

DISTRIBUTION LIST

Richard Donovan, Mayor
William Brazill, Trustee
Ronald Cronk, Trustee
John Champagne, Trustee
Eric Christensen, Trustee
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Koegel & Vincentini
Minoa Library

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Steven Primo, Attorney
Keith Brandis, Paramedic Supervisor
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
John Regan

**VILLAGE OF MINOA
BOARD OF TRUSTEES
MARCH 16, 2011**

SPECIAL MEETING Upon due notice to all members of the Village Board, a Special Meeting was called on Wednesday, March 16, 2011 at the Municipal Building in the Community Room, 240 N. Main Street, Minoa, New York.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Christensen
Trustee Cronk
Clerk/Treasurer Snider

ABSENT: Attorney Steven Primo

ALSO John Sears

PRESENT:

Mayor Donovan opened the Special Meeting at 6:25 p.m.

VILLAGE BUDGETS Mayor Donovan said the purpose of the meeting is to work on the Village Budgets for the 2011-2012 Fiscal Year.

REVIEW OF BUDGETS The Third Model of the General Fund, Second Model of the Sewer and First Model of the Water Fund budgets for the Fiscal Year 2011-2012 were provided to the Trustees for their review. Mayor Donovan and the Village Board reviewed the General Fund Budget and made adjustments as reviewed.

Below are points of discussion from the meeting:

- The ESM School District sewer service agreement was increased by 3% and an updated contract was sent to the school district.

- Increased camera system (\$6,500) for the Municipal Building and an extension of the Bylin Heat Trace System for the roof (\$10,000) were removed from the Building budget A.1620.20.
- Trustee Cronk expressed concern that the Codes Enforcement Officer was split 63/37 with the Village of Fayetteville and that the split should be 50/50, as Mr. Greene should take more responsibility for the Village of Minoa problems and there wouldn't be a need for Ethel Sawkins to work on quality of life issues for Codes Enforcement. Mayor Donovan said the agreement with the Village of Fayetteville is based on time card history and they have had major building projects. Discussion ensued regarding the possibility of changing Codes Enforcement to the Town of Manlius and the Board's quality of life concerns with switching to the Town.

Mayor Donovan said that the volunteer numbers for the Minoa Fire Department have decreased and said he has spoken to Phil Huller, Heaven's Pantry, and asked them to relocate the pantry so they can possibly utilize the space for a bunk in program for the Fire Department for volunteer retention.

Mayor Donovan said the General Fund does not include a salary increase for the Village Board, FT Ambulance Union employees have a negotiated salary increase of 4%, and all other employees are scheduled for a 2% increase, with the exception of Mark Nicholson at 5%, Joseph Taylor (additional .50 per hour) and Austin Wittwer (additional .50 per hour). Ethel Sawkins, Animal Control Officer, would split her salary between Animal Control (30%) and Codes Enforcement (70%) to accommodate her quality of life duties for Codes Enforcement.

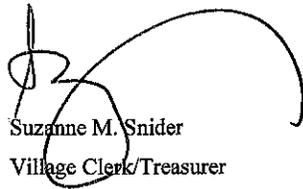
Mayor Donovan said the proposed General Fund budget has \$2,789,961 in revenues and \$3,125,789 in expenses, which means that the Board would be utilizing \$335,828.76 of the appropriated Fund Balance (savings account). Mayor Donovan said the revenues included a proposed tax increase from \$8.30 per thousand to \$8.95 per thousand (7.8% increase). The Board was provided a report with various properties to compare Town/County/Village total tax bills for 2010 and 2011 based on the proposed \$8.95 tax rate increase. Mayor Donovan said that because the Sales Tax revenue was drastically reduced by Onondaga County, the county eliminated county taxes for village residents for 2011, which enabled the Village of Minoa to increase our tax rates to recoup the loss of Sales Tax revenue. Mayor Donovan said the end result was that the average village resident should see reduced net tax bills for Town/County/Village for 2011. Mayor Donovan said they could not control what Onondaga County would do in 2012, but would review and compare in the next budget and do what is best for the village taxpayer.

Mayor Donovan reminded the Village Board that the Public Hearing for the 2011-2012 budgets was scheduled for April 11, 2011 at 7:00 p.m.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the Special Meeting be adjourned at 7:25 p.m. All in favor. Motion carried.

Respectfully submitted,



Suzanne M. Snider
Village Clerk/Treasurer