

DISTRIBUTION LIST

Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Steven Primo, Attorney
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
Minoa Library
John Regan

VILLAGE OF MINOA
BOARD OF TRUSTEES
JULY 14, 2008

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on July 14, 2008.

PRESENT: Deputy Mayor Brazill
Trustee Champagne
Trustee Cronk
Trustee Theobald
Attorney Primo
Clerk/Treasurer Snider

ALSO Patti Baker, Dennis Erard, John Sears, and Thomas
PRESENT: Petterelli

ABSENT: Mayor Donovan

Deputy Mayor Brazill opened the meeting at 7:43 p.m. with the Pledge of Allegiance led by Trustee Champagne.

MINUTES OF
PUBLIC HEARING
JUNE 16, 2008

A motion was made by Trustee Theobald and seconded by Trustee Champagne to accept the minutes of the June 16, 2008 Public Hearing on the Amended Preliminary Plat for Minoa Farms. All in favor. Motion carried.

MINUTES OF
PUBLIC HEARING –
LOCAL LAW #4 FOR
2008 – PEDDLERS,
SOLICITORS, AND

A motion was made by Trustee Cronk and seconded by Trustee Theobald to accept the minutes of the June 16, 2008 Public Hearing on the Local Law #4 for 2008 pertaining to the regulation of peddlers and solicitors, and the establishment of a new Chapter 104 relative to the regulation of outdoor food service. All in favor. Motion carried.

**OUTSIDE FOOD
VENDORS**

**MINUTES OF
VILLAGE BOARD
MEETING - JUNE 16,
2008**

A motion was made by Trustee Champagne and seconded by Trustee Cronk to accept the minutes of the June 16, 2008 Village Board Meeting as recorded. All in favor. Motion carried.

**MINOA FARMS -
(AMENDED)
PRELIMINARY PLAT
SUBDIVISION
APPROVAL**

Tabled

**REQUEST WAIVER
OF REQUIREMENTS
/ PROPERTY LINE
CHANGE / MARY
ROSE HOAG &
GERALD GREINER /
116 & 124 OSBORNE
STREET**

Deputy Mayor Brazill declared for the record that Patrica Baker is his mother-in-law. He said Ms. Baker was acting as the representative per a notarized letter dated July 7, 2008, from Mary Rose Hoag and Gerald F. Greiner designating Patricia Baker to act as their representative. Mary Rose Hoag (sister) and Gerald Greiner (brother) are co-owners of the property located at 116 Osborne Street, Minoa, NY. The property located at 124 Osborne Street, Minoa, NY is owned by Charles and Julie Greiner.

Attorney Primo said the Board received a written request for a Waiver of Requirements per Village of Minoa Code Chapter 140-19 from Gerald Greiner dated July 1, 2008, requesting the following:

They are applying for a property line variance to move the current boundary line dividing the properties 10 feet to the west to provide Charles Greiner (brother), owner of 124 Osborne Street, with additional property space. They proposed moving the property line separating the 116 Osborne Street (Tax Map # 001.-03-03.0) and 124 Osborne Street (Tax Map #001.-03-04.0) 10 feet to the west, which will result in a 1,495 square foot addition (10' x 149.5') to the 124 Osborne Street property, and an equivalent loss to the 116 Osborne Street property. The change will maintain a 15 foot set back on all improvements at the 116 Osborne Street property.

Attorney Primo said the Board has the authority per Village Code, Chapter 140-19 to proceed with the re-allotment of the lot-lines and avoid a subdivision plat approval procedure, which would require a public hearing. Attorney Primo said the western lot line represented on Deed Book 4342, page 87, would be moved east by 10 feet resulting in a new property line. Attorney Primo said the Board could approve the request subject to an amended deed with the new legal description of both lots being recorded.

Attorney Primo confirmed that the property did not create any setback problems and conformed to the Village of Minoa Municipal Code per the submitted survey.

