

**DISTRIBUTION LIST**

**Richard Donovan, Mayor**  
**Edmond Theobald, Trustee**  
**Ronald Cronk, Trustee**  
**William Brazill, Trustee**  
**John Champagne, Trustee**  
**Steven Primo, Attorney**  
**Thomas Petterelli, DPW Superintendent**  
**Janet Stanley, Justice**  
**Richard J. Greene, Codes Enforcement Officer**  
**Chief Pat Flannery**  
**Town of Manlius**  
**Village of Manlius**  
**Village of Fayetteville**  
**Donna DeSiato, Superintendent ESM School District**  
**Manlius Historical Society**  
**Minoa Library**  
**John Regan**

**VILLAGE OF MINOA**  
**BOARD OF TRUSTEES**  
**March 19, 2007**

March 19, 2007

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on March 19, 2007.

PRESENT: Mayor Donovan  
Trustee Cronk  
Trustee Brazill  
Trustee Theobald  
Trustee Champagne  
Clerk Snider

ABSENT: Attorney Primo

ALSO PRESENT: Eric Christensen, Thomas Petterelli, Al Kalfass, and Jim Read  
(Post Standard)

Mayor Donovan opened the meeting at 7:31 p.m. with the Pledge of Allegiance led by Trustee Brazill.

**MINUTES OF  
VILLAGE BOARD  
MEETING**

A motion was made by Trustee Brazill and seconded by Trustee Theobald to accept the minutes of the March 6, 2007 Village Board Meeting as recorded. All in favor. Motion carried.

**MINUTES OF  
SPECIAL MEETING**

A motion was made by Trustee Champagne and seconded by Trustee Brazill to accept the minutes of the March 7, 2007 Special Meeting as recorded. All in favor. Motion carried.

**MINUTES OF  
SPECIAL MEETING**

A motion was made by Trustee Theobald and seconded by Trustee Cronk to accept the minutes of the March 14, 2007 Special Meeting as recorded. All in favor. Motion carried.

**MINOA FIRE  
DEPARTMENT**

***REQUEST PERMISSION TO ATTEND THE NEW YORK STATE ASSOCIATION  
OF FIRE CHEIFS ANNUAL CONFERENCE***

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving approval for Assistant Fire Chief, Rich Sabin, to attend the New York State Association of Fire Chiefs Annual Conference from June 14 – June 16, 2007 in Lake George, NY at a total cost of \$340.00. All in favor. Motion carried.

***REQUEST PERMISSION TO APPLY FOR FIREFIGHTER I EXAM***

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving approval for Michael Nesci to apply for the written and practical Firefighter I Exam to be held on April 21, 2007 at Clay Station I in the Town of Clay for a total cost of \$50.00. All in favor. Motion carried.

***BID RESULTS FOR PROTECTIVE CLOTHING FOR STRUCTURAL FIRE  
FIGHTING COAT AND PANT BLOOD BORNE PATHOGEN RESISTANT GEAR***

Clerk Snider reported on the results of the bids that were received on March 16, 2007 at 11:00 a.m. as follows: Har-rob - \$1,465.75 each, Tyler Fire Equipment - \$1,530.00 each, and Jerome Fire Equipment - \$1,575.00 each. Clerk Snider stated that Tyler Fire Equipment currently holds the New York State Contract for Morning Pride and is consistent with the current protective gear used by the Minoa Fire Department. Mayor Donovan said Chief Flannery will provide a Source Justification.

A motion was made by Trustee Theobald and seconded by Trustee Champagne agreeing to award the bid to Tyler Fire Equipment per the Source Justification prepared by Chief Flannery, attached hereto as Schedule "A", and on file in the Village Clerk's office. All in favor. Motion carried.

**MINOA  
AMBULANCE**

***RATIFY PRIOR APPROVAL TO CANVASS CIVIL SERVICE LISTING***

A motion was made by Trustee Brazill and seconded by Trustee Champagne ratifying prior approval directing Clerk/Treasurer Curulla to secure the canvass list from Civil Service for a part-time Emergency Medical Technician and begin the canvassing process. All in favor. Motion carried.

***REQUEST PERMISSION TO ATTEND THE 7<sup>TH</sup> ANNUAL CONTEMPORARY  
ISSUES IN EMERGENCY MEDICINE SEMINAR***

A motion was made by Trustee Champagne and seconded by Trustee Brazill giving approval for Dale Bechtel and Jackie Nolan to attend the 7<sup>th</sup> Annual Contemporary Issues

in Emergency Medicine Seminar to be held on Wednesday, March 28, 2007 by Upstate Medical University at the Genesee Grande Hotel, Syracuse at a cost of \$90.00 per person. All in favor. Motion carried.

