

DISTRIBUTION LIST

**Richard Donovan, Mayor
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Koagel & Vincentini
Minoa Library**

EMAIL DISTRIBUTION LIST

**Steven Primo, Attorney
Keith Brandis, Paramedic Supervisor
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
John Regan**

**VILLAGE OF MINOA
BOARD OF TRUSTEES
MARCH 1, 2010**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on March 1, 2010.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Cronk
Attorney Primo
Clerk/Treasurer Snider
Attendant Mike Macko

ABSENT: None

ALSO PRESENT: Dennis Erard, Dan DeLucia, Chuck Mullane, Ernie Green, Thomas Petterelli, Jeremy Erard, Matt McGarrity, Eric Christensen, Marlene Christensen, and John Sears

Mayor Donovan opened the meeting at 7:37 p.m. with the Pledge of Allegiance led by Trustee Champagne.

MINUTES OF VILLAGE BOARD MEETING -- FEBRUARY 16, 2010 A motion was made by Trustee Champagne and seconded by Trustee Brazill to accept the minutes of the February 16, 2010 Village Board Meeting as recorded. All in favor. Motion carried.

RESIGNATION / DEPUTY CLERK/TREASURER TERRY EDWARDS A motion was made by Trustee Brazill and seconded by Trustee Cronk accepting the resignation of Deputy Clerk/Treasurer Terry Edwards for retirement purposes effective May 31, 2010. All in favor. Motion carried.

Mayor Donovan said that he accepts the resignation with regret and hopes that Terry Edwards enjoys her retirement. Clerk/Treasurer Snider said that she was a valued friend and employee

and would be missed by everyone.

**ADVERTISE FOR A
FULL-TIME
DEPUTY/CLERK
TREASURER
POSITION**

A motion was made by Trustee Brazill and seconded by Trustee Cronk authorizing Clerk/Treasurer Snider to advertise for a full-time Deputy Clerk/Treasurer position in the Post-Standard. All in favor. Motion carried.

**WAIVER OF STATE
AID ELIGIBILITY 2010 /
RECREATION AND
YOUTH SERVICE**

A motion was made by Trustee Champagne and seconded by Trustee Cronk authorizing Mayor Donovan to sign the Waiver of State Aid Eligibility from the Syracuse Onondaga County Youth Bureau for Recreation in the amount of \$726.00 and Youth Service in the amount of \$646.00 to the Town of Manlius Police. All in favor. Motion carried.

**REQUEST
PERMISSION TO
ATTEND BETTER SITE
DESIGN CLASS**

A motion was made by Trustee Cronk and seconded by Trustee Champagne giving permission for Richard Greene to attend the CNY Regional Planning and Development Board's Better Site Design class on March 18, 2010, in Syracuse, NY at a cost of \$230.00 per person. All in favor. Motion carried.

**REQUEST
PERMISSION TO
WAIVE SEWER
PENALTY / DAVID
SCHMIDT / ACCT #
2268.0**

A motion was made by Trustee Cronk and seconded by Trustee Brazill to approve the written request dated March 1, 2010, from David Schmidt, 117 Elm Street, Minoa, NY to waive the sewer penalty for account #2268.0 in the amount of \$5.40. All in favor. Motion carried.

**CONCERTS AND
MOVIES IN THE PARK
/ 2010 SCHEDULE AND
SPONSORSHIP**

A motion was made by Trustee Champagne and seconded by Trustee Brazill approving the schedule for movies and concerts in Lewis Park per a letter from the Town of Manlius Parks & Recreation as follows: Concerts on July 12th and July 26th and Movie on August 23rd with a sponsorship of \$450.00 per concert, for a total of \$900.00. All in favor. Motion carried.

**REQUEST
PERMISSION FOR
NATIONAL GRID TO
REMOVE ELECTRICAL
SERVICE/
MUNICIPAL
PARKING LOT**

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission for National Grid to remove the electrical service to the light pedestal known as Pole # 7666 located in the municipal parking lot next to the United States Post Office on North Main Street and the DPW to remove the concrete pedestal. All in favor. Motion carried.

**RATIFY PRIOR
APPROVAL / NOTICE
OF UNSAFE
BUILDING / 107 N.
MAIN STREET**

A motion was made by Trustee Brazill and seconded by Trustee Cronk ratifying prior approval given to Richard Greene, Codes Enforcement Officer, to issue a Notice of Unsafe Building to the property located at 107 N. Main Street, Minoa, NY, Tax Map No. 002.-03-09.0 and owned by Gregory Rinaldi for the purpose of demolishing the building. All in favor. Motion carried.