Attorney Primo said that a deed would need to be recorded with Onondaga County with the attached survey maps for both properties and they should provide the Village of Minoa with a final copy, as well as the Town of Manlius Assessor's Office.

A motion was made by Trustee Champagne and seconded by Trustee Theobald that determines that this is a Type II action for SEQR purposes and therefore is exempt from review and does not need a declaration; regarding the repositioning of the property line by 10 feet from the property located at 116 Osborne Street, Tax Map # 001.-03-03.0 and adding 10 feet to the property located at 124 Osborne Street, Tax Map # 001.-03-04.0 resulting in a 1,495 square foot addition (10' x 149.5') to the 124 Osborne Street property; and an equivalent loss to the 116 Osborne Street property; and further agrees to waive the formal requirements of the Village of Minoa Municipal Code of the subdivision regulations pursuant to Chapter 140-19 in conjunction with the approving the relocation of the lot line of the lots Tax Map # 001.-03-03.0 and 001.-03-04.0 in accordance with the letter from Gerald F. Greiner dated July 1, 2008 and a survey by Thomas D. Jones dated March 3, 2008, attached hereto as Schedule "A". All in favor. Motion carried.

**SALE OF WATER
DEPT SUPPLIES &
CHRISTMAS
DECORATIONS /
SEALED BID**

A motion was made Trustee Cronk and seconded by Trustee Theobald ratifying prior approval giving permission to Thomas Petterelli to prepare a sealed bid for the sale of miscellaneous Water Department supplies and Christmas Decorations, with the sealed bid opening held on July 3, 2008 at Noon. All in favor. Motion carried.

**BID RESULTS /
WATER DEPT
SUPPLIES &
CHRISTMAS
DECORATIONS**

Clerk/Treasurer Snider reported the following bid opening results:

- Bid 1 for Mueller Drilling & Tapping Machine – Andy Hall (\$58.00) and Fred Woznica, Jr. (\$137.00)
- Bid 2 for Misc. Wrap-a-round Repair Clamps - Andy Hall (\$28.00) and Fred Woznica, Jr. (\$37.00)
- Bid 3 for Misc. Water Dept. Supplies - Andy Hall (\$108.00) and Fred Woznica, Jr. (\$78.00)
- Bid 4 for Christmas Bells - Andy Hall (\$15.00) and Downtown Decorations (\$25.00)
- Bid 5 for Candle Trees - Andy Hall (\$15.00) and Downtown Decorations (\$25.00)

Clerk/Treasurer Snider said that after a discussion with Thomas Petterelli and Deputy Mayor Brazill it was agreed that the bid results for Bids 1-3 were too low to accept and the bids were rejected.

A motion was made by Trustee Theobald and seconded by Trustee Champagne to accept the sealed bid from Downtown Decorations for Bid 4 and Bid 5 in the amount of \$25.00 each for a total of \$50.00 for the sale of (10) Christmas Bells and (10) Christmas Candles for electric poles. All in favor. Motion carried.

**BID RESULTS FOR
THE
INSTALLATION OF
EPOXY FLOORING
AT STATION I**

Clerk/Treasurer Snider reported on the results of the bids that were received on June 27, 2008, at 11:00 a.m. as follows: C.A. Reed Associates, Inc. - \$26,734.00 (low bidder) and Stonhard - \$31,000.00.

A motion was made by Trustee Champagne and seconded by Trustee Theobald awarding the bid for the installation of epoxy flooring at Station I to C. A. Reed Associates, Inc. in the amount of \$26,734.00 per their bid and our specifications and the recommendation of Patrick Flannery, Fire Chief. All in favor. Motion carried.

**REQUEST
PERMISSION TO
SIGN BORROWED
VEHICLE
AGREEMENT/
HALLAHAN TRUCK
SALES, INC.**

A motion was made by Trustee Theobald and seconded by Trustee Cronk giving permission to Deputy Mayor Brazill to sign the Borrowed Vehicle Agreement between Hallahan Truck Sales, Inc. and the Village of Minoa for the trial use of the compressed natural gas garbage truck. All in favor. Motion carried.

