

DISTRIBUTION LIST

**Ronald Cronk, Trustee
Koagel & Vincentini
Minoa Library**

EMAIL DISTRIBUTION LIST

**Richard Donovan, Mayor
William Brazill, Trustee
Ronald Cronk, Trustee
John Champagne, Trustee
Eric Christensen, Trustee
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Steven Primo, Attorney
Keith Brandis, Paramedic Supervisor
Chief Pat Flannery
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
John Regan**

**VILLAGE OF MINOA
BOARD OF TRUSTEES
MAY 2, 2011**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on May 2, 2011.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Christensen
Trustee Cronk
Attorney Primo

ABSENT: Clerk/Treasurer Snider
Attendant Michael Macko

ALSO John Sears, Dan DeLucia, Vince Puliatti and Michael Puliatti.

PRESENT:

Mayor Donovan opened the meeting at 7:05 p.m. with the Pledge of Allegiance led by the Trustee Christensen.

**MINUTES OF PUBLIC
HEARING – APRIL 11,
2011**

A motion was made by Trustee Christensen and seconded by Trustee Brazill to accept the minutes of the April 11, 2011 Village Board Meeting as recorded. All in favor. Motion carried.

**MINUTES OF PUBLIC
HEARING – LOCAL LAW
#1 FOR 2011 – APRIL 18,
2011**

A motion was made by Trustee Christensen and seconded by Trustee Brazill to accept the minutes of the April 11, 2011 Village Board Meeting as recorded. All in favor. Motion carried.

**MINUTES OF VILLAGE
BOARD MEETING –
APRIL 18, 2011**

Tabled.

SEWER LEVY

A motion was made by Trustee Cronk and seconded by Trustee Champagne that the Village Board agrees to re-levy delinquent Sewer Rents and Penalties in the amount of \$32,430.20 attached hereto as Schedule “B” and that they be added to the June 1, 2011 Village Tax Bills. All in favor. Motion carried.

GIGP GRANT RESULTS

Mayor Donovan reported on the Environmental Facilities Corporation GIGP grant results. An award of \$307,000.00 to the Village of Minoa is for a portion of the total grant requested for innovative technologies at the WWTF. The Mayor was notified by President and CEO Matt Driscoll, the focus of the award won't be known until the formal grant package has been received.

**DISCLOSURE
STATEMENT / MATTHEW
MCGARRITY / MC
EMERGENCY SERVICES**

A disclosure statement regarding Matthew McGarrity of MC Emergency Services. Trustee Brazill reported in detail with respect to this disclosure and that the Fire Department purchases through MC Emergency Services owned by Matthew McGarrity would involve no solicitation, representation or similar contacts other than to advise or respond to specific information requested by the Village on the part of McGarrity, that other officers of the Fire Department would be responsible for procurement/purchasing of items such as those offered by MC Emergency Services. All such purchases ultimately would require approval by the Village Board, thus Matthew McGarrity would have no involvement whatsoever with respect to the prospective purchases, choice of prospective vendors or approval of any such purchase contracts.

**HISTORICAL
DEPARTMENT
VOLUNTEERS**

Mayor Donovan stated for informational purposes Norma Jenner has decided to step down as Village of Minoa Historian and has been looking for replacement by word of mouth and a notice was put in the Village Newsletter. Susan Heitzam and her daughter Eden Skowronski are interesting in continuing the Historical records and Minoa Chronicle. Scott Parish and Carol Young have also shown interest in preserving Village of Minoa history.

**ONONDAGA COUNTY
BOARD OF ELECTIONS /
POLLING PLACE
AGREEMENT**

Mayor Donovan stated the Onondaga County Board of Elections polling place agreement was received. Mayor Donovan spoke with Ms. Kiggins from Onondaga County Board of Elections and stated that the County would like for the Village to let them run the election and hold the elections in November. Mayor Donovan stated that he did not believe the Board was interested in have the County run the elections or move the date but told Ms. Kiggins that he would present the information to the Board to decide. Ms. Kiggins said the County would wave the fee for the machines; the village would have to pay for the ballots and the people to work the elections if the village decided to keep the elections. Trustee Brazill stated his concern about the Elections held at station #2. On election day when calls go out and the fire whistle blows it bothers the election workers and the potential of someone getting hurt as volunteers rush into the parking lot. Conversation pursued on the possibility of different locations rather than station #2 to hold the elections. A motion was made by Trustee Brazill and seconded by Trustee Christensen to sign the agreement and further discuss an alternative

location than station #2. All in favor. Motion carried.

