

DISTRIBUTION LIST

Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Steven Primo, Attorney
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
Minoa Library
John Regan

VILLAGE OF MINOA
BOARD OF TRUSTEES
FEBRUARY 19, 2008

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on February 19, 2008.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Cronk
Trustee Theobald
Trustee Champagne
Attorney Courtney Hills
Clerk/Treasurer Snider

ABSENT: Attorney Primo

ALSO John Sears and Thomas Petterelli

PRESENT:

Mayor Donovan opened the meeting at 7:49 p.m. with the Pledge of Allegiance led by Clerk/Treasurer Snider

**MINUTES OF
PUBLIC HEARING -
FEBRUARY 4, 2008**

A motion was made by Trustee Champagne and seconded by Trustee Cronk to accept the minutes of the February 4, 2008 Public Hearing on the Amended Preliminary Plat for Minoa Farms. All in favor. Motion carried.

**MINUTES OF
VILLAGE BOARD
MEETING -**

A motion was made by Trustee Cronk and seconded by Trustee Theobald to accept the minutes of the February 4, 2008 Village Board Meeting as recorded. All in favor. Motion carried.

FEBRUARY 4, 2008

**MINOA FARMS - Tabled
(AMENDED)
PRELIMINARY PLAT
SUBDIVISION
APPROVAL**

COMMUNITY DEVELOPMENT CONTRACT - \$90,000 A motion was made by Trustee Brazill and seconded by Trustee Champagne empowering Mayor Donovan to execute the contract between Onondaga County Community Development and the Village of Minoa for \$90,000.00 in funding for the Rees Field Site Improvements Project - Phase 3 and authorizes its submittal. All in favor. Motion carried.

2008 FUNDING REQUEST - COMMUNITY DEVELOPMENT APPLICATION A motion was made by Trustee Champagne and seconded by Trustee Theobald in connection with SEQR – Rees Field Site Improvements Project – Phase 4, the Village names itself as lead agency, determines that the project is an unlisted action and will have no significant impact on the environment and authorizes Mayor Donovan to sign the SEQR form. All in favor. Motion carried.

A motion was made by Trustee Champagne and seconded by Trustee Brazill that the Village Board approves the submittal to Community Development of the 2008 Funding Request for the project entitled “Rees Field Site Improvements Project– Phase 4”. All in favor. Motion carried.

RELEASE OF LETTER OF CREDIT / CALICO MANAGEMENT, LLC - SHARON CARON A motion was made by Trustee Cronk and seconded by Trustee Theobald directing Clerk/Treasurer Snider to send a letter to Seneca Federal Credit Union releasing the \$50,000.00 Letter of Credit for Calico Management, LLC per Sharon Caron’s request and the approval of Richard Greene, Codes Enforcement Officer. All in favor. Motion carried.

RESIGNATION / ETHEL SAWKINS - CROSSING GUARD A motion was made by Trustee Brazill and seconded by Trustee Cronk respectfully accepting the resignation of Ethel Sawkins as part-time Crossing Guard effective February 6, 2008. All in favor. Motion carried.

REQUEST PERMISSION TO USE REES FIELD / ESM JV BASEBALL A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission to the East Syracuse-Minoa Central School District to use Rees Field for their interscholastic JV baseball practices from approximately April 1 - June 2, 2008 so long as they coordinate the use of the field with ESM Youth Sports. All in favor. Motion carried.

Trustee Brazill said the baseball playing field was removed last year and the infield portion in rough condition and that field needs to be rolled and smooth out, which is dependent on good weather conditions. Mayor Donovan said they are happy to let them use the field, but it is under repair. Thomas Petterelli said he would look at the field and if it's ready for playing.

**CONCERTS AND
MOVIES IN THE
PARK / 2008
SCHEDULE**

A motion was made by Trustee Cronk and seconded by Trustee Theobald approving the schedule for movies and concerts in Lewis Park per a letter from the Town of Manlius Parks & Recreation as follows: Concerts on July 14 and August 4 and Movies on July 9 and July 30. All in favor. Motion carried.

**GENERAL VILLAGE
ELECTION
RESOLUTION /
MARCH 18, 2008**

A motion was made by Trustee Theobald and seconded by Trustee Cronk that the next General Village Election shall be held on March 18, 2008 (copy of resolution attached hereto as Schedule "A"). All in favor. Motion carried.

**TREE AND SHRUB
CARE PROPOSAL**

Clerk/Treasurer Snider reported on two quotes Thomas Petterelli received for tree and shrub care as follows: Walker Tree, Inc. - \$2,405.00 and Bartlett Tree Experts - \$4,958.00.