## **TRUSTEES' REPORT**

Trustee Champagne reported that the sign at Lewis Park was changed for the Easter Egg Hunt. He said they have received all of the supplies from the Oriental Trading Company and was completing the Easter eggs. Trustee Champagne said that he was working on the agenda and would forward the information to the Board upon completion. He said that he hopes the weather cooperates and moves along well. Mayor Donovan asked him if they intended on using the sound system and Trustee Champagne said they would need to use the system.

Trustee Theobald stated that the Minoa Days are scheduled for July 14, 2007. He said that he's been working with local businesses in the area to promote them more and will schedule a "Meet and Greet" in mid-April. Trustee Theobald said he would like to extend the offer to Kinney Drugs and Mayor Donovan said it would be a good idea, as they've been supportive in the Village of Minoa. Trustee Theobald said he has asked the Eagle Bulletin to check around with local businesses and see if they would be willing display their paper, as the paper is not currently offered in the village.

Trustee Theobald asked the Trustees if they had received the invitation from the Manlius Chamber of Commerce for a fundraiser for the food pantry to be held on March 29, 2007. Mayor Donovan said he had received an invite, but Trustee Cronk said that he had not. Trustee Theobald said he would provide a copy for their review.

Trustee Cronk reported that a dig was scheduled for Wednesday, March 21, 2007 on 114 Forrest View Lane. He said there was an infiltration of water seepage into the sewer system and after being televised, it was discovered that the water is coming from a damaged pipe located at the property. Trustee Cronk said that the hole was created by a backhoe in a home that was recently built. Trustee Cronk said the owners do not feel responsible for the problem; however, the lines were pressure tested when they were initially installed and passed before the contractors installed the pipe leading to the home. He said that it appears that the contractor that connected the sewer line to the home created the hole with their backhoe. Trustee Cronk said that Lan-Co Companies will dig down and carefully expose the pipe, while the village engineer verifies and documents the damage.

Mayor Donovan said there are issues with responsibility and it appears that the damaged pipe was the result of a backhoe. He said there was mud and stone flowing through the sewer system and ordering the dig was a necessity. Mayor Donovan said Thomas Pitterelli and Steven Giarrusso have been involved and were working diligently on the

problem.

Trustee Brazill said he had read an article in the Post Standard on March 18, 2007 that reported on village populations in Onondaga County. He said the Village of Minoa's population had increased by 11%, while surrounding areas had decreased significantly. Discussion ensued regarding the increases and decreases in population in the surrounding areas.

## **MAYOR'S REPORT**

Mayor Donovan reported that he had attended the Critical Response Committee on March 15, 2007 and there was going to be a flyer available to distribute to residents regarding disaster preparedness. He said he would make the flyer available as it was completed.

Mayor Donovan said the Kirkville Fire Company has arranged for a passenger train emergency response training session for elected officials on April 28, 2007 from 8:00 a.m. to noon at the Pine Grove Elementary School. He said the afternoon session is dedicated to firefighters who will work on an actual passenger train by smoking it out and removing windows. Mayor Donovan said that it would be great practice for the firefighters and the recent train derailment in Oneida proves that the practice is a necessity.

Mayor Donovan reminded the Board the next Mayors Association Dinner will be held on March 28, 2007 at the Inn Between in Camillus and anyone interested should inform the Village Office of their interest.

Mayor Donovan said the Pandemic Influenza Committee meets again on March 20, 2007 and they are reviewing the first Community Planning Guide, which covers the County's response plan. He said he would forward the completed guide to the Board when he receives the final documents.

Mayor Donovan said that the Special Meeting scheduled for March 21, 2007 was cancelled, as he had spoken to Treasurer Curulla and there were no changes from the prior meeting held on March 14, 2007. Mayor Donovan will distribute the final budget for the Board's review at the next meeting.

## **AUDIT CLAIMS**

A motion was made by Trustee Theobald and seconded by Trustee Brazill that claims on Abstract #19 in the amounts of General Fund - \$39,512.25 (Vouchers 850-897); Water Fund - \$265.18 (Vouchers 111-113); Sewer Fund - \$3,995.91 (Vouchers 305-317) for a total of \$43,773.34 be audited and paid. All in favor. Motion carried.

## **ADJOURNMENT**

A motion was made by Trustee Theobald and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 7:55 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider

Village Clerk