**RESULTS OF
AMBULANCE**

The results of the Ambulance Billing Services RFP for the Villages of Fayetteville, Manlius and Minoa were opened on December 28, 2009 with the following results:

BILLING SERVICES

RFP / CERTIFIED

AMBULANCE GROUP

- Certified Ambulance Group – Service Fee = 5%
- MultiMed – Service Fee = 9.75%
- Quick Med Claims – Service Fee = 8%
- Southwest General Service – Service Fee = 5.95%

A motion was made by Trustee Brazill and seconded by Trustee Cronk to award the bid for Ambulance Billing Services to Certified Ambulance Group subject to legal review and approval by Attorney Primo and the proper notification of cancellation to MultiMed (current ambulance billing service). All in favor. Motion carried.

AMBULANCE

MICROTECH WARRANTY AND MAINTENANCE AGREEMENT

A motion was made by Trustee Brazill and seconded by Trustee Champagne authorizing Mayor Donovan to sign the MicroTECH Warranty and Maintenance Agreement for three (3) Ambulance Department Fujitsu tablet laptops in the amount of \$129.00 preventative maintenance and \$99.00 extended warranty for each computer for a total of \$684.00. All in favor. Motion carried.

MIDSTATE EMS STUDENT RIDERS

A motion was made by Trustee Cronk and seconded by Trustee Champagne accepting the Midstate EMS Student Riders as provided by Keith Brandis, Paramedic Supervisor as follows: Jim Allen, Alan Davis, Rod Wediger, Cathy Rothery, and Shane Todd. All in favor. Motion carried.

FIRE DEPARTMENT

REQUEST PERMISSION FOR AL TOMPKINS TO ATTEND 2ND ANNUAL FIRE DEPARTMENT LAWS & MANAGEMENT CONFERENCE

A motion was made by Trustee Champagne and seconded by Trustee Brazill giving permission for Al Tompkins to attend the 2nd Annual Fire Department Law & Management Conference on March 26-28, 2010, Verona, NY at a cost of \$150.00 per person. All in favor. Motion carried.

MEMBERSHIP IN THE MINOA FIRE DEPARTMENT

A motion was made by Trustee Brazill and seconded by Trustee Cronk accepting for membership in the Minoa Fire Department the following individual: Timothy M. Bennett, 206 East Ellis Street, East Syracuse, New York. All in favor. Motion carried.

A motion was made by Trustee Cronk and seconded by Trustee Brazill accepting for membership in the Minoa Fire Department the following individual: David Houde, 6953 Kirkville Road, East Syracuse, New York. All in favor. Motion carried.

A motion was made by Trustee Cronk and seconded by Trustee Brazill accepting for membership in the Minoa Fire Department the following individual: Paul Rushlo, 317 Sunset Drive, East Syracuse, New York. All in favor. Motion carried.

DENIED MINOA FIRE DEPARTMENT MEMBERSHIP APPLICATION

A motion was made by Trustee Brazill and seconded by Trustee Champagne to deny membership in the Minoa Fire Department to the following individual: Anthony J.

Didomenico. All in favor. Motion carried.

TERMINATED MINOA FIRE DEPARTMENT MEMBERSHIP

A motion was made by Trustee Brazill and seconded by Trustee Champagne terminating membership in the Minoa Fire Department to the following individual: Leonard Modelewski. All in favor. Motion carried.

CHANGE IN MINOA FIRE DEPARTMENT MEMBERSHIP STATUS

A motion was made by Trustee Champagne and seconded by Trustee Brazill approving the change in membership status for Christopher Cretaro from Active to Support. All in favor. Motion carried.

A motion was made by Trustee Champagne and seconded by Trustee Cronk approving the change in membership status for Terri Yackel from Active to Leave of Absence. All in favor. Motion carried.

DPW Nothing to report.

WWTF Nothing to report.

TRUSTEES' REPORT Trustee Champagne said that they just returned from the NYCOM meeting in Albany and after meeting with our elected officials it appears that it's going to be a difficult year financially.

Trustee Cronk said that he attended the Town of Manlius Police Committee and that there are three people currently in the Police Academy that will sign a three year commitment to the Town of Manlius Police. He said they also plan to change their police vehicles back to the black and white version previously used.

Trustee Brazill said that the 2010 NIMS for elected officials is expected to be released soon and will advise the Board of upcoming training and/or changes required by the Federal government.

