

DISTRIBUTION LIST

Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Steven Primo, Attorney
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Town of Manlius
Village of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
Minoa Library
John Regan

VILLAGE OF MINOA
BOARD OF TRUSTEES
June 4, 2007

June 4, 2007

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on June 4, 2007.

PRESENT: Mayor Donovan
Trustee Cronk
Trustee Brazill
Trustee Champagne
Attorney Primo
Clerk Snider

ABSENT: Trustee Theobald

ALSO John Sears

PRESENT:

Mayor Donovan opened the meeting at 7:35 p.m. with the Pledge of Allegiance led by Trustee Brazill.

MINUTES OF
SPECIAL MEETING
MAY 31, 2007

A motion was made by Trustee Brazill and seconded by Trustee Cronk to accept the minutes of the May 31, 2007 Special Meeting as recorded. All in favor.
Motion carried.

ADOPTION OF
LOCAL LAW #5 FOR

A motion was made by Trustee Brazill and seconded by Trustee Cronk adopting Local Law #5 for 2007 relating to the amendment of Chapter 113, entitled “Penalties”, Section 113-1, and Penalties for Violations of the Village of Minoa

2007 Municipal Code attached hereto as Schedule "A". All in favor. Motion Carried.

MINOA *LEAVE OF ABSENCE REQUEST / DANIEL DEVAUL*

AMBULANCE A motion was made by Trustee Brazill and seconded by Trustee Champagne to deny the request from Daniel DeVaul for a one year leave of absence as a part-time Emergency Medical Technician. All in favor. Motion carried.

Trustee Brazill suggested that the Board not grant the leave of absence request so that the position can remain open and be filled, as the Ambulance Department is short staffed.

NIAGARA A motion was made by Trustee Brazill and seconded by Trustee Cronk authorizing
MOHAWK Mayor Donovan to sign the Niagara Mohawk Agreement permitting the Village of
AGREEMENT Minoa to attach street decorations / banners to electric poles or other facilities in the Village of Minoa during the period from June 18, 2007 through July 20, 2007 for the Minoa Days Festival at Lewis Park. All in favor. Motion carried.

TRUSTEES' REPORT Trustee Champagne thanked Trustee Theobald for the great job he did on the Memorial Day Parade. He said the Firemen's Field Day had a nice turnout.

Trustee Cronk agreed with Trustee Champagne and said that there was a nice crowd for the Field Days and the Memorial Day Parade. He stated that George L. Wood had returned to his duties as Assistant Forman and was doing well. Trustee Cronk said that Thomas Petterelli was at the Association of Towns 2007 Highway School at Ithaca College from June 4-6, 2007.

Trustee Brazill thanked everyone for their hard work at the Firemen's Field Days, especially considering how hot it was that weekend. He reminded the Board that he needs their information for the upcoming newsletter by the week of June 20, 2007 for the July and August edition.

Mayor Donovan reported that Trustee Theobald was not there for the meeting due to family commitments and he had asked Mayor Donovan to thank everyone for their hard work at the Memorial Day Parade.

MAYOR'S REPORT Mayor Donovan discussed the upcoming NYCOM meeting in Saratoga Springs and said that he was asked to chair on the nominating committee, as well as to chair a committee discussing New York State aid. Mayor Donovan said that all of the Board members would be attending the NYCOM meeting and he appreciated their active involvement, as it brings positive attention back to the community

PERMISSION TO ATTEND NYCOM PLANNING AND ZONING SUMMER SCHOOLS

A motion was made by Trustee Cronk and seconded by Trustee Champagne giving permission to the Planning and Zoning Boards to attend the NYCOM Planning and Zoning Summer Schools 2007 at Hamilton College on August 9, 2007 at \$60.00 per person. All in favor. Motion carried.

PERMISSION TO ATTEND NIMS WORKSHOP

A motion was made by Trustee Cronk and seconded by Trustee Brazill giving permission to the Village Board members to attend the NIMS Workshop at Onondaga Community College on June 13th or June 14th 2007 at no cost. All in favor. Motion carried.

Trustee Brazill said the workshop was for elected officials for 2007 and would make the Village eligible for available funding. Trustee Brazill said that he would be attending. Trustee Champagne said he would not be able to attend due to his work schedule. Discussion ensued regarding the schedule and Trustee Brazill said he would bring back information for the Board and verify upcoming training workshops.

**ATTORNEY'S
REPORT**

Attorney Primo said he would provide a draft amending Chapter 136 dealing with weeds and grass for the next meeting. He said the new Code would give Trustees the authority to file a complaint at the Village Office if they see issues throughout the Village of Minoa, such as trash and debris. This would allow the office to generate a letter to the property owner.

Attorney Primo gave an example from another municipality that had standing water issues and they were able report it to the office, thus generating a letter that would create a cure period.

AUDIT CLAIMS

A motion was made by Trustee Cronk and seconded by Trustee Brazill that claims on Abstract #25 in the amounts of General Fund - \$2,338.84 (Vouchers 1125-1129); Sewer Fund - \$133.33 (Vouchers 387-388) for a total of \$2,472.17 and Abstract #01 in the amounts of General Fund - \$2,885.22 (Vouchers 001-007); Water Fund - \$20.77 (Voucher 001); Sewer Fund - \$503.79 (Vouchers 001-006) for a total of \$3,409.48 be audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS

Mayor Donovan asked if there were any comments from the audience. Let the record show that there were no comments.

ADJOURNMENT

A motion was made by Trustee Cronk and seconded by Trustee Brazill that the Village Board Meeting be adjourned at 7:48 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider
Village Clerk