. Ms. Hein said she was concerned that it was too late for her situation, as the fence would be installed before the local law was approved. She asked Trustee Theobald if he had a chance to talk to her neighbor regarding their fence installation. Ms. Hein is concerned that the neighbor was going to face the nice portion of their fence in and expose the poor side to her property and that there wouldn't be enough space for maintenance.

Mayor Donovan said that comments were not usually allowed during abstract meetings and requested that Ms. Hein discuss these issues at an evening meeting so that more people are aware of the problem. He said that most neighbors tie their fences in together for maintenance purposes.

Ms. Hein expressed concern regarding the proposed rental property law and said that she there was a rental property on one side of her property. She said the tree on their property is dying and needles are continuously on her property. Mayor Donovan said he would review the problem if the tree was on Village property and Ms. Hein confirmed that it was not on Village property, but belonged to the property owner. Mayor Donovan said there wasn't anything in the Village Code and that it was probably a civil matter. Mayor Donovan encouraged Ms. Hein to attend future meetings and suggested that she contact Clerk Snider if she wished to be added to the agenda. Discussion ensued regarding future meeting schedules.

**EXECUTIVE SESSION
- IN**

A motion was made by Trustee Champagne and seconded by Trustee Theobald to go into Executive Session at 12:23 p.m. for the purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor. Motion carried.

**EXECUTIVE SESSION
- OUT**

A motion was made by Trustee Champagne and seconded by Trustee Cronk to come out of Executive Session at 1:33 p.m. All in favor. Motion carried.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 1:35 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider
Village Clerk