

**DISTRIBUTION LIST**

Richard Donovan, Mayor  
William Brazill, Trustee  
Ronald Cronk, Trustee  
John Champagne, Trustee  
Eric Christensen, Trustee  
Thomas Petterelli, DPW Superintendent  
Janet Stanley, Justice  
Richard J. Greene, Codes Enforcement Officer  
Chief Pat Flannery  
Koegel & Vincentini  
Minoa Library

**EMAIL DISTRIBUTION LIST**

Steven Primo, Attorney  
Keith Brandis, Paramedic Supervisor  
Town of Manlius  
Village of Fayetteville  
Donna DeSiato, Superintendent ESM School District  
Manlius Historical Society  
John Regan

**VILLAGE OF MINOA  
BOARD OF TRUSTEES  
JUNE 21, 2010**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on June 21, 2010.

PRESENT: Mayor Donovan  
Trustee Brazill  
Trustee Christensen  
Trustee Cronk  
Attorney Primo  
Clerk/Treasurer Snider  
Attendant Mike Macko

ABSENT: Trustee Champagne

ALSO Attorney Dan Schulman, John Sears, Stephanie McGarrity, Thomas  
PRESENT: Petterelli, and Robert Wolf

Mayor Donovan opened the meeting at 7:03 p.m. with the Pledge of Allegiance led by Clerk/Treasurer Snider.

**MINUTES OF PUBLIC  
HEARING – JUNE 7,  
2010**

A motion was made by Trustee Cronk and seconded by Trustee Brazill to accept the minutes of the June 7, 2010 Public Hearing for Local Law #3 for 2010 as recorded. All in favor. Motion carried.

**MINUTES OF VILLAGE  
BOARD MEETING –  
JUNE 7, 2010**

A motion was made by Trustee Brazill and seconded by Trustee Cronk to accept the minutes of the June 7, 2010 Village Board Meeting as recorded. All in favor. Motion carried.

**MS4 YEAR 7  
STORMWATER**

Mayor Donovan introduced Robert Wolf to present the MS4 Year 7 Stormwater Report. Mr. Wolf provided the DEC history regarding stormwater reporting and the public reporting for

**REPORT  
PRESENTATION**

municipal storm sewer system management. He explained that the MS4 Annual Report was comprised of the following components: Water Quality Trends, Public Education and Outreach, Public Involvement and Participation, Illicit Discharge and Detection, Construction Site and Post-Construction Site Control, and Stormwater Management for Municipal Operations. Mr. Wolf said the report was available in the Village Office and at the village website <http://www.villageofminoa.com/stormwater.html>

Mr. Wolf said that Construction Site and Post-Construction is new to the permit and requires that developers provide a stormwater plan for the Village Planning Board and the Codes Enforcement Officer to review. He said these actions can be seen by the silt fences installed that prevent the rainwater from draining into the catch basins and the prevention of grass chemical runoff into local streams. Mr. Wolf said that area catch basins have been etched with verbiage warning that they drain into local streams and to avoid pouring liquids into the catch basins.

John Sears asked when the report would be available and Mr. Wolf said that it would be signed and completed upon Board approval and available in the Village Office for review and the village website. Mr. Wolf said the report was completed with the help of Thomas Petterelli, Steven Giarrusso, Richard Greene and Suzanne Snider.

Mr. Sears said he has heard that some of his neighbors have been pouring oil and anti-freeze into the catch basins and what is being done by the Village of Minoa. Mr. Petterelli said that he has received complaints, but it is difficult to catch them in the act and suggested that the residents call him immediately when they witness the action. Mr. Wolf suggested that Mr. Sears call the police when it occurs.

Mr. Sears asked if this was a public hearing and Clerk/Treasurer Snider said that a presentation is required, but a public hearing is not required because the report is available on the village website for an extended period of time.

Mayor Donovan said that he is a member of a coalition with the CNY Regional Planning Board with a goal to help relieve the burden of municipalities by sharing in cost saving services.

**MS4 YEAR 7  
STORMWATER  
REPORT**

A motion was made by Trustee Christensen and seconded by Trustee Brazill authorizing Mayor Donovan to execute the SPDES General Permit for Stormwater Discharges from MS4s (Annual Report for the year ending March 2010) and for the final report to be added to the village website for viewing. All in favor. Motion carried.