Trustee Champagne said that the City of Auburn was going to pick up the garbage truck from Pennsylvania and the Village of Minoa would have the opportunity to test the vehicle during the first week of August.

**REQUEST
PERMISSION TO
ATTEND 2008
MUNICIPAL
TRAINING
PROGRAM**

A motion was made by Trustee Theobald and seconded by Deputy Mayor Brazill giving permission to the Village, Planning and Zoning Boards, Richard Greene, Thomas Petterelli and Steven Giarrusso to attend the 2008 Municipal Training Program offered by the Onondaga County Planning Federation on August 14, 2008 at the Nicholas J. Pirro Oncenter Convention Center at a cost of \$65.00 per person. All in favor. Motion carried.

**RATIFY PRIOR
APPROVAL/
PERMISSION TO
ATTEND PHASE II
STORMWATER
TRAINING
WORKSHOP**

A motion was made by Trustee Champagne and seconded by Trustee Cronk ratifying prior approval giving permission to the Village, Planning and Zoning Boards, Richard Greene, Thomas Petterelli and Steven Giarrusso to attend the Phase II Stormwater Training Workshop in Liverpool, NY on July 24, 2008 at no cost. All in favor. Motion carried.

**RATIFY PRIOR
APPROVAL/
TRANSFER OF
FUNDS FROM**

A motion was made by Trustee Cronk and seconded by Trustee Theobald ratifying prior approval giving permission to Clerk/Treasurer Snider to transfer Water Fund CLASS balance to the General Fund CLASS account in the amount of \$128,034.83 and all remaining reserve balances. All in favor. Motion carried.

**WATER FUND TO
GENERAL FUND**

**NOTICE OF AWARD
OF GRANT /
DEPARTMENT OF
STATE /
ASSEMBLYMAN AL
STIRPE**

Deputy Mayor Brazill reported that in March 2008 the Village had submitted a request for funding to Assemblyman Al Stirpe for the purchase of a twenty-seven (27) ClearCommand Communications Systems for the Minoa Fire Department. He said the system would be retro-fitted on the current interior firefighters' face pieces to enhance communications. Deputy Mayor Brazill said the Village received notice on July 3, 2008 that the Department of State had awarded the Village of Minoa \$10,000.00 for the purchase of the system.

A motion was made by Trustee Champagne and seconded by Trustee Cronk authorizing Mayor Donovan to sign the contract with the State of New York Department of State for the \$10,000.00 grant for the purchase of twenty-seven (27) ClearCommand Communications Systems for the Minoa Fire Department. All in favor. Motion carried.

**WORKERS'
COMPENSATION
RENEWAL RESULTS**

Clerk/Treasurer Snider reported on the results of the Workers' Compensation annual renewal quotes received as follows: NYS Municipal Workers' Compensation Alliance - \$74,867.00 (low quote) and PERMA - \$79,613.00

A motion was made by Trustee Theobald and seconded by Trustee Cronk awarding the annual workers' compensation renewal to NYS Municipal Workers' Compensation Alliance in the amount \$74,867.00 per their quote and recommendation of Clerk/Treasurer Snider. All in favor. Motion carried.

AMBULANCE

***RATIFY PRIOR APPROVAL / RETURN TO PARAMEDIC DUTIES / DALE
BECHTEL***

A motion was made by Trustee Theobald and seconded by Trustee Champagne ratifying prior approval returning Dale Bechtel to his full-time Paramedic duties effective June 25, 2008 as per written notification of Raymond Meeks, MD of Hamilton Orthopaedic Surgery & Sports Medicine. All in favor. Motion carried.

FIRE DEPARTMENT

MEMBERSHIP IN THE MINOA FIRE DEPARTMENT

A motion was made by Trustee Champagne and seconded by Trustee Cronk accepting the following applications for memberships in the Minoa Fire Department:

- Dennis E. Deforge II, 100 Richmond Road West, East Syracuse, New York
- Dale E. Nolan, 115 Edgewood Place, Minoa, New York

All in favor. Motion carried.

