

DISTRIBUTION LIST

Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Steven Primo, Attorney
Thomas Petterelli, DPW Superintendent
Keith Brandis, Paramedic Supervisor
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
Minoa Library
John Regan

VILLAGE OF MINOA
BOARD OF TRUSTEES
JUNE 15, 2009

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on June 15, 2009.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Cronk
Trustee Theobald
Attorney Steve Primo
Clerk/Treasurer Snider

ABSENT: None

ALSO PRESENT: Dennis Erard, Chris Beers, Dan DeLucia, Maria DeMonte, John Sears, and Thomas Petterelli

Mayor Donovan opened the meeting at 7:33 p.m. with the Pledge of Allegiance led by Attorney Primo.

**MINUTES OF
PUBLIC HEARING /
LOCAL LAW #4 FOR
2009 / JUNE 1, 2009**

A motion was made by Trustee Cronk and seconded by Trustee Brazill to accept the minutes of the June 1, 2009 Public Hearing on Local Law #4 for 2009 pertaining to Construction Site Maintenance as recorded. All in favor. Motion carried.

**MINUTES OF
VILLAGE BOARD**

A motion was made by Trustee Champagne and seconded by Trustee Brazill to accept the minutes of the June 1, 2009 Village Board Meeting as recorded. All in favor.

MEETING - JUNE 1, 2009 Motion carried.

CONSIDERATION FOR THE ADOPTION OF LOCAL LAW #4 FOR 2009 - CONSTRUCTION SITE MAINTENANCE - TABLED

SUBDIVISION APPLICATION - DEVERONICA FAMILY TRUST - 380 S. MAIN STREET

Tabled

Mayor Donovan said the Board received engineering suggestions to be reviewed and further evaluation needs to be done on drainage issues.

Attorney Primo said that there was a default approval for subdivision application after 62 days of the closing of the Public Hearing. Attorney Primo said there was a provision in the law that would allow for the petitioner to sign a waiver to extend the approval date and asked Clerk/Treasurer Snider to send a waiver request to Mary J. Natale, Trustee for the DeVeronica Family Trust. Attorney Primo said that the Village of Minoa Code allows for 120 days for approval, but does not feel that 90 days is enforceable and that New York State Law would supersede Village law in this situation.

Maria DeMonte, 517 Baird Street, said she spoke with Alex Wisniewski, Village Engineer, to discuss the excessive water in her backyard after a rainstorm and submitted photos to the Board for their review. Mayor Donovan said that her property is located next to a flood line, so the properties are expected to get flooding from time to time. Mayor Donovan said that there is work needed to be done on the culvert that is located at 380 S. Main Street and if the subdivision is approved a condition would be placed on the approval to repair the culvert to help eliminate drainage issues based on discussions with Engineer Wisniewski.

PERMISSION TO ATTEND NYCOM PLANNING AND ZONING SUMMER SCHOOLS

A motion was made by Trustee Brazill and seconded by Trustee Theobald giving permission to the Planning, Zoning, and Village Board members to attend the NYCOM Planning and Zoning Summer Schools 2009 at Onondaga Community College on August 4, 2009 at a cost of \$70.00 per person. All in favor. Motion carried.

PLANNING BOARD RESIGNATION - CHARLES MULLANE A motion was made by Trustee Brazill and seconded by Trustee Champagne accepting the verbal resignation of Charles Mullane from the Planning Board effective June 15, 2009. All in favor. Motion carried.

Mayor Donovan said he is expecting a written resignation within a few days.

PLANNING BOARD APPOINTMENT - DANIEL DELUCIA A motion was made by Trustee Cronk and seconded by Trustee Champagne appointing Daniel DeLucia as a Planning Board member effective June 15, 2009 through April, 2012 for the completion of Charles Mullane's term at the rate of \$300.00 annually and payable at the end of the Fiscal Year in May 2010. All in favor. Motion carried.

Mayor Donovan thanked Mr. DeLucia for stepping forward and accepting the appointment.

NIAGARA MOHAWK/ BANNER AGREEMENT A motion was made by Trustee Cronk and seconded by Trustee Champagne ratifying prior approval giving permission for Mayor Donovan to sign the Niagara Mohawk agreement to hang banners across Main Street for the Minoa Days Festival from June 21, 2009 thru July 15, 2009. All in favor. Motion carried.

MINOA DAYS FESTIVAL AT LEWIS PARK ***REQUEST PERMISSION TO HOLD FESTIVAL ON JULY 10 & JULY 11, 2009***
A motion was made by Trustee Champagne and seconded by Trustee Brazill to hold the Minoa Days Festival at Lewis Park with fireworks and a band on July 10, 2009 from 6:30 pm to dusk and the festival on July 11, 2009 from 11:00 am to 4:00 pm. All in favor. Motion carried.