A motion was made by Trustee Champagne and seconded by Trustee Brazill to award the tree and shrub care work to Walker Tree Care, Inc. in the amount of \$2,405.00, the low bidder. All in favor. Motion carried.

**MINOA FIRE
DEPARTMENT**

***RATIFY PRIOR APPROVAL TO ATTEND "TRAINING YOUR
FIREFIGHTERS TO GET OUT ALIVE"***

A motion was made by Trustee Brazill and seconded by Trustee Champagne ratifying prior approval given to Dennis Erard, Nick Erard, Jr., Jeremy Erard, and Mike Nesci to attend the Training Your Firefighters to Get Out Alive seminar offered by the NYS Association of Fire Chiefs in Geneva, NY on February 16, 2008 at a cost of \$15.00 per person. All in favor. Motion carried.

***PERMISSION TO ATTEND THE SPRING 2008 SEMINAR ENTITLED
"ENGINE CO. OPERATIONS"***

A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission to Patrick Flannery, Erich Schepp, Jeremy Erard, Nick Carulli, Mike Nesci, Walt McGarrity, John Shephard, Don Greveling, Jr., Dennis Erard, and Walt McGarrity to attend the Spring 2008 seminar entitled Engine Co. Operations offered by the NYS Association of Fire Chiefs in North Syracuse, NY on March 4, 2008 at a cost of \$15.00 per person. All in favor. Motion carried.

PERMISSION TO ATTEND THE NYSAFC 102ND ANNUAL CONFERENCE / ERICH SCHEPP

A motion was made by Trustee Theobald and seconded by Trustee Champagne giving permission to Erich Schepp to attend the NYSAFC 102nd Annual Conference in Lake George, NY from June 12 -- June 14, 2008 at a total cost of \$892.00. All in favor. Motion carried.

PERMISSION TO ATTEND NFPA 1670 OPS LEVEL CLASS / MIKE NESCI

A motion was made by Trustee Champagne and seconded by Trustee Brazill giving permission for Mike Nesci to enroll in the NFPA 1670 OPS Level classes at Pompey Hill held on March 1, 2, 8 & 9, 2008 at a total cost of \$175.00. All in favor. Motion carried.

PERMISSION TO TAKE THE NATIONAL CERTIFICATION FOR FIREFIGHTER I EXAM / ERICH SCHEPP

A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission to Erich Schepp to take the National Certification for Firefighter I Exam in Clay, NY on May 5, 2008 at a total cost of \$50.00. All in favor. Motion carried.

AMBULANCE

Nothing to report.

DPW

PERMISSION TO ATTEND THE ONONDAGA COUNTY SUPERINTENDENTS ASSOCIATIONS ADVOCACY DAY ON 3/5/2008

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission to Thomas Petterelli to attend the Onondaga County Superintendents Association Advocacy Day on March 5, 2008 in Albany, NY at no cost. All in favor. Motion carried.

TRUSTEES' REPORT

Trustee Champagne said he received an email from Mike Dembrowski requesting use of the sign in Lewis Park to advertise the Little League final registration was scheduled for February 28, 2008 from 5:00 – 7:00 p.m. at Pine Grove Elementary School or the Annual Chicken Wing Cook-off fundraiser would be held on March 1, 2008 from 6:00 – 10:00 p.m. at the East Syracuse American Legion. Trustee Champagne said he did not have enough room for both requests, so they considered the fundraiser high priority and that was placed on the sign.

Trustee Champagne said the Easter Egg Hunt flyers were completed and he received approval from the ESM School Board to distribute the flyers on March 14, 2008 at Woodland Elementary and Minoa Elementary.

Trustee Theobald said he would forward the flyer to the Post-Standard and Eagle Bulletin to be included in their calendar of events.

Trustee Cronk said he has been working on the budget with department heads and will work with Clerk/Treasurer Snider to organize a time slot that works for everyone. Trustee Cronk said Steven Giarrusso submitted a quote for SPDES MS4 budgeting purposes from New York Rural Water Association that would provide a GIS Mapping System of the Stormwater Sewer System for \$4,392.00.

Trustee Brazill had nothing to report.

MAYOR'S REPORT

Mayor Donovan said he received a letter from Senator Valesky thanking him for his comments regarding the collateral source bill, but did not state his position on the bill.

Mayor Donovan said that Assemblyman Stirpe met with Golden Age Club the previous week and he was able to speak to him about potential grants. He said Assemblyman Stirpe provided him with information on the Epic Program for seniors and Mayor Donovan was able to thank him for coming to Minoa.