MAYOR'S REPORT Mayor Donovan thanked the Board for attending the NYCOM Winter Legislative meeting in Albany. He said that New York State is having difficulty balancing their budget and expects it to trickle down to municipalities with reduced funding. Mayor Donovan said they met with Assemblyman Al Stirpe and Senator David Valesky and asked for relief in unfunded mandates, village dissolution law, and support through the DEC for flood mitigation. Mayor Donovan said that Butternut Creek and Limestone Creek are plugged up with debris, which results in flooding in the Town of Manlius and requested financial help to repair the creeks from the elected officials.

Mayor Donovan updated the Board on the Onondaga County Sales Tax issue and said that it was expected that they would reduce Sales Tax revenues to the municipalities. Mayor Donovan said the Sales Tax Public Hearing would be held on Monday, March 15, 2010, at 9:00 AM at the Onondaga County Court House, 401 Montgomery Street, Syracuse, NY.

Mayor Donovan encouraged the Board and everyone in attendance at the meeting to attend the Public Hearing in support of continuing Sales Tax payments to villages. Mayor Donovan expressed his views of the proposed Sales Tax reduction and said that the Sales Tax revenue is a substantial portion of the village budget that cannot afford to be cut. Mayor Donovan said that he would be at the meeting to support the Village of Minoa and Mayors from throughout Onondaga County would be in attendance as well to request that no changes be made to the distribution of Sales Tax. Mayor Donovan said that only 3% of the Sales Tax revenue received in Onondaga County is disbursed to villages.

ATTORNEY'S REPORT Nothing to report.

AUDIT CLAIMS A motion was made by Trustee Champagne and seconded by Trustee Brazill that claims on Abstract #19 in the amounts of General Fund - \$40,013.33 (Vouchers 772-803); and Sewer Fund – \$13,636.60 (Vouchers 310-320) for a total of \$53,649.93 be audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS Marlene Christensen said that she was available to attend the March 15, 2010 Sales Tax Public Hearing.

Marlene Christensen said that the Village of Minoa should reconsider filling the full-time Deputy Clerk/Treasurer position to save money in salaries and benefits. Clerk/Treasurer Snider said that there are only two full-time employees in her office and she cannot afford to lose another person. Mayor Donovan said the Board is moving forward with filling the position because of the amount of work required in the Village Office and the need for training a new employee. Mrs. Christensen suggested that the Village hire two part-time positions to avoid paying employee benefits. Mayor Donovan said that a full-time position is required due to the detail oriented position and the village must move forward.

Chuck Mullane asked if Onondaga County considered negotiating the amount of Sales Tax to be shared with the villages. Mayor Donovan said that Onondaga County does not have to share with Towns, Villages or School Districts, but the revenue stream has existed for several decades and would be unfair to yank the revenue stream. Mayor Donovan said that everyone residing in the Village of Minoa purchases items and they deserve to see a benefit from paying sales taxes by receiving the revenue back into their community and keeping property taxes low while still providing the same level of services. Mayor Donovan discussed the level of services offered by the Village of Minoa compared to the services offered by Onondaga County and New York State and the lack of grants approved by New York State due to lack of funding. Mayor Donovan said that he has spent a lot of time and energy meeting with Onondaga County elected officials and the Onondaga County Mayors Association to prevent the reduction of Sales Tax revenues to villages.

EXECUTIVE SESSION – A motion was made by Trustee Brazill and seconded by Trustee Champagne to go into
IN Executive Session at 8:15 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and the proposed sale of real property owned by the Village.

All in favor. Motion carried.

**EXECUTIVE SESSION -
OUT**

A motion was made by Trustee Brazill and seconded by Trustee Cronk to come out of Executive Session at 8:50 p.m. All in favor. Motion carried.

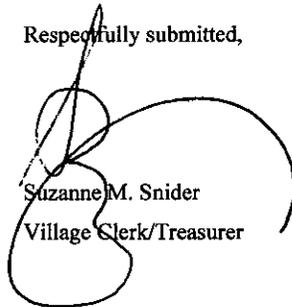
**SETTELEMENT
AGREEMENT AND
GENERAL RELEASE**

A motion was made by Trustee Brazill and seconded by Trustee Champagne authorizing the execution and delivery of a settlement agreement and general release in relation to a certain Village of Minoa employee and empowering Mayor Donovan to execute the settlement agreement and general release in a form that is substantially presented by the Village Attorney with the understanding that there may be further negotiations on non-material terms with counsel for the Union for the employee. All in favor. Motion carried.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 8:51 p.m. All in favor. Motion carried.

Respectfully submitted,



Suzanne M. Snider
Village Clerk/Treasurer