Robert Wolf excused himself from the meeting at 7:15 p.m.

**MINOA FARMS**

***CONVEYANCE OF PARK LAND TO THE VILLAGE OF MINOA***

Mayor Donovan said that he met with Elliot Lasky and that Mr. Lasky had directed Lanco to complete the work required in the park land located at Minoa Farms. Mayor Donovan said conveyance of the land is contingent upon the payment by Elliot Lasky in the amount of \$7,000.00 in lieu of the short sidewalk originally planned for installation at the park land and to be used to towards the purchase of an all terrain vehicle w/ a dump to maintain the trails.

Mayor Donovan said that currently the village pick-up trucks are too large to maintain the trails.

Attorney Primo said he created a resolution to handle the conveyance of the property and summarized the resolution. Attorney Primo said that sections 1A and 1B had punch list items that needed to be worked out and the roads were not accepted for dedication previously, but the Village of Minoa still maintained the roads. He said the issues were resolved and the roads were ready for acceptance. He said he was working with Attorney Dan Schulman regarding title documents and the resolution verbiage referring to park land, drainage, sanitary sewers, streets and water infrastructure. Attorney Primo suggested that the Board accept the resolution as written with regard to accept the streets and infrastructure dedication of Sections 1A and 1B, title conveyance of the streets and the park area, and issue easements for water, sanitary and sewers. Attorney Primo said there were warranty periods under the agreements and the periods for 1A and 1B have expired, so there should not be any issue with regard to construction of the infrastructure. He said the park area would fall under the amended preliminary plat for Section 2. He said the warranty period for the completion of the park would begin on the acceptance of the park.

Mayor Donovan said there is a parking lot, drainage and the trails for the park and said the warranty period would only apply to the parking lot tarvia. Attorney Primo said that Section 2 would limit the warranty to the paved areas only and would commence as of June 21, 2010.

Attorney Dan Schulman said that he did not have any comments.

#### ***SEQR RESOLUTION***

A motion was made by Trustee Brazill and seconded by Trustee Christensen declaring the action as an Unlisted Type II or unlisted action pursuant to SEQR and the Board assumes lead agency status and elects to conduct an uncoordinated review and issues a negative declaration of significance pursuant to SEQR. All in favor. Motion carried.

#### ***CONVEYANCE OF PARK LAND AND DEDICATION OF STREETS***

A motion was made by Trustee Brazill and seconded by Trustee Christensen that the Board adopt the resolution and the offer of dedication and the instruments of conveyance to the extent to which it requires mortgagee consents to the conveyance and puts the interest ahead of the mortgage and attached hereto as Schedule "A". All in favor. Motion carried.

Attorney Dan Schulman excused himself from the meeting at 7:30 p.m.

#### **NYS RETIREMENT 2010 RETIREMENT INCENTIVE PROGRAM**

Mayor Donovan said the Board was provided with the Early Retirement Incentive Program. Clerk/Treasurer Snider said it was a program that provided two options, Part A is for employees that are 50 years and older that have at least 10 years of service or at least 55 years of age and 5 years of service. She said that the village must demonstrate that replacement employees' base salaries result in a minimum savings of 50% of the targeted employees' combined two year salaries during the following two years. Clerk/Treasurer Snider said the

open enrollment period for this must be at least 30 days, but not more than 90 days and completed by December 31, 2010. She said a local law would be required to adopt the incentive.

Clerk/Treasurer Snider explained that Part B allows Tiers 2, 3, and 4 members who are at least 55 years of age and have 25 or more years of vested service to retire without a benefit reduction. Again, a savings of 50% of the targeted salaries would need to occur within two years of acceptance and a local law would be required. The open enrollment period would need to occur between October 1, 2010 and December 29, 2010. Clerk/Treasurer Snider said there are only two employees eligible for the plan, but would be difficult to fill the positions for half of their salaries and the goals are to reduce the budget as much as possible. She said this was not a permanent policy and the window of opportunity is through December 2010.

Trustee Brazill asked if a local law was required and Attorney Primo said it was only required if the Village chose to offer the incentive to their employees. Clerk/Treasurer said that the Village of Minoa could choose Part A, Part B or both and the Village would need to know exactly which employee was choosing to retire and which option.

Mayor Donovan said this program was great for larger governments with the ability to bring new hires in at half their salary, but is difficult for smaller municipalities. The Board agreed that they would not participate in the 2010 Retirement Incentive Program and no action was taken.