REQUEST PERMISSION TO SIGN CONTRACTS

A motion was made by Trustee Champagne and seconded by Trustee Brazill authorizing Mayor Donovan to sign the following contracts as follows:

- GT Leasing, LLC - \$545.00
- Balloons Unlimited - \$300.00
- Telstar Display Fireworks, Inc. - \$2,500.00
- Able Smith Tent - \$963.00
- Mamma Gump and the Mudslinger (John Brown) - \$300.00
- Soft Spoken Band (Reginald Seigler) - \$500.00
- Lee Terrace Band - \$50.00

All in favor. Motion carried.

Trustee Theobald said that comments were made last year that they should have a kickoff by doing the fireworks the Friday evening before the Minoa Days Festival and avoid a calendar conflict with East Syracuse, as their fireworks are scheduled for that Saturday evening. Trustee Theobald said there would be music, games for the kids,

food and arts & crafts at the Festival and food & music before the fireworks on Friday evening.

**TRANSPORTATION
AND
INFRASTRUCTURE
FUNDING
PROGRAM
REQUEST / UPDATE**

Clerk/Treasurer Snider reported that she had received an email from Jill Allen Murray from Congressman Maffei's office stating that the funding request submitted in May 2009 was not eligible for funding. Clerk/Treasurer Snider said the road repair project was not eligible for Federal Funding under the Title 23 (Highways) or Chapter 53 of Title 49 (Public Transit). She said that Congressman Maffei was unaware of the limitations placed on the funding program when they provided the application to the Village of Minoa.

**COMMUNITY
DEVELOPMENT /
2008 REES FIELD
UPDATE**

Mayor Donovan reported that after meeting with Nina Andon-McLane and a representative with Ruston Paving, the final approved project for Ruston Paving was in the amount of \$71,120.00. Mayor Donovan said the 2008 grant was approved for \$60,000.00 from Community Development with a 25% match from the Village of Minoa.

AMBULANCE

PERMISSION FOR MATTHEW MCGARRITY TO ATTEND INCIDENT SAFETY OFFICER COURSE

A motion was made by Trustee Brazill and seconded by Trustee Theobald giving permission for Matthew McGarrity to attend the Incident Safety Officer Course on July 1, 2009 and July 8, 2009 at the Solvay Fire Department, Solvay, NY at no cost. All in favor. Motion carried.

PERMISSION FOR JOSEPH PAUL AND KEITH BRANDIS TO ATTEND 2009 PROTOCOL UPDATE COURSE

A motion was made by Trustee Cronk and seconded by Trustee Champagne giving permission for Joseph Paul and Keith Brandis to attend the 2009 Protocol Update course on June 23, 2009 at the Syracuse Fire Training Center, Syracuse, NY at no cost. All in favor. Motion carried.

CORRESPONDENCE – ST. JOSEPH'S HOSPITAL

Mayor Donovan reported that the Village of Minoa had received a thank you letter from St. Joseph's Hospital for the kindness and the compassion of Minoa Ambulance employees who volunteered their time to transport a dying patient home and specifically thanked Lenny Modelewski for his help.

FIRE DEPARTMENT

INTER-MUNICIPAL PURCHASE PROPOSAL FROM KIRKVILLE FIRE DEPARTMENT

Mayor Donovan reported that he had received a verbal purchase proposal from the Kirkville Fire Department in the amount of \$5,000.00 for the 1994 Chevy Truck known as Squad 2. Mayor Donovan said the sale would cover the recent repairs and current value of the vehicle and asked the Board to approve the inter-municipal sale of

the Chevy Truck upon a written proposal.

A motion was made by Trustee Brazill and seconded by Trustee Cronk authorizing Mayor Donovan to sell the 1994 Chevy Truck known as Squad 2 (S2) to the Kirkville Fire Department through an inter-municipal sale in the amount of \$5,000.00 pending a written proposal from the Kirkville Fire Department. All in favor. Motion carried.

PERMISSION TO PARTICIPATE IN ES-M SCHOOLS FIRE DEPARTMENT WATER PRESENTATION

Trustee Brazill said the Minoa Fire Department had received a request to perform Water Days for the area schools on June 17, 18, 22 & 23, 2009 and the Park Hill School will be held at Station II. Mayor Donovan asked who was covering the cost of the water, as the water is now paid through OCWA and because it's a school function, the ES-M School District should pay for the cost of the water. Mayor Donovan said the Village of Minoa is not in a position to give away water. Mayor Donovan asked Trustee Brazill to discuss his concerns with Thomas Nevelndine, ES-M School District and with OCWA as well.

A motion was made by Trustee Champagne and seconded by Trustee Cronk authorizing the Minoa Fire Department to participate in the Water Days for area schools on June 17, 18, 22 & 23, 2009 pending discussions with the ES-M School District and OCWA. All in favor. Motion carried.

Please note that OCWA waived the water fees based on a training exercise.