**EMAIL DISTRIBUTION
LIST FOR MINUTES**

A motion was made by Trustee Brazill and seconded by Trustee Cronk to accept Deputy Clerk Sturick request to change the distribution list from printed copies to e-mailing approved minutes with the exception of printed copies going to the Library and Trustee Cronk.

**OCRRA / HOUSEHOLD
HAZARDOUS WASTE
DROP OFF EVENTS / 5/21,
7/16 & 10/15 FROM 8:00
AM TO 2:00 PM LEY
CREEK STATION**

For information purpose OCRRA will have household hazardous waste drop off events; 5/21, 7/16, and 10/15 from 8:00 am to 2:00 pm at Ley Creek Station can be done by appointment free of charge.

**OCRRA / ELECTRONICS
RECYCLE / DPW PICK-UP**

For information purpose the Village will now be allowed to pick up TV's and computers.

**DONATED SHRUBS /
MAYOR DONOVAN**

For information purpose Mayor Donovan donated Rose of Sharon bushes to Minoa Farms Park entrance on Beresford.

**RESIGNATION /
CLERK/TREASURER
SNIDER / EFFECTIVE
MAY 13, 2011**

A motion was made by Trustee Brazill and seconded by Trustee Champagne to accept the resignation of Clerk/Treasurer Snider effective May 13, 2011. All in favor. Motion carried. Attorney Primo stated for the record the Mayor accepted the resignation by statute.

AMBULANCE

For informational purpose the follow ambulance staff members are out of work due to injuries:

- Christopher Smith, out due to work related injury return to work est. 5/10/2011
- John Barattini, out due to work related injury with return to work date unknown
- Pat Herrick out due to illness with return to work date unknown
-

A motion was made by Trustee Brazill and seconded by Trustee Cronk to ratify prior approval to pay Ray Dill PT EMT and additional \$1.50 per hour for ALS coverage as a Critical Care Responder. All in favor. Motion carried.

A motion was made by Trustee Champagne and seconded by Trustee Brazill to ratify prior approval to request approval to canvass the civil service list for two part-time paramedics. All in favor. Motion carried.

**MINOA FIRE
DEPARTMENT**

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission for ESM Youth Football to use Station II to hold a car wash on June 11, 2011 from 11:00 am to 2:00 pm. Contingent upon the approval by the Minoa Fire Department. All in favor. Motion carried.

A motion was made by Trustee Cronk and seconded by Trustee Champagne to ratify prior approval giving permission to hold Minoa Fire Department Field Days on June 2-4, 2011. All in favor. Motion carried.

A motion was made By Trustee Christensen and seconded by Trustee Brazill to hold Minoa Fire Department Field Days Parade on June 4, 2011 at 6:00 pm. All in favor. Motion carried.

DPW

A motion was made by Trustee Brazill and seconded by Trustee Champagne to accept the resignation of David Billy PT trash thrower effective 4/25/11. All in favor. Motion carried.

A motion ratify prior approval made by Trustee Cronk and seconded by Trustee Brazill to give permission to hire Corey M. Marko, 7876 E. Myers Road, Kirksville, as PT trash thrower effective May, 3, 2011 at a rate of \$10.00 per hour. All in favor. Motion carried.

A motion was made by Trustee Christensen and seconded by Trustee Champagne to hire DPW summer help Joshua Marko effective 5/9/2011 at a rate of \$9.00 per hour and an additional .50 per hour effective 6/1/2011. All in favor. Motion carried.

CERF

WWTF

A motion was made by Trustee Cronk and seconded by Trustee Brazill to approve summer hours June –August, 6:00 am – 3:30 pm Monday – Thursday and 6:00 am – 10:00 am Friday. All in favor. Motion carried.