Attorney Primo reminded the Board that a local law or a resolution would be required for elected officials recording of their time for the NYS Retirement System. Clerk/Treasurer Snider said that elected officials for the Village of Minoa who participate in the NYS Retirement System have been provided with calendars to document their time for a three month period and would have the records in late August to be used for the local law and/or resolution. Clerk/Treasurer Snider said she would forward the emails received from the NYS Comptroller to Attorney Primo for his review. Discussion ensued regarding the timekeeping requirements.

**PERMISSION TO SIGN  
LEASE AGREEMENT /  
TOSHIBA BUSINESS  
SOLUTION**

A motion was made by Trustee Christensen and seconded by Trustee Brazill authorizing Mayor Donovan to sign the 63 month lease agreement with Toshiba Business Solution in the amount of \$162.25 per month per their quote dated April 8, 2010 for an e-Studio 355 multifunction systems with faxing option for the Ambulance and Fire Department to split the expense equally. All in favor. Motion carried.

**PERMISSION TO  
APPLY FOR CNG FUEL  
CARD**

A motion was made by Trustee Brazill and seconded by Trustee Christensen giving permission to Mayor Donovan to sign the Clean Energy credit application for the purpose of purchasing compressed natural gas fuel at the New York State filling station located at Taft Road. All in favor. Motion carried.

**TURN SIGNAL AT  
FREMONT ROAD  
AND NORTH**

Mayor Donovan reported that Town Supervisor Theobald received an update from the Onondaga County Department of Transportation confirming their conversation with Clerk/Treasurer Snider that the left hand turn signal at Fremont Road and North Central Ave

**CENTRAL AVE  
UPDATE**

will be replaced and the foundation design will be completed by the end of July 2010. Mayor Donovan said the correspondence wasn't specific regarding the positioning of the signal, but was confirmed that it was just a typo in the letter.

**SUNY ESF USDA DOE  
BIOMASS R&D PRE-  
APPLICATION**

The Village of Minoa received a request from Klaus Doelle, Ph. D., SUNY College of Environmental Science and Forestry, to participate in the USDA/DoE Biomass R&D Pre-Application DE-FOA-0000341 that will focus on the following items for the Minoa Wetlands and Waste Water Treatment Facility:

- Feedstocks Development – evaluate future biomass supply for the village's power production
- Biofuels and Biobased Products Development – research and development of cost-effective technologies for the use of cellulosic biomass in the production of liquid biofuels and biobased products and the generation of heat and electricity w/ conversion technologies
- Biofuels Development Analysis – full life-cycle assessment of the research listed above

A motion was made by Trustee Brazill and seconded by Trustee Cronk agreeing to participate in the SUNY College of Environmental Science and Forestry USDA/DoE Biomass R&D Pre-Application DE-FOA-000034 for the Waste Water Treatment Facility and Minoa Wetlands and attached hereto as Schedule "B". All in favor. Motion carried.

**PERMISSION TO  
ATTEND NYCOM  
PLANNING AND  
ZONING SUMMER  
SCHOOLS**

A motion was made by Trustee Cronk and seconded by Trustee Brazill giving permission to the Planning, Zoning, and Village Board members to attend the NYCOM Planning and Zoning Summer Schools 2010 at Binghamton, NY on July 21, 2010 at a cost of \$70.00 per person. All in favor. Motion carried.

**APPOINTMENT /  
DEPUTY/CLERK  
TREASURER DONNA  
LOTHRIDGE**

A motion was made by Trustee Cronk and seconded by Trustee Brazill appointing Donna Lothridge as Deputy Clerk/Treasurer to complete the remaining term vacated by the retirement of Terry Edwards effective June 21, 2010. All in favor. Motion carried.

**GARAM GROUP /  
RATE INCREASE**

A motion was made by Trustee Christensen and seconded by Trustee Brazill agreeing to accept the hourly rate increase request from the Garam Group from \$95.00 to \$100.00 per hour and be effective June 1, 2010. All in favor. Motion carried.

**MINOA DAYS  
FESTIVAL**

A motion was made by Trustee Christensen and seconded by Trustee Brazill to hold the Minoa Days Festival on July 10, 2010 at Lewis Park. All in favor. Motion carried.