MEMBERSHIP IN THE MINOA FIRE DEPARTMENT - SUPPORT

A motion was made by Trustee Champagne and seconded by Trustee Cronk accepting for support membership in the Minoa Fire Department the following individuals:

- Linda Stoddard, 144 East Avenue, Minoa, New York
- Brian Stoddard, 144 East Avenue, Minoa, New York
- Marilyn Macco, 7733 Marie Drive, Kirkville, New York
- Lisa Holt, 246 McKinley Street, Minoa, New York
- John Turbeville, 140 East Avenue, Minoa, New York
- Michael E. DeBerjeois, 103 Taverly Drive, Minoa, New York
- Adrienne Stoddard, 140 East Avenue, Minoa, New York

All in favor. Motion carried.

DPW Nothing to report.

WWTF Nothing to report.

TRUSTEES' REPORT Trustee Champagne congratulated Trustee Theobald for doing a great job on the Minoa Days Festival.

Trustee Champagne reported that they are moving forward with the borrowing of the compressed natural gas garbage truck and it should arrive at the Village of Minoa within a few weeks. He said he had reviewed a hybrid garbage truck, but unfortunately they do not make a hybrid truck that is large enough to support the weight of garbage removal needed.

Trustee Theobald thanked Trustee Champagne, the Village Office, and the DPW staff for their hard work with the Minoa Days Festival. He said the p/t DPW employees were able to manage the traffic flow and kept the park clean throughout the festival. Trustee Theobald said the crowd flow was steady and the food sales were successful for Brad's Ice Cream Shoppe, the Minoa Fire Department and the Methodist Church. He said the parents appreciated that the kids could play without having to buy tickets and businesses were happy that they did not have to rent spots. Trustee Theobald said the bands and the DJ were good and it was a nice family get-together. He said the garage sales were a huge hit as well. Trustee Theobald said he was looking at possible changes for next year and would entertain ideas from the Board.

Trustee Cronk said the Minoa Days Festival worked out well and appreciated the tent due to the extreme heat.

Deputy Mayor Brazill agreed and thanked the Village Office and DPW staff for their help.

Deputy Mayor Brazill provided a copy of the Minoa Fire Department's Annual Clambake to Clerk/Treasurer Snider to copy for the Village Board and Office Staff. He said the Clambake was scheduled for August 16, 2008 at the Kirkville Fire Department's Pole Barn from 2:00 pm to 7:00 pm.

**ATTORNEY'S
REPORT**

Nothing to report.

MAYOR'S REPORT

Absent.

AUDIT CLAIMS

A motion was made by Trustee Champagne and seconded by Trustee Theobald that claims on Abstract # 03 in the amounts of General Fund - \$61,523.39 (Vouchers 042-106); and Sewer Fund - \$7,004.46 (Vouchers 017-038) for a total of \$68,527.85 be audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS

John Sears asked if there would be any more discussions about the hot dog carts and Deputy Mayor Brazill said the public hearing was closed and would be discussed again at the next regular meeting.

Mr. Sears asked about the progress at Minoa Farms and Attorney Primo said he was working on a resolution for the Board's review and possible approval at the next regular meeting. He said there were interim measures to be imposed for drainage issues while the development is being built and other outstanding issues such as the completion of the park, ponds and future development.

Deputy Mayor Brazill said the resolution will hold the developer accountable for outstanding issues.

Mr. Sears said he read in the paper that NYS recently denied a communications grant and Attorney Primo said the denial did not pertain to the grant that was approved for the Minoa Fire Department's Clear Command Communications Systems.

Deputy Mayor Brazill said that Onondaga County has a different initiative from New York State and has been in progress for the past four years regarding the 911 system. Attorney Primo said the Village of Minoa had given up a frequency channel to Onondaga County so the Village would be compensated with updated radios.

