

DISTRIBUTION LIST

Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Steven Primo, Attorney
Thomas Petterelli, DPW Superintendent
Keith Brandis, Paramedic Supervisor
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
Minoa Library
John Regan

VILLAGE OF MINOA
BOARD OF TRUSTEES
MARCH 2, 2009

The re-scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on March 2, 2009.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Cronk
Trustee Theobald
Attorney Primo
Clerk/Treasurer Snider

ALSO PRESENT: Chris Beers, Dan DeLucia, John Sears, and Thomas Petterelli

ABSENT: None

Mayor Donovan opened the meeting at 7:36 p.m. with the Pledge of Allegiance led by Clerk/Treasurer Snider.

MINUTES OF
PUBLIC HEARING -
LOCAL LAW #1 FOR
2009 - BUSINESS
INVESTMENT
EXEMPTION -
FEBRUARY 17, 2009

A motion was made by Trustee Theobald and seconded by Trustee Cronk to accept the minutes of the February 17, 2009 Public Hearing on Local Law #1 for 2009 establishing a Business Investment Exemption providing for a partial real property tax exemption for certain commercial, business and industrial improvements in the Village pursuant to the provisions of §485-b of the Real Property Tax Law of the State of New York. All in favor. Motion carried.

**MINUTES OF
PUBLIC HEARING -
LOCAL LAW #2 FOR
2009 -
PROFESSIONAL
SERVICES
REIMBURSEMENTS
- FEBRUARY 17, 2009**

A motion was made by Trustee Cronk and seconded by Trustee Theobald to accept the minutes of the February 17, 2009 Public Hearing on Local Law #2 for 2009 establishing a new Chapter 115 of the Village of Minoa Municipal Code entitled "Professional Services Reimbursement" which provides for a mechanism whereby the Village of Minoa may utilize necessary expertise for particular land development and construction projects without imposing the cost on its taxpayers. All in favor. Motion carried.

**MINUTES OF
VILLAGE BOARD
MEETING -
FEBRUARY 17, 2009**

A motion was made by Trustee Champagne and seconded by Trustee Theobald to accept the minutes of the February 17, 2009 Village Board Meeting as recorded. All in favor. Motion carried.

**MINOA FARMS /
CONSTRUCTION
DRAWINGS PART II
- PHASE III**

Tabled

**PERMISSION TO
BID / 2008
COMMUNITY
DEVELOPMENT
PROJECT**

A motion was mad by Trustee Champagne and seconded by Trustee Theobald to go out for bid for the 2008 Community Development project as developed by EDR and scheduled for opening on April 3, 2009 at noon. All in favor. Motion carried.

**APPROVE 2009
SUMMER CONCERT
SPONSORSHIP**

A motion was made by Trustee Champagne and seconded by Trustee Cronk agreeing to sponsor the 2009 Summer Concert Series offered by the Town of Manlius in the amount of \$900.00. All in favor. Motion carried.

**NYCOM 2009 MAIN
STREET ECONOMIC
DEVELOPMENT
CONFERENCE**

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission to the Village Board members to attend the NYCOM 2009 Main Street Economic Development Conference on April 30, 2009, Canandaigua, NY at a cost of \$95.00. All in favor. Motion carried.

AMBULANCE

TERMINATION OF PT EMT / JUSTIN EATON

A motion was made by Trustee Brazill and seconded by Trustee Cronk terminating PT Emergency Medical Technician Justin Eaton for failing to meet training requirements and be effective March 2, 2009. All in favor. Motion carried.

TERMINATION OF PT EMT / MICHAEL GOODWIN

A motion was made by Trustee Brazill and seconded by Trustee Cronk terminating PT

Emergency Medical Technician Michael Goodwin for failing to meet the Onondaga County Personnel test fee requirements and be effective March 2, 2009. All in favor. Motion carried.

FIRE DEPARTMENT ***REQUEST PERMISSION TO USE ENGINE 11 AND SQUAD 1 FOR ST. PATRICK'S DAY PARADE***

A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission to the Minoa Fire Department to use Engine 11 and Squad 1 in the City of Syracuse's St. Patrick's Day Parade to be held on March 14, 2009. All in favor. Motion carried.

REQUEST PERMISSION TO ATTEND THE NYSAFC 103RD ANNUAL CONFERENCE

A motion was made by Trustee Champagne and seconded by Trustee Theobald giving permission for Nick Carulli to attend the NYSAFC 103rd Annual Conference, June 11, 2009 at a cost of \$375.00 per person.

DPW Nothing to report.

WWTF ***ESM SEWER AGREEMENT – RATIFY PRIOR APPROVAL***

A motion was made by Trustee Champagne and seconded by Trustee Cronk ratifying prior approval authorizing Mayor Donovan to sign the Sewer Agreement with East Syracuse-Minoa School District in the amount of \$108,500 per year for a term of three years to commence on October 1, 2008 and to terminate on September 30, 2011. All in favor. Motion carried.

TRUSTEES' REPORT Trustee Champagne reported that the trip to Albany with NYCOM was a great learning experience and was very interesting. Trustee Champagne said he continues to work on the CNG packer and is reviewing grant opportunities. He also said that he is still working on the Easter Egg Hunt and all is going as scheduled.

Trustee Theobald said that he attended a National Grid meeting while in Albany and said that a majority of the villages and cities across the state expressed their concern and they are all waiting for a proposal from National Grid. Trustee Theobald said that if there was strength in numbers, they might be able to fight National Grid for their mistake and not have to pay back thousands of dollars if they band together. He said the meetings in Albany were productive and overall it was an excellent opportunity to hear Governor Patterson speak and meet their representatives.

Trustee Cronk said the trip was informative and was waiting for technology information to be forwarded to him and the Board. Trustee Champagne agreed and said that he would send an email to his contact who was teaching the class they attended.

Trustee Brazill echoed the Board's thoughts and said that it was a good thing that the stimulus package was going forward and hopes to see some of the funds filter down to the local level. He said they had the opportunity to listen to Senator Charles Schumer and Senator Kirstin Gillibrand both speak at the meeting.

MAYOR'S REPORT

Mayor Donovan said the Village Office received correspondence from Vernon Stevens, 137 Dorothy Street, thanking the DPW for their quick response to a sewer problem and Mark Nicholson was the employee who efficiently responded to the call.

Mayor Donovan said that OCRRA advised the Village of Minoa that all recycling should go through Recycle America, Liverpool, NY until August 1, 2009 because Naef Recycling has requested that OCRRA provide them temporary relief. Thomas Petterelli discussed the recycling and sorting process for the Board. Mayor Donovan said the relief request is due to a lack of need by consumers for recycled goods because of the poor economy.

Mayor Donovan said that National Grid was offering a Regional Energy Efficiency Conference on March 10, 2009 at the Turning Stone Casino, Vernon, NY and asked the Board to review the flyer and if they are interested they should take the opportunity to attend.

Mayor Donovan thanked the Board for using their personal time and attending the NYCOM Winter Legislation Meeting on February 22-24, 2009. Mayor Donovan said that it was important that they show their strength in numbers and continue to express their concerns to their elected officials.

ATTORNEY'S REPORT

Attorney Primo reminded the Board that there were two pending local laws in the draft stage (1) Signage and (2) Construction Site Maintenance. He said that he had received comments from the Board for signage and will incorporate the suggested changes. Attorney Primo asked the Board to review the drafts again and Mayor Donovan said the Board can schedule the Public Hearings at the next Board Meeting after they have reviewed the changes.

REFER DeVERONICA SUBBDIVISION APPLICATION TO PLANNING BOARD

Attorney Primo said that the DeVeronica Family Trust had submitted a subdivision application for the property located at 380 S. Main Street, Minoa, NY. He said the property was an approximately 8.86 acre parcel to be subdivided into three parcels, which includes one home and the property is located on the Third Rail. Attorney Primo said the application will go to the Planning Board first and then will be referred back to the Village Board for approval. He said there might possibly be

zoning changes on the properties.

A motion was made by Trustee Champagne and seconded by Trustee Theobald to refer the subdivision application made by the DeVeronica Family Trust for the property located at 380 S. Main Street, Minoa, NY to the Planning Board for their review. All in favor. Motion carried.

FRONTIER CHEMICAL SITE PRP GROUP – SETTLEMENT OFFER

Attorney Primo reported that the Village of Minoa received an Offer of Early “De-Minimis” Settlement and site Activities from the Frontier Chemical Site PRP Group for the release of hazardous substances at the former Treatment, Storage and Disposal Frontier Chemical facility in Niagara Falls, NY on March 24-25, 1987. He said that Frontier Chemical had received an Order on Consent and Administrative Settlement from the DEC and the by accepting the settlement offer the Village of Minoa would reduce their liability.

Attorney Primo said he is going to recommend that the Village of Minoa settle because the amount of \$4,000.00 is minimal and the liability could be significantly higher if the Village does not accept the offer. Attorney Primo said that he will request a copy of the consent order and review it carefully before giving a final recommendation.

HALL & MARTIN REQUEST FOR WAIVER OF RELEVY MOWING CHARGES – 101 N. MAIN STREET

Attorney Primo said that the Village Office had received a request from Attorney Patrick Martin to waive the relevy mowing charges for the property at 101 N. Main Street and previously owned by PAB Enterprises. Clerk/Treasurer Snider said that Attorney Martin and the property owners were aware of the relevy amounts and the original FOIL request was made in November 2008 before the property was sold. She said she did not put it on the agenda because Richard Greene, Codes Enforcement Officer, wanted the opportunity to discuss the conversations he’d had with the property owners about maintaining their property and provide documentation, but Mr. Greene was currently out of town on vacation. Clerk/Treasurer Snider said the old property owners have placed the amount in an escrow account for payment and she has not received any return phone calls from Attorney Martin to discuss the agenda item.

Attorney Primo said that the request could be placed on the agenda for the next Board meeting on March 16, 2009 for their decision. He said the former property owners, PAB Enterprises, were probably looking for a break on the administrative portion of the relevy charges and a chance to be heard by the Board.

AUDIT CLAIMS

A motion was made by Trustee Champagne and seconded by Trustee Theobald that claims on Abstract #19 in the amounts of General Fund - \$18,757.85 (Vouchers 751-788) and Sewer Fund - \$4,639.58 (Vouchers 263-279) for a total of \$23,397.43 be audited and paid. All in favor. Motion carried.

**TRANSFER OF
APPROPRIATIONS**

A motion was made by Trustee Brazill and seconded by Trustee Cronk to approve the requested transfer of appropriations in the General Fund and the Sewer Fund attached hereto as Schedule "A". All in favor. Motion carried.

PUBLIC COMMENTS

John Sears asked why the EMT's were terminated and Mayor Donovan said the employees did not meet their employment requirements.

Mr. Sears asked why the Minoa Farms Construction Drawings were tabled and Mayor Donovan said there were still outstanding issues that needed to be addressed before the Board could consider approving the drawings.

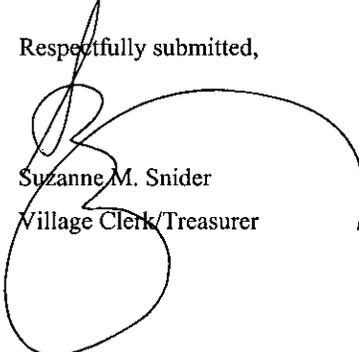
Mr. Sears said that he went to the Minoa Post Office and found notices stapled together, but could not find the legal notices for Local Laws 1 and 2. He said that he had not been to the Post Office and did not take down the notices, but they were missing throughout the Village of Minoa.

Mr. Sears said that he had numerous questions and Mayor Donovan suggested that Mr. Sears should put them in writing as a matter of record. Mr. Sears said the three minutes were not enough and he was going to be behind in his questions.

ADJOURNMENT

A motion was made by Trustee Brazill and seconded by Trustee Theobald that the Village Board Meeting be adjourned at 8:11 p.m. All in favor. Motion carried.

Respectfully submitted,


Suzanne M. Snider
Village Clerk/Treasurer

PER BOARD RESOLUTION:
AS OF:

3/2/2009
1/31/2009

AGENDA ITEM

| TRANSFER IN APPROPRIATIONS GENERAL FUND | | | | | |
|--|---------------------------------------|-------------|----------|---|-------------|
| FROM | | | TO | | |
| ACCOUNT | TITLE | AMOUNT | ACCOUNT | TITLE | AMOUNT |
| A1110.11 | Village Justice - Court Clerk | \$ 300.00 | A1110.40 | Village Justice - Contractual Expense | \$ 300.00 |
| A1110.11 | Village Justice - Court Clerk | \$ 100.00 | A1110.42 | Village Justice - Fees/Judicial Training | \$ 100.00 |
| A3410.20 | Fire Department - Fire Training Equip | \$ 500.00 | A3410.14 | Fire Department - MEO/Mechanice OT | \$ 500.00 |
| A3410.20 | Fire Department - Fire Training Equip | \$ 3,500.00 | A3410.46 | Fire Department - Training | \$ 3,500.00 |
| A1320.10 | Personal Services - Internal Auditor | \$ 1,500.00 | A3620.40 | Codes Enforcement - Misc Expense | \$ 1,500.00 |
| A5010.11 | Street Administration - OT | \$ 150.00 | A5010.4 | Street Administration - Contractual Expense | \$ 150.00 |
| A1420.4 | Law - Contractual Expense | \$ 1,000.00 | A8010.4 | Zoning - Contractual Expense | \$ 1,000.00 |
| A8160.11 | Refuse & Garbage - P/T ESM | \$ 150.00 | A8160.43 | Refuse & Garbage Miscellaneous | \$ 150.00 |
| A8160.11 | Refuse & Garbage - P/T ESM | \$ 150.00 | A8160.47 | Refuse & Garbage - Vehicle Repair | \$ 150.00 |
| A1990.4 | Contingency Fund | \$ 3,408.00 | A8510.4 | Community Beautification | \$ 3,408.00 |
| A9010.80 | State Retirement | \$ 3,000.00 | A9055.80 | Disability Insurance | \$ 3,000.00 |
| A9010.80 | State Retirement | \$ 1,000.00 | A9055.81 | Disability Insurance - EMT | \$ 1,000.00 |
| A9010.80 | State Retirement | \$ 500.00 | A9055.82 | Disability Insurance - MEO/Mechanic | \$ 500.00 |
| A1990.4 | Contingency Fund | \$ 1,000.00 | A7310.40 | ESM Youth Sports | \$ 1,000.00 |

SCHEDULE "A"