**AMBULANCE**

***PERMISSION TO ATTEND ENHANCING CROUSE ER SERVICES***

A motion was made by Trustee Brazill and seconded by Trustee Christensen giving permission to Keith Brandis to attend the Enhancing Crouse ER Services on June 30, 2010, Crouse Hospital, Syracuse, NY at no cost.

***PERMISSION TO ATTEND CHEMICAL SUICIDE TRAINING***

A motion was made by Trustee Brazill and seconded by Trustee Christensen giving permission to Keith Brandis to attend the Chemical Suicide Training class on July 12, 2010, Department of Emergency Management, Syracuse, NY at no cost.

**FIRE DEPARTMENT**

***PARADE SCHEDULE 2010***

A motion was made by Trustee Brazill and seconded by Trustee Cronk approving the following Parade Schedule for the Minoa Fire Department:

- Pompey Hill Field Days - June 16-19, 2010
- East Syracuse Field Days -- July 22-24, 2010
- County Convention in Solway -- August 19-21, 2010
- Bridgeport Field Days -- September 3-5, 2010

All in favor. Motion carried.

**DPW**

Nothing to report.

**WWTF**

***PERMISSION FOR STEVEN STURICK TO WORK AS AN UNPAID APPRENTICE***

A motion was made by Trustee Cronk and seconded by Trustee Brazill giving approval for Steven Sturick, ESM High School student, to work as an unpaid apprentice at the Waste Water Treatment Facility during school summer break for educational purposes. All in favor. Motion carried.

***PERMISSION FOR PAUL RANIERI TO WORK AS AN UNPAID APPRENTICE***

A motion was made by Trustee Cronk and seconded by Trustee Brazill giving approval for Paul Ranieri, Clarkson University student, to work as an unpaid apprentice at the Waste Water Treatment Facility during school summer break for educational purposes. All in favor. Motion carried.

***RENAMING OF THE WASTE WATER TREATMENT FACILITY TO CLEAN WATER EDUCATIONAL AND RESEARCH FACILITY FOR GRANT WRITING PURPOSES***

Mayor Donovan said that Dr. Johnson from SUNY ESF suggested that the Village of Minoa remove the words "waste water" out of the Waste Water Treatment Facility for the purpose of applying for grants. He said they have been working diligently on the digester and the wetlands funding opportunities and Mayor Donovan said he doesn't know if they can change it officially, but would like to use the title Clean Water Educational and Research Facility for the purpose of applying for grants for the digester and wetland projects.

Trustee Cronk asked if there would be a problem with DEC for changing the name and Mayor Donovan said that would need to be confirmed by the DEC. Mayor Donovan said that paperwork would still officially state Waste Water Treatment Facility, but would use the new title for PR purposes. Trustee Cronk said the Board should start thinking about a new name for the new park received from Minoa Farms

that evening. Mayor Donovan said that it's been known as Minoa Farms Park and a dedication should be made at some point and the Board should consider a new name.

A motion was made by Trustee Christensen and seconded by Trustee Brazill recognizing the usage of the name for PR purposes for the digester and wetland projects will be renamed to the Clean Water Educational and Research Facility. All in favor. Motion carried.

#### **TRUSTEES' REPORT**

Trustee Christensen said that he is working diligently with Trustee Champagne on the Minoa Days Festival. Mayor Donovan said that Trustee Champagne had a foot operation and is working from home.

Trustee Cronk said the Town of Manlius Police Committee meets again on June 23, 2010 and asked the Board for suggestions and/or concerns to bring up at the meeting.

Trustee Brazill had nothing to report.

#### **MAYOR'S REPORT**

Mayor Donovan reported that Town of Manlius Captain Bill Bleyle has transferred to the commissioner position at the 911 Center and Captain Cassalia will be assuming Captain Bleyle's duties on the administration side and Captain Brian Ackerman would be assuming the operation duties vacated by Captain Cassalia.

Mayor Donovan said he attended his first board meeting with the CNY Regional Planning Board for MS4 Coalition and hopes that the countywide coalition will go from Planning and Development to Onondaga County Soil and Water Division. He said this has been done in other areas and would be a positive move. Mayor Donovan said they are in the discussion and planning stages and would enable smaller municipalities to keep up with MS4 changes and reduce mandated costs.