Mr. Sears asked why the Village was selling Christmas decorations and Deputy Mayor Brazill said the old and falling apart decorations were sold by sealed bid.

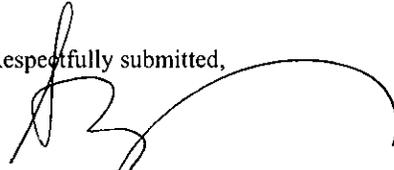
Mr. Sears asked how the bids were advertised for the Epoxy Floor in Station I.

Clerk/Treasurer Snider said the bids were placed by Legal Notice in the Syracuse Post-Standard where contractors review the papers daily for bid opportunities and are available at Syracuse.com.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 8:14 p.m. All in favor. Motion carried

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Suzanne M. Snider', written over a large, stylized flourish that extends to the right.

Suzanne M. Snider
Village Clerk/Treasurer

July 1, 2008

Minoa Village Board
Attn: Clerk/Treasurer Snider
240 N. Main Street
Minoa, NY 13116

RE: Waiver of Requirements for Sub-division Variance; 116 and 124 Osborne Street

Members of the Minoa Village Board,

My siblings and I, owners of the adjacent properties 116 and 124 Osborne Street, have applied for a property line variance to move the current boundary line dividing the properties 10 feet to the west. This will give my brother, Charles Greiner, owner of 124 Osborne Street, additional space.

The information requested for the Waiver of Requirements follows:

Property Information:

116 Osborne Street
Minoa, New York
Owners: Mary Rose Hoag¹ & Gerald F. Greiner¹
Tax Map ID.: 313805 001. -03-03.0

124 Osborne Street
Minoa, New York
Owners: Charles J. & Julie W. Greiner
Tax Map ID.: 313805 001. -03-04.0

Proposed Property Change:

As stated above, we propose moving the property line separating the 116 and 124 Osborne Street properties 10 feet to the west. This will result in a 1,495 square foot addition (10' x 149.5') to the 124 Osborne Street property; and an equivalent loss to the 116 Osborne Street property (please refer to the annotated survey plat on file). The change will maintain a 15 foot set back on all improvements at the 116 Osborne Street property.

Please let me know if you have any questions, or I can be of additional assistance, Thank you for your consideration in this matter.

