

DISTRIBUTION LIST

Richard Donovan, Mayor
William Brazill, Trustee
Ronald Cronk, Trustee
John Champagne, Trustee
Eric Christensen, Trustee
Thomas Patterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Koagel & Vincentini
Minoa Library

EMAIL DISTRIBUTION LIST

Steven Primo, Attorney
Keith Brandis, Paramedic Supervisor
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
John Regan

**VILLAGE OF MINOA
BOARD OF TRUSTEES
NOVEMBER 15, 2010**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on November 15, 2010.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Christensen
Trustee Cronk
Clerk/Treasurer Snider
Attendant Mike Macko

ABSENT: Attorney Steve Primo

ALSO JoAnn Kinane, Lisa DeVona, Emily Shue, Lindsay Baker, and Dan
PRESENT: DeLucia

Mayor Donovan opened the meeting at 7:12 p.m. with the Pledge of Allegiance led by Trustee Champagne.

MINUTES OF PUBLIC HEARING / LOCAL LAW # 4 FOR 2010 / NOVEMBER 1, 2010 A motion was made by Trustee Christensen and seconded by Trustee Brazill to accept the minutes of the November 1, 2010 Public Hearing on Local Law # 4 for 2010 as recorded. All in favor. Motion carried.

MINUTES OF VILLAGE BOARD MEETING – NOVEMBER 1, 2010 A motion was made by Trustee Champagne and seconded by Trustee Christensen to accept the minutes of the November 1, 2010 Village Board Meeting as recorded. All in