#### **ATTORNEY'S REPORT**

Attorney Primo said that he had discussed rules for the park areas with Mayor Donovan and is working on a local law for the Board to review. He said it would cover the use of alcohol, motor vehicles, and personal trash removal.

Attorney Primo received a letter dated June 20, 2010 from an Attorney relative to the sale of a dwelling in Section 2 in Minoa Farms and is questioning the dedication of roads and verification of the construction of the roads. Attorney Primo said he is asking for authorization from the Board to outline the conditions of the dedication of the roads per the resolution and the Village Code, as well as the maintenance of the roads.

A motion was made by Trustee Cronk and seconded by Trustee Brazill authorizing Attorney Primo to respond to the above detailed attorney's request verifying road dedication and maintenance. All in favor. Motion carried.

**AUDIT CLAIMS**

A motion was made by Trustee Cronk and seconded by Trustee Christensen that claims on Abstract # 26 in the amounts of General Fund - \$40,916.97 (Vouchers 1076-1103); and Sewer Fund – \$857.72 (Vouchers 415-421) for a total of \$62,234.31 be audited and paid. All in favor. Motion carried.

**AUDIT CLAIMS**

A motion was made by Trustee Cronk and seconded by Trustee Christensen that claims on Abstract # 2 in the amounts of General Fund - \$134,097.04 (Vouchers 018-049); and Sewer Fund – \$20,300.89 (Vouchers 010-020) for a total of \$154,397.93 be audited and paid. All in favor. Motion carried.

**TREASURER'S  
REPORT – MAY 2010**

A motion was made by Trustee Christensen and seconded by Trustee Brazill to accept the Treasurer's Report for May 2010 as recorded. All in favor. Motion carried.

**PUBLIC COMMENTS**

John Sears asked what the Garam Group stands for and Mayor Donovan said the Garam Group maintains all of the computers for the Village of Minoa, except for the Library.

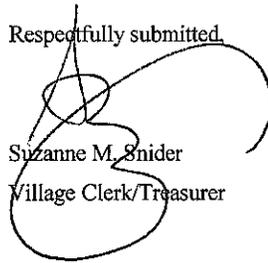
**EXECUTIVE SESSION**

The Executive Session was on the agenda, but was not utilized.

**ADJOURNMENT**

A motion was made by Trustee Christensen and seconded by Trustee Brazill that the Village Board Meeting be adjourned at 7:55 p.m. All in favor. Motion carried.

Respectfully submitted,



Suzanne M. Snider  
Village Clerk/Treasurer

## RESOLUTION

The **VILLAGE OF MINOA BOARD OF TRUSTEES**, in the County of Onondaga, State of New York, met in regular session at the Municipal Building in the Village of Minoa, located at 240 North Main Street, County of Onondaga, State of New York, on the 21<sup>st</sup> day of June, 2010 at 7:00 P.M.

Richard Donovan, Mayor, and the following Trustees were present, namely:

William Brazill  
Eric Christensen  
Ronald Cronk

Absent: John Champagne

Also Present: Suzanne Snider, Village Clerk-Treasurer  
Steven J. Primo, Village Attorney  
Thomas Petterelli, DPW Superintendent  
Dan Shulman, Esq., Attorney for the Developer

The following resolution in form as drafted and proposed by the Village Attorney, was moved, seconded and duly adopted:

**WHEREAS**, the Village Board of Trustees having passed Local Law No. 2 of the year 2002, which amended Chapter 160 of the Village Code and approved the original Preliminary Plat of D.W. Hannig, LSPC (“Original Preliminary Plat”), for the Minoa Farms Subdivision (“Development”), and having duly adopted a resolution granting preliminary plat approval dated March 18, 2002 for the Development (“Original Preliminary Plat Resolution”); and

**WHEREAS**, relative to development and construction of the Development, Section 1A of same having been fully developed and water service, drainage, sanitary sewer infrastructure and streets intended to be offered for cession as public improvements relative to same having been installed/constructed to completion; and the Village Board having approved, by resolution duly adopted on April 4, 2005, the final subdivision plat, and such final subdivision plat for Section 1A having been filed at the Office of the Onondaga County Clerk on April 5, 2005 as Map No. 10141, and the streets and other infrastructure in Section 1A intended as public improvements same having been completed including punchlist items, and any warranty items (if any) having been (and/or to be) timely addressed by the Developer during the warranty period; and

