

DISTRIBUTION LIST

Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Steven Primo, Attorney
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Town of Manlius
Village of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
Minoa Library
John Regan

VILLAGE OF MINOA
BOARD OF TRUSTEES
May 31, 2007

May 31, 2007

SPECIAL MEETING

A special meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main Street, on Thursday, May 31, 2007.

PRESENT: Mayor Donovan
Trustee Cronk
Trustee Theobald
Trustee Champagne
Clerk Snider

ABSENT: Trustee Brazill and Attorney Primo

ALSO PRESENT: Thomas Petterelli and John Sears

Mayor Donovan opened the meeting at 12:05 p.m. with the Pledge of Allegiance led by Clerk Snider.

MINUTES OF
VILLAGE BOARD
MEETING MAY 21,
2007

A motion was made by Trustee Champagne and seconded by Trustee Cronk to accept the minutes of the May 21, 2007 Village Board Meeting as recorded. All in favor.
Motion carried.

DPW

RETURN TO DPW DUTIES / GEORGE WOOD

A motion was made by Trustee Champagne and seconded by Trustee Theobald to return George L. Wood from Workers Compensation to DPW duties per written notification of Orthopedic Medical Service Group dated May 24, 2007 and effective June 4, 2007. All in

favor. Motion carried.

APPROVE FY 2007-2008 SALARY INCREASE / GEORGE L. WOOD

A motion was made by Trustee Theobald and seconded by Trustee Cronk to approve the FY 2007-2008 1.0117% salary increase for the period of work 6/06 – 10/06 for George L. Wood to \$20.56/hr, including a \$1.00/hr Assistant Foreman rate, effective June 4, 2007. All in favor. Motion carried.

REQUEST PERMISSION TO CARRYOVER UNUSED VACATION

A motion was made by Trustee Theobald and seconded by Trustee Champagne to give permission to George L. Wood to carryover 30.25 unused vacation hours from 2006 to be used by October 1, 2007. All in favor. Motion carried.

ASSISTANT FOREMAN COMPENSATION / JAMES LANDRY

A motion was made by Trustee Cronk and seconded by Trustee Champagne not to give James Landry the additional \$1.00 per hour Assistant Foreman compensation after June 3, 2007, as George L. Wood is returning to the position. All in favor. Motion carried.

Mayor Donovan said that Mr. Landry had filled in as the Assistant Foreman position during Mr. Wood's absence.

**SALARY INCREASE /
SUZANNE SNIDER**

A motion was made by Trustee Champagne and seconded by Trustee Cronk that based upon the recommendation of Mayor Donovan and a favorable six month review, Suzanne Snider be given a salary increase to \$865.38 weekly/\$44,999.76 annually as was stated during the hiring process and that it be effective June 1, 2007. All in favor. Motion

**MS4 YEAR 4
ANNUAL REPORT**

A motion was made by Trustee Cronk and seconded by Trustee Champagne authorizing Mayor Donovan to execute the SPDES General Permit for Stormwater Discharges from MS4s (Annual Report for the year ending March 9, 2007). All in favor. Motion carried.

**TRANSFERS IN
APPROPRIATIONS**

A motion was made by Trustee Theobald and seconded by Trustee Champagne authorizing the Treasurer to make budget amendments and transfers in appropriations as of May 31, 2007 attached hereto as Schedule "A". All in favor. Motion carried.

AUDIT CLAIMS

A motion was made by Trustee Cronk and seconded by Trustee Champagne that claims on Abstract #24 in the amounts of General Fund - \$24,986.35 (Vouchers 1095-1124); Water Fund - \$26.26 (Voucher 125); Sewer Fund - \$15,170.61 (Vouchers 379-386) for a total of \$40,183.22 be audited and paid. All in favor. Motion carried.

CORRESPONDENCE

Mayor Donovan reported for the record that he had received a complaint from Mr. & Mrs. Joseph Sikora of East Syracuse regarding the traffic problems at Rees Field. The

letter stated that vehicles are using the road in the cemetery as a shortcut to the main street after baseball games are over. Mayor Donovan said that he would provide a copy for the Board members and Thomas Petterelli for their review and discussion.

**EXECUTIVE
SESSION - IN**

A motion was made by Trustee Champagne and seconded by Trustee Theobald to go into Executive Session at 12:11 p.m. for the purpose of discussing proposed, pending or current litigation. All in favor. Motion carried.

**EXECUTIVE
SESSION - OUT**

A motion was made by Trustee Champagne and seconded by Trustee Champagne to come out of Executive Session at 12:37 p.m. All in favor. Motion carried.

ADJOURNMENT

A motion was made by Trustee Theobald and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 12:38 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider
Village Clerk