Sincerely,



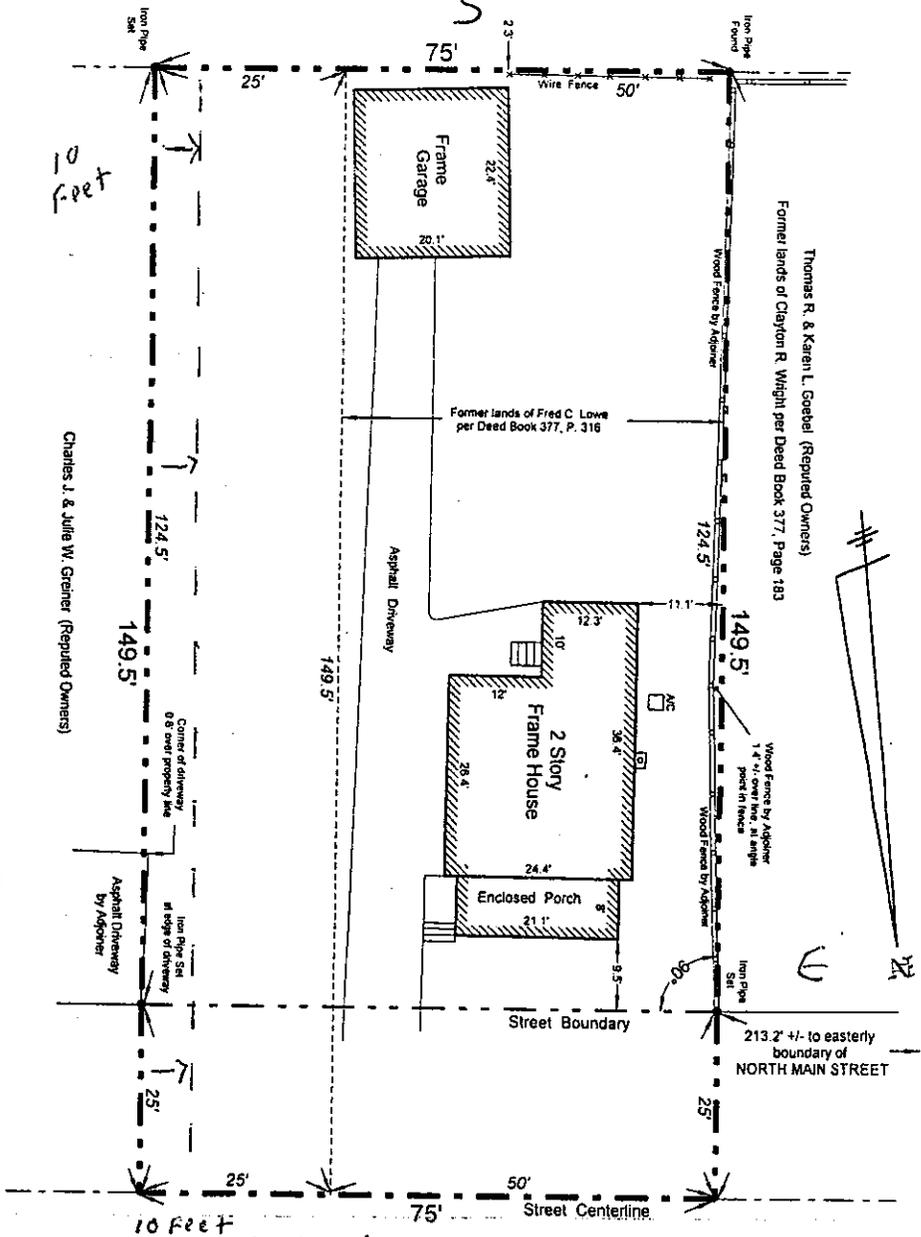
Gerald F. Greiner

¹ Permanent Addresses: Mary Rose Hoag
207 Brittany Ave.
Port Orange, FL 32127
386-761-1642 (H)

Gerald F. Greiner
58 West Horizon Ridge Place
The Woodlands, TX 77381
281-654-7609 (W)
281-465-4224 (H)
gfgreiner@comcast.net (H)
gerald.f.greiner@exxonmobil.com

Hallmark Nursing Centre, Inc. (Reputed Owner)

Former lands of John & Jane Edgerton
conveyed to Fred C. McKinley per
1st parcel of Deed Book 395, Page 286



OSBORNE STREET

THOMAS D. JONES
 NEW YORK STATE LICENSED LAND SURVEYOR
 5727 STONYKILL STREET EAST SYRACUSE, N.Y. 13057
 PHONE: (315) 656-8607

The undersigned certifies that this map was made
 from an actual survey completed March 3, 2008.

TDJ

N.Y. State Licensed Land Surveyor No. 49315
 Copyright © 2008 Thomas D. Jones
 All Rights Reserved

Lands of
Gerald F. Greiner & Mary Rose Hoag
 Part of Original Lot No. 35
 of the Town of Manlius
 Village of Minna Onondaga County, NY
 SCALE: 1" = 20' FILE: 171.1-D

Unauthorized alteration or addition to a survey
 map bearing a licensed land surveyors seal is
 a violation of Section 7209, Sub-division 2,
 of the New York State Education Law.

Only copies from the original of this survey
 marked with an original of the land surveyors
 embossed seal shall be considered to be
 valid true copies.

Underground utilities and structures are not
 located by this survey.

Deed Reference:
 Loretta Greiner (a/k/a Loretta Greiner)
 to
 Gerald F. Greiner & Mary Rose Hoag
 Deed Book 4342, Page 87