**WHEREAS**, relative to development and construction of the Development, Section 1B of same having been fully developed and water service, drainage, sanitary sewer infrastructure and streets intended to be offered for cession as public improvements relative to same having been installed/constructed to completion; and the Village Board having approved, by resolution

## SCHEDULE “A”

duly adopted on September 30, 2005, the final subdivision plat, and such final subdivision plat for Section 1B having been filed at the Office of the Onondaga County Clerk on September 2, 2005 as Map No. 10257, and the streets and other infrastructure in Section 1B intended as public improvements same having been completed including punchlist items, and any warranty items (if any) having been (and/or to be) timely addressed by the Developer during the warranty period; and

**WHEREAS**, per Amended Resolution Approving Amended Preliminary Plat – Minoa Farms – Section II duly adopted by the Village of Minoa Board of Trustees the 3<sup>rd</sup> day of November, 2008 (“Amended Preliminary Plat Resolution”), the Village Board, amongst other things, and in connection with the approval of an Amended Preliminary Plat (“Amended Preliminary Plat”) imposed certain conditions (at paragraph (e) of the Amended Preliminary Plat Resolution) relative to the Village Park proposed for dedication under the Original Preliminary Plat Resolution (at paragraphs 9 and 10 thereof) such conditions being more fully set forth in the aforementioned Original and Amended Preliminary Plat Resolution(s), and in the aforementioned paragraph (e) of the Amended Preliminary Plat Resolution, and the Village Park having now been substantially completed by the Developer except for certain lingering issues related to an incomplete section of sidewalk, placement and condition of the trails and certain green areas; and

**WHEREAS**, the Developer and Village having agreed that the aforementioned conditions, although in part related to construction and satisfactory completion of same, are predominantly and potentially ongoing and therefore also, and perhaps might best be addressed as ongoing maintenance rather than only as initial construction requirement(s); and

**WHEREAS**, based upon the foregoing, the Village has now considered the propriety or necessity of purchase of specialized equipment for ongoing maintenance of certain areas of the Park, and relative to same, and in part resulting from the Developer’s failure or inability to complete certain of the Village Park improvements aforementioned, the Developer is willing to donate for or toward the purchase of such equipment the sum of \$7,000.00, and

**WHEREAS**, accordingly the Village is willing to accept such sum and in consideration thereof, to waive completion of the punchlist items, however (with warranty provisions relating to still apply as required to be set forth in the Security Agreement referenced herein and in the Original and Amended Preliminary Plat Resolutions); and

**WHEREAS**, as to each of the foregoing areas (Sections 1A, 1B and the Village Park), the Village Engineer and Village Superintendent of Public Works has approved and recommended (subject to any outstanding warranty items and provisions) acceptance of the foregoing public streets and improvements consisting of water service, drainage and sanitary sewer facilities, and the easements appropriate for same, and such streets all as shown on the approved Preliminary Plat for the entire Development and the Final Plats for Sections 1A and 1B, and such other streets, easements and improvements as shown on the respective approved and filed final subdivision plats including any approved amended plats; and

**WHEREAS**, likewise the Village Park has been approved and recommended for acceptance as a fee title conveyance to the Village; and

**WHEREAS**, in each case the appropriate security for completion of same, to the extent not yet completed or still within the warranty period has been or should be provided to and retained by the Village pursuant to the respective Security Agreements executed or required to be executed in connection with same (however as to the Park area no separate agreement being required); and

**WHEREAS**, proposed instruments of conveyance and policies of title insurance relating to the foregoing having been presented to the Village Attorney for review and approval, and the Village Attorney and Developer's attorney working together to finalize same, however the Village Attorney also advising that the within approvals contemplated by the Village Board are appropriate in that the foregoing instruments and proposed policies are generally in good order and that any issues to be resolved are minor in nature; and

**WHEREAS**, the Village Board upon the foregoing and upon all the prior proceedings relating to the Development, is desirous of accepting conveyance of said offered public streets, water service, drainage and sewer facilities and the appropriate easement and fee ownership interests in the Village Park area;

**NOW THEREFORE, BE IT HEREBY RESOLVED THAT**, the Village Board having reviewed the Short SEQRA EAF, hereby assumes Lead Agency status, elects to conduct an uncoordinated review, and hereby issues a negative declaration of significance; and be it further