ATTORNEY'S REPORT

Nothing to report

AUDIT CLAIMS

A motion was made by Trustee Cronk and seconded by Trustee Brazill that claims on Abstract #18 in the amounts of General Fund - \$51,133.14 (Vouchers 733-784); and Sewer Fund - \$3,924.94 (Vouchers 244-255) for a total of \$55,058.08 be audited and paid. All in favor. Motion carried.

TREASURER'S REPORT

A motion was made by Trustee Theobald and seconded by Trustee Champagne to accept the Treasurer's Report for the month of January 2008 as recorded. All in favor. Motion carried.

PUBLIC COMMENTS

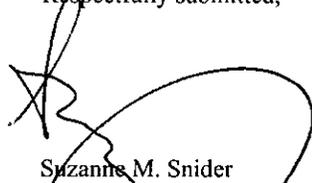
John Sears asked how much the Village of Minoa paid for the concerts offered by the Town of Manlius. Mayor Donovan said the Village pays \$900.00 for the concerts and movies in the park that are held in Lewis Park. Mr. Sears asked if the amount included the movies and the band. Mayor Donovan said the sponsorship covered both. Mr. Sears asked how much it cost the Town of Manlius to organize the bands and Mayor Donovan said the Town of Manlius organizes the bands and they are responsible for paying the bands. Mayor Donovan said he is not involved with the organization, so he is not aware of how much they pay for each band and the \$900.00 was the annual amount the village paid for the benefit. Mayor Donovan suggested that Mr. Sears contact the Town of Manlius if he needs detailed amounts for each concert.

Mr. Sears said he had numerous questions and the three minutes allowed at the Public Comments section was not enough time for him to get everything answered. Mr. Sears said he wants more than three minutes and expected the Board to stay longer because he was the only resident in attendance. Mayor Donovan suggested that Mr. Sears provide a list of questions and they would provide him the answers at the next meeting. Mr. Sears asked if the submitted list of questions would be considered a matter of record. Mayor Donovan said his questions and the responses provided by the Village of Minoa would be included in the minutes. Let the record show that no questions were submitted for the February 19, 2008 meeting.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Theobald that the Village Board Meeting be adjourned at 8:11 p.m. All in favor. Motion carried.

Respectfully submitted,



Suzanne M. Snider
Village Clerk/Treasurer

MAYOR
Richard J. Donovan
TRUSTEES
William F. Brazill
John H. Champagne
Ronald L. Cronk
Edmond J. Theobald
CLERK-TREASURER
Suzanne M. Snider
LEGAL COUNSEL
Primo, Primo & Kirwan, LLP



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LEGAL NOTICE
VILLAGE ELECTION
VILLAGE OF MINOA, NEW YORK

NOTICE IS HEREBY GIVEN: that the following is a resolution duly adopted at a re-scheduled regular meeting of the Board of Trustees of the Village of Minoa, NY held on February 19, 2008.

RESOLVED: that the next General Village Election shall be held on Tuesday, March 18, 2008 and it is further

RESOLVED: that the polling place for said election shall be at the Municipal Building, 240 N. Main Street, Minoa, NY, and it is further

RESOLVED: that said polling place shall open at 12:00 o'clock noon and close at 9:00 o'clock p.m., and it is further **RESOLVED:** that the offices to be filled and the terms thereof are as follows:

Mayor (1) for a term of four (4) years,

Trustees (2) for a term of four (4) years each

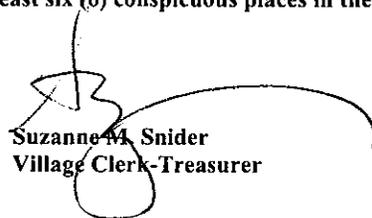
RESOLVED: the name and address of the candidates whose petition of nomination has been duly filed with the Village Clerk are as follows:

MAYOR: Richard J. Donovan, 109 Thorndike Lane, Minoa, NY
Tracy E. Callahan, 125 Beresford Lane, Minoa, NY

TRUSTEES: Ronald L. Cronk, 235 McKinley Street, Minoa, NY
Edmond J. Theobald, 204 East Avenue, Minoa, NY
Eric S. Christensen, 61 Windebank Lane, Minoa, NY
Michael R. Pede, 88 Windebank Lane, Minoa, NY

RESOLVED: that no propositions shall be voted upon at said election, and it is further

RESOLVED: that no later than 10 days before said election this resolution shall be published once in The Post Standard and that a copy thereof shall be posted in at least six (6) conspicuous places in the Village of Minoa, New York.


Suzanne M. Snider
Village Clerk-Treasurer

DATED: February 19, 2008

SCHEDULE "A"