TRUSTEES' REPORT

Trustee Champagne reported that the Easter Egg hunt was held on Saturday April 23rd there was a little over 200 people. He would like to thank Paul and Shelia Norcross for coming in from Albany, NY to help year after year with the event. He would like to thank his family for their help, DPW staff and Tom Petterelli for getting the park ready, village office, and Pease family, Mayor and Village Board and John Sears. He would like to also thank Parkway Pizza, Greens Hardware, Texas Rd house, and Kinney Drugs for their donations. Thank everyone for their help to make the event possible.

Trustee Champagne reported on the WWTP that Biosolids were started moving last week and that they were going to start chlorination this week. There has been a record water flow intake this week with all the rain 1.5 million gallons, about a million gallons over normal flow. Minoa Farms system was perfect, Ripplebrook station was high both pumps running and the system handled the heavy water flows with no problem.

Trustee Christensen reported that the Annual Police Benevolent Association Dinner is May 20th at \$20.00 per person and \$35.00 per couple held at Erie Links starting at 6:00 pm.

Trustee Cronk reported that at the last meeting it was stated the summer village board meetings for July and August were going to remain the 1st and 3rd Monday of the month. The first Monday in July is the 4th and the office is closed so should that meeting be changed to Tuesday the 5th.

A motion was made by Trustee Brazill and seconded by Trustee Champagne to reschedule village board meetings for July on July 18th at 7:00 and hold an abstract meeting Friday July 29th at noon. All in favor. Motion carried.

Trustee Brazill reported Memorial Day parade was getting organized, the guess speaker will be Jason Cunningham and things are starting to come together the parade will be held at 11:00 am on Monday May 30th. The Minoa Days will be held July 9th from 11:00 to 3:00 pm and the band Nextake which are high school seniors that would like to play from noon-2:00 at no charge

to get exposure. Trustee Brazill stated he would like to get a sponsor and set a date to schedule another concert at Lewis Park from 7:00 to 9:00 with the date to be determined. The Guise band said they would play for \$250.00 and Attorney Steve Primo stated that he would sponsor them to play on Tuesday July 19th 2011 from 7:00 to 9:00 pm.

A motion was made by Trustee Champagne and seconded by Trustee Cronk to schedule The Guise Band to play at Lewis Park on Tuesday July 19th 2011 from 7:00 to 9:00 pm and to have Primo Law Offices, LLC sponsor the band at a cost of \$250.00. All in favor. Motion carried.

MAYOR'S REPORT

Mayor Donovan stated that he would like to thank Trustee Champagne and his family all of those who participated in the Easter Egg Hunt.

Mayor Donovan stated that the electric car which was donated by the Town of Manlius now needs replacement batteries that would cost \$1,000.00 every few years to replace and would like to present to the board considering placing on the auction block. After consideration of the cost to replace batteries and the usage by the village it was decided that the electric car is a surplus that is no longer need for public purpose by the village and would be sent to county auction. A motion was made by Trustee Brazill and seconded by Trustee Cronk to send the electric car to auction. All in favor. Motion carried.

ATTORNEY'S REPORT

Attorney Primo lead a discussion on LL#2 which will be further discussed at the next meeting. Attorney Primo also reported working with Fire Department President Denny Erard on fire dept. by-laws and preparing a local law to further clarify by-laws approval, residency requirements etc. Attorney Primo also advised the Board that the developer interested in the St. Marys School property has not renewed his option to purchase the property.

AUDIT CLAIMS

A motion was made by Trustee Champagne and seconded by Trustee Cronk that claims on Abstract #023 in the amounts of General Fund - \$15,330.47 (Vouchers 984-1019) and Sewer Fund – \$4,173.50 (Vouchers 352-369) for a total of \$19,503.97 be audited and paid. All in favor. Motion carried.

TREASURER'S REPORT

A motion was made by Trustee Brazill and seconded Trustee Cronk to accept the Treasurers report dated March 2001. All in favor. Motion carried.

PUBLIC COMMENTS

No Comment.

ADJOURNMENT

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the Village Board Meeting be adjourned at 8:06 p.m. All in favor. Motion carried.

Respectfully submitted,

Barbara Sturick

Village Deputy Clerk/Treasurer