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**VILLAGE OF MINOA  
BOARD OF TRUSTEES  
MARCH 2, 2011**

**SPECIAL MEETING**

Upon due notice to all members of the Village Board, a Special Meeting was called on Wednesday, March 2, 2011 at the Municipal Building in the Community Room, 240 N. Main Street, Minoa, New York.

PRESENT: Mayor Donovan  
Trustee Brazill  
Trustee Champagne  
Trustee Christensen  
Trustee Cronk  
Clerk/Treasurer Snider

ABSENT: Attorney Steven Primo

ALSO PRESENT: Katie Gibas (YNN News Channel 10), John Barattini, Joseph Paul, Matthew McGarrity, Don Lough, John Sears, Michael Pfeiffer, and Pat Abbott

Mayor Donovan opened the Special Meeting at 6:12 p.m.

**VILLAGE BUDGETS**

Mayor Donovan said the purpose of the meeting is to work on the Village Budgets for the 2011-2012 Fiscal Year. Mayor Donovan explained the budget process to those in attendance and stated that it was a work meeting and not a public hearing. Mayor Donovan said that New York State does not require that budget meetings be held, but it was an opportunity for the residents to sit-in during the meetings and listen to the Board's dialogue. Mayor Donovan said the public would have the opportunity to ask questions about the budgets at the Public Hearing scheduled for April 11, 2011.

Mayor Donovan said the Ambulance RFP was mailed out and expected to be received on March 4, 2011 and would not be discussed at the current meeting. Mayor Donovan said the RFP was for evaluation purposes because the Village of Minoa had a shortfall created by the reduction of Sales Tax Revenue and increased NYS Retirement expenses, which resulted in a loss of over \$350,000. Mayor Donovan said the Budget would need to be reviewed carefully and if adopted as currently proposed, would result in an increase of property taxes from \$8.30 per thousand to \$11.30 per thousand, thus the reason why the Board is reviewing Ambulance and Codes Enforcement services.

Michael Pfeiffer, John Barattini, Don Lough and Katie Gibas left the meeting at approximately 6:45 p.m.

**REVIEW OF BUDGETS** The First Model of the Sewer, Water, and General Fund proposed budgets for Fiscal Year 2011-2012 were provided to the Trustees for their review. Mayor Donovan and the Village Board reviewed the General Fund Budget and made adjustments as reviewed.

Below are points of discussion from the meeting:

- No salary increases for the Village Board.
- FT Ambulance Union employees have a negotiated salary increase of 4%.
- All other employees are scheduled for a 2% increase, with the exception of Mark Nicholson at 5%, Joseph Taylor (additional .50 per hour) and Austin Wittwer (additional .50 per hour).
- Ethel Sawkins, Animal Control Officer, would split her salary between Animal Control (30%) and Codes Enforcement (70%) to accommodate her quality of life duties for Codes Enforcement.
- Discussion of ambulance billing companies Certified Ambulance Group and MultiMed Billing to be reviewed at year end.
- Discussion of increased utility expenses and gas prices.
- Trustee Brazill received the backup for the Fire Department's budget and would review the budget with Fire Chief Patrick Flannery.

Mayor Donovan reminded the Village Board that the next Special Meeting was scheduled for Wednesday, March 9, 2011 at 6:00 p.m.

**ADJOURNMENT** A motion was made by Trustee Champagne and seconded by Trustee Christensen that the Special Meeting be adjourned at 8:20 p.m. All in favor. Motion carried.

Respectfully submitted,

  
Suzanne M. Snider  
Village Clerk/Treasurer