**RESOLVED**, that the foregoing Premises ("Whereas") paragraphs, to the extent relevant, are hereby made a part of these Resolutions as if fully set forth hereinafter; and it is further

**RESOLVED**, that the Village Board of the Village of Minoa acting pursuant to various applicable Articles and Sections of the NYS Village Law does hereby conditionally accept the following (generally) described instruments and the interest(s) conveyed thereby, together with, as applicable, any required consents by applicable mortgagees or others with priority interest(s) (if any), in accordance with the terms and conditions contained in each such instrument; and be it further

**RESOLVED**, that such acceptance is conditioned upon and subject to final approval of the Village Attorney based upon sufficiency of the deed(s), bill(s) of sale and easement instruments tendered, and related fee title insurance policy(ies), and that upon all conditions of required security agreements and the underlying resolutions mandating same having been satisfied, and that the originals of such instruments be recorded/filed in the Office of the Clerk of the County of Onondaga or delivered to the Village Clerk if not required to be so filed or recorded, the fees for said recordings/filings to be borne by the Developer; and it is further

**RESOLVED**, that the Warranty Period relating to the Village Park improvements shall be deemed to have commenced as of this date (June 21, 2010).

Upon motion made by Trustee Brazill, and seconded by Trustee Christensen, the question of adoption of the foregoing resolution was put to a roll call, which resulted as follows:

Richard Donovan, Mayor	AYE
William Brazill, Trustee	AYE
John Champagne, Trustee	ABSENT
Eric Christensen, Trustee	AYE
Ronald Cronk, Trustee	AYE

Resolution was adopted on June 21, 2010

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**CERTIFICATION**

I, the undersigned, Clerk of the Village of Minoa, Onondaga County, New York, do hereby certify: that the above is a true copy of the original resolution passed at a meeting of the Minoa Village Board on June 21, 2010.

IN WITNESS WHEREOF, I have set my hand and affixed the seal of said Village this 21<sup>st</sup> day of June, 2010.

\_\_\_\_\_  
Suzanne Snider, Village Clerk and Treasurer  
of the Village of Minoa

**USDA/DoE Biomass R&D Pre-Application (DE-FOA-0000341)**

SUNY College of Environmental Science and Forestry

1 Forestry Drive, Syracuse, NY 13210

June 9<sup>th</sup>, 2010

K. Doelle, D.L. Johnson, et al. SUNY ESF

S.V. Giarrusso: Village of Minoa

RECEIVED

JUN 10 2010  
VILLAGE OF MINOA

Dear Mayor Donovan,

On behalf of SUNY-ESF research team I request support for DOE and USDA Biomass Research and Development Initiative DE-FOA-0000341 on which we intend to file a pre application. Our R&D work will focus on the following main objectives requested by the funding agencies:

**(A) Feedstocks Development**

This part of the research will investigate growth of woody (Willow) and algal (*Cladophora*) biomass, on the Minoa Wetlands and Water Treatment Plant to evaluate future biomass supply for the village's power production.

The research will include seeding, growing, harvesting, handling, transport, preprocessing, and storage of the produced biomass as well as upgrading the developed production method to industrial scale of raw materials for conversion to biofuels and biobased products.

**(B) Biofuels and Biobased Products Development**

Research and Development of diverse cost-effective technologies for the use of cellulosic biomass in the production of liquid biofuels and biobased products with simultaneous generation of useful heat and electricity with conversion technologies especially for rural areas such as:

- (i) Gasification
- (ii) Pyrolysis
- (iii) Fermentation
- (iv) Super Critical Fluid Technology
- (v) Chemical conversion technologies
- (vi) Fischer Tropsch biofuel

The research will investigate product diversification through technologies relevant for the production of a range of biobased products including chemicals, fertilizer, animal feeds, and liquid and gaseous fuel, and cogeneration power that can potentially increase the feasibility of fuel production in a biorefinery system

**(C) Biofuels Development Analysis**

This research area focuses on a full life-cycle assessment of the research topics in A & B to quantify the proposed technology and its positive impact on sustainability, and the environment; including energy production, social and economic implications, land, soil and water resources as well as environmental considerations attributable to the investigated technologies.

Please let me know if you need more detailed information.

Thank you for your help,

A handwritten signature in black ink, appearing to read 'K. Doelle', written in a cursive style.

Klaus Doelle, Ph.D.

Assistant Professor

Department of Paper and Bioprocess Engineering