PERMISSION FOR CAROLYN HENN TO ATTEND VITAL SIGNS 2009 CONFERENCE

A motion was made by Trustee Theobald and seconded by Trustee Cronk giving permission for Carolyn Henn to attend the 26th Annual New York State EMS Conference, Vital Signs 2009, from October 15-18, 2009 in Rochester, NY at a cost of \$304.00. All in favor. Motion carried.

DPW

PERMISSION TO HIRE DPW SUMMER HELP / JOSHUA MARKO

A motion was made by Trustee Cronk and seconded by Trustee Champagne to hire Joshua Marko, 7876 Myers road, Kirkville, NY at a rate of \$8.50/hr effective June 15, 2009 as summer help for the DPW for the 2009-2010 Fiscal Year. All in favor. Motion carried.

RATIFY PRIOR APPROVAL / ONONDAGA COUNTY ONLINE AUCTION

A motion was made by Trustee Brazill and seconded by Trustee Cronk ratifying prior approval to sell the second DPW 2001 F-250 Ford Truck known as T3 through the Onondaga County Online Auction with a reserve amount of \$3,000.00. All in favor. Motion carried.

WWTF Nothing to report.

TRUSTEES' REPORT Trustee Champagne said that he spoke with Rise Engineering regarding the energy audit and will update the Board on the quote results upon receipt.

Trustee Theobald reported that he is working with the ESM Youth Sports to organize their efforts in supply electric to their food shed located at Rees Field and they will be responsible for the installation and cost of the electric.

Trustee Cronk had nothing to report.

Trustee Brazill had nothing to report.

MAYOR'S REPORT Nothing to report.

ATTORNEY'S REPORT Attorney Primo asked the Board if they were ready to take title to the park in Minoa Farms and Mayor Donovan said that there was more work to be completed before the Village can accept the park. Mayor Donovan said the trails need to be maintained and trees need to be maintained and/or removed. Attorney Primo said that the Village should have signage ready and available when they take title of the park. Mayor Donovan said he would work with Thomas Petterelli on the signage and asked Attorney Primo to hold onto the paperwork for the time being.

Attorney Primo asked Clerk/Treasurer Snider to forward him the contracts and insurance certificates from the vendors at the Minoa Days Festival for indemnification purposes and liability coverage in the event of an accident.

AUDIT CLAIMS A motion was made by Trustee Champagne and seconded by Trustee Brazill that claims on Abstract #02 in the amounts of General Fund - \$44,698.30 (Vouchers 012-039) and Sewer Fund – \$15,080.86 (Vouchers 007-019) for a total of \$59,779.16 and that Abstract #26 in the amounts of General Fund - \$22,179.05 (Vouchers 1092-1111) and Sewer Fund - \$2,021.09 (Vouchers 378-381) for a total of \$24,200.14 be audited and paid. All in favor. Motion carried.

TREASURER'S REPORT - MAY 2009 A motion was made by Trustee Brazill and seconded by Trustee Theobald to accept the Treasurer's Report for the month of May 2009 as recorded. All in favor. Motion carried.

PUBLIC COMMENTS John Sears asked the following questions:

- How long does the Village keep word for word audio records of the Board meetings? Mayor Donovan said written minutes are not kept

verbatim, but the audio tapes are on file for 6 months. Clerk/Treasurer Snider said that he could complete a FOIL request and would burn him a CD.

- How is the music for the Minoa Days Festival negotiated & contracted? Mr. Sears said they are typically hobby bands and they charge more than most bands for events based on their availability. Trustee Theobald said he reviews the bands and pricing and felt confident that they were getting a good band at a reasonable price.
- When will the newsletter be coming out? Mayor Donovan said they are currently working on the newsletter and will be released when completed.
- What is the book value of the F-250 being sold at auction? Thomas Petterelli said the book value is approximately \$6,000.00.
- Mr. Sears asked if Josh Marko was related to the court bailiff and Mayor Donovan said that the last name of the court bailiff is Macko and not Marko.

Maria DeMonte said that though she enjoys bringing her son to the Easter Egg Hunts, he is a special needs child who gets trampled on at the event and suggested that the Village of Minoa make arrangements to encourage these kids to attend. The Board agreed that it was a good suggestion and they would make a better effort at future events. Trustee Champagne said that he traditionally sets eggs aside for children who were unable to participate and Mayor Donovan said that they would like to keep her son involved and not segregate him from the other children. Trustee Theobald agreed and said that he was open for suggestions to improve the festivities. Ms. DeMonte said that bouncing rides typically are not good for these children and suggested that they find user friendly rides.

Mr. Sears said that Ms. DeMonte's comments were excellent, as he believes in inclusion and not exclusion. He suggested that maybe a Buddy Program could be used with other kids their age at the events to keep them included and he knows some great kids in his neighborhood that would help.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Brazill that the Village Board Meeting be adjourned at 8:11 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider

Suzanne M. Snider

Village Clerk/Treasurer