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Richard Donovan, Mayor  
William Brazill, Trustee  
Ronald Cronk, Trustee  
John Champagne, Trustee  
Eric Christensen, Trustee  
Thomas Petterelli, DPW Superintendent  
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Richard J. Greene, Codes Enforcement Officer  
Chief Pat Flannery  
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Keith Brandis, Paramedic Supervisor  
Town of Manlius  
Village of Fayetteville  
Donna DeSiato, Superintendent ESM School District  
Manlius Historical Society  
John Regan

**VILLAGE OF MINOA  
BOARD OF TRUSTEES  
MARCH 9, 2011**

**SPECIAL MEETING**

Upon due notice to all members of the Village Board, a Special Meeting was called on Wednesday, March 9, 2011 at the Municipal Building in the Community Room, 240 N. Main Street, Minoa, New York.

PRESENT: Mayor Donovan  
Trustee Brazill  
Trustee Christensen  
Trustee Cronk  
Clerk/Treasurer Snider

ABSENT: Trustee Champagne  
Attorney Steven Primo

ALSO John Sears

PRESENT:

Mayor Donovan opened the Special Meeting at 6:09 p.m.

**VILLAGE BUDGETS**

Mayor Donovan said the purpose of the meeting is to work on the Village Budgets for the 2011-2012 Fiscal Year. Mayor Donovan explained the budget process to those in attendance and stated that it was a work meeting and not a public hearing. Mayor Donovan said that New York State does not require that budget meetings be held, but it was an opportunity for the residents to sit-in during the meetings and listen to the Board's dialogue. Mayor Donovan said the public would have the opportunity to ask questions about the budgets at the Public Hearing scheduled for April 11, 2011.

**REVIEW OF BUDGETS**

The Second Model of the General Fund and First Models of the Sewer and Water Fund

budgets for the Fiscal Year 2011-2012 were provided to the Trustees for their review. Mayor Donovan and the Village Board reviewed the General Fund Budget and made adjustments as reviewed.

Below are points of discussion from the meeting:

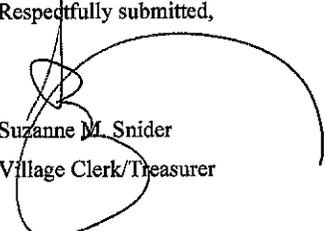
- No salary increases for the Village Board and 2% increases for the Justice Department.
- Water Fund is used for the receipt of Bond interest and principal payments from OCWA.
- Sewer Fund – three employees (Barbara Sturick, Thomas Petterelli, & Bradley Hyde) salaries are used in both the Sewer Fund and General Fund.
- ESM School contract for Sewer services expires in October 2011 and the Board suggested a 3% increase in the contract cost from \$108,500 to \$111,755 to remain consistent with increased expenses.
- Sewer rents remain the same at \$135.00 per unit billable on August 1<sup>st</sup> and February 1<sup>st</sup>.
- Trustee Brazill presented the Fire and Ambulance Department budgets and are marginally lower than the 2010-2011 budgets.
- The Board discussed the possibility of changing Codes Enforcement services to the Town of Manlius and the pros and cons of switching. The Villages of Fayetteville and Minoa have a contract that shares Richard Greene's services as Codes Enforcement Officer and they are concerned that the Town of Manlius does not have the manpower to cover both villages. Discussion will continue with the Town of Manlius in the future.
- Ethel Sawkins, Animal Control Officer, has taken on additional duties with Codes Enforcement for quality of life issues (basketball hoops, tall grass, garbage problems, etc.) and her salary will be split 30% for Animal Control and 70% for Codes Enforcement.
- The General Fund budget was reviewed and compared against historical figures and adjusted down accordingly.
- Fire Station II needs new bay doors in the front and the back of the building. Trustee Brazill will meet with Chief Patrick Flannery to get quotes and discuss the possibility of doing one set in the 2010-2011 fiscal year and one set in 2011-2012.
- Discussion ensued regarding the possibility of changing shift schedules for the Ambulance Department and utilizing volunteers to get the second ambulance out and increase revenues.

Mayor Donovan reminded the Village Board that the next Special Meeting was scheduled for Wednesday, March 16, 2011 at 6:00 p.m.

#### **ADJOURNMENT**

A motion was made by Trustee Brazill and seconded by Trustee Christensen that the Special Meeting be adjourned at 7:50 p.m. All in favor. Motion carried.

Respectfully submitted,

  
Suzanne M. Snider  
Village Clerk/Treasurer