

DISTRIBUTION LIST

Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Steven Primo, Attorney
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Town of Manlius
Village of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
Minoa Library
John Regan

VILLAGE OF MINOA
BOARD OF TRUSTEES
March 6, 2007

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The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on March 6, 2007.

PRESENT: Mayor Donovan
Trustee Cronk
Trustee Brazill
Trustee Theobald
Clerk Snider

ABSENT: Trustee Champagne
Attorney Primo

ALSO PRESENT: Thomas Petterelli and Jim Read (Post Standard)

Mayor Donovan opened the meeting at 7:31 p.m. with the Pledge of Allegiance led by Trustee Cronk.

**MINUTES OF
PUBLIC HEARING**

A motion was made by Trustee Brazill and seconded by Trustee Theobald to accept the minutes of the February 21, 2007 Public Hearing on Community Development Grant 2007 application as recorded. All in favor. Motion carried.

**MINUTES OF
VILLAGE BOARD
MEETING**

A motion was made by Trustee Cronk and seconded by Trustee Brazill to accept the minutes of the February 21, 2007 Village Board Meeting as recorded. All in favor. Motion carried.

LOCAL LAW #4 FOR

Mayor Donovan reported that the Local Law #4 for 2007 relates to the amendment of

**2007 – VETERANS
EXEMPTION**

Chapter 143, Section 143-10 of the Village of Minoa Municipal Code relative to an increase in the maximum veteran exemption for real property under the Veterans Tax Exemption. Mayor Donovan said that the proposed Local Law was recently passed by the Town of Manlius and the Village of Minoa would stay consistent with the town. He said that the proposed Local Law #4 for 2007 would be effective March 1, 2008 for the next taxable year.

A motion was made Trustee Brazill and seconded by Trustee Theobald to schedule a Public Hearing on Proposed Local Law #4 for 2007 on April 16, 2007 at 7:15 p.m. All in favor. Motion carried.

**REQUEST
PERMISSION FOR
MS4
INFORMATIONAL
MEETING**

A motion was made by Trustee Theobald and seconded by Trustee Brazill giving permission to Robert Wolf to attend the MS4 Informational Meeting on Thursday, March 22, 2007, from 9:00 a.m. to 11:00 a.m. at 1126 N. Salina Street, Syracuse at no charge. All in favor. Motion carried.

Mayor Donovan said that all interested Board members were encouraged to attend the meeting.

**REQUEST
PERMISSION TO
ATTEND THE
NYCOM NEW
OFFICIALS'
WORKSHOP**

Mayor Donovan explained that NYCOM was offering a New Officials' Workshop at the Marx Hotel in Syracuse on April 26, 2007 and suggested that the Board review the pamphlet provided.

A motion was made by Trustee Cronk and seconded by Trustee Brazill giving approval to all interested Board members to attend the NYCOM New Officials' Workshop on April 26, 2007 at the Marx Hotel in Syracuse at a cost of \$85.00 each. All in favor. Motion carried.

Trustee Theobald asked if the meeting was the Main Street Conference held by NYCOM and Mayor Donovan replied that the Main Street Conference is scheduled for May 16th and 17th at the Sheraton University Hotel. Mayor Donovan said that the current workshop is usually held in Saratoga Springs after elections.

**REQUEST
PERMISSION TO
ATTEND THE
FIREMEN'S ASSOC
OF THE STATE OF
NEW YORK - 2007
FIRE CODES
UPDATE**

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission to Richard Greene and interested Minoa Fire Department members to attend the Firemen's Association of the State of New York – 2007 Fire Codes Update on April 18, 2007 at the Solvay Fire Department at a cost of \$30.00 each. All in favor. Motion carried.

Trustee Brazill said that he would ask the Fire Department if anyone is interested and Mayor Donovan said that they would be working with Mr. Greene and not becoming

codes inspectors.

**RATIFY PRIOR
APPROVAL FOR
MEDTRONIC
AGREEMENT**

A motion was made by Trustee Brazill and seconded by Trustee Cronk ratifying prior approval of the Medtronic Agreement dated October 27, 2006 for the two-year technical support of AED's for the Minoa Fire Department at a cost of \$2,500 each year. All in favor. Motion carried.

**MINOA FIRE
DEPARTMENT**

Trustee Brazill reported for information only that the New York State Department of Labor Public Safety and Health made an unscheduled visit to review equipment, safety and illness records for the Minoa Fire Department. Trustee Brazill was pleased to report that they passed with flying colors and that Matt McGarrity, Rich Sabin, Dave Matthes, Jr. and Brad Cretaro were able to assist them and pull it together last minute. Mayor Donovan congratulated the Minoa Fire Department for their hard efforts.

TRUSTEES' REPORT

Trustee Theobald said that Trustee Champagne has ordered the Easter Rabbit outfit from Dougherty's Masquerade and is moving along fine. He reminded the Board that the Easter Egg Hunt is scheduled for Saturday, March 31, 2007 from 10:30 a.m. to noon. Trustee Theobald said that all volunteers would be accepted.

OVERNIGHT PARKING

Trustee Theobald said that a few months ago residents expressed some concern regarding difficulty with overnight parking and the unavailability of parking in their area. Trustee Theobald said that after reviewing the issue with Mayor Donovan and Thomas Petterelli, he then met with other municipalities, as well as Chief Marlowe of the Town of Manlius Police Department. He said that he had reviewed municipal parking permits, obtained photos from Baldwinsville and reviewed them with Mayor Donovan and Mr. Petterelli. Trustee Theobald said that the Village of Manlius has parking permits, but they apply to large apartments and short-term overnight parking. He said that the Village of Baldwinsville only offers parking spaces in the police parking lot and not throughout the village.

Trustee Theobald said that he surveyed a few residents in the Village of Minoa and the majority felt that they didn't have a parking problem; however, they did have small issues when they had out of town visitors. Trustee Theobald said that he reviewed the zoning requirements under Village Code Section 160-15 (1) which explains that there should be at least one parking space for each family and at least one parking space for every two boarders in a Landlord/Tenant situation. Trustee Theobald said that after further research, he found that as long as the Landlords or families meet the zoning requirements, the only problems that exist are the residents who don't take the time to move their vehicles into their designated spots. Trustee Theobald said that it would not be cost effective for the taxpayers to pursue and implement additional parking for a few situations.

Mayor Donovan said that Trustee Theobald had made a good point, as they cannot spend the taxpayers money to allot parking for a very few people and would be an unfair scenario for the residents.

Trustee Cronk said that he was impressed with their trip to Albany for the NYCOM Winter Legislative Meeting and had made some good contacts. He is looking forward to the results of their numerous meetings.

Trustee Brazill said that the Minoa Fire Department approved and added Dave Matthes, Jr. and Lance Stolp to the committee that was previously set-up to review the replacement of Engine 22. Trustee Brazill said that the addition was duly noted in their minutes.

MAYOR'S REPORT

Mayor Donovan reminded the Board that the Budget Meeting was scheduled for March 7, 2007 at 6:00 p.m. in the Village Office. He said that everyone has had the opportunity to review their proposed budget with himself and Treasurer Curulla. Mayor Donovan said that he looks forward to a good budget session.

Mayor Donovan updated the Board regarding the roof problems in the Municipal Building. He said that numerous people have reviewed the roof and they are following through with the problems.

Mayor Donovan said that Trustee Champagne and numerous others have suggested that he sign-up for a Blackberry for efficient accessibility. He said that the Village Office would takeover his two-way phone for their use. Mayor Donovan said that it would initially cost \$150 for the phone and approximately \$1,200 for the annual service and the two-way phone for the Village Office annually. Mayor Donovan said that the Blackberry would be efficient in his travels and response time while he's working his full-time job, but was concerned about the expenses related to the purchase. Trustee Theobald said that Mayor Donovan needs access to important information and the ability to address them quickly. Discussion ensued regarding the cost, the ability to work with the Blackberry while traveling and if it's a necessary item. Mayor Donovan said that he wanted the Board to be aware that he was considering it, but is keeping the expenses under consideration during the budget process.

Mayor Donovan said that the NYCOM Winter Legislative Meeting in Albany was a productive trip and appreciated that the Board members took the time to attend. He said that they had to opportunity to hear Governor Spitzer speak and met with a few of his staff members. Mayor Donovan said that he was impressed with Homeland Security Chief, Michael Balboni and believes that he will be a valuable contact in the future. He said that he had sent follow-up letters to the Assemblymen and Senators that they had met

with. Mayor Donovan said that he had a conversation with Senator Valesky regarding Limestone Creek and the potential clean-up to produce a better flow and cleaner water.

AUDIT CLAIMS

A motion was made by Trustee Brazill and seconded by Trustee Cronk that claims on Abstract #18 in the amounts of General Fund - \$34,283.21 (Vouchers 812-849); Water Fund - \$85.02 (Vouchers 106-110); Sewer Fund - \$3,656.20 (Vouchers 290-304); Capital Fund (HE) - \$5,380.00 (Voucher 027); and Capital Fund (HL) - \$30.60 (Voucher 028) for a total of \$43,435.03 be audited and paid. All in favor. Motion carried.

ADJOURNMENT

A motion was made by Trustee Brazill and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 7:56 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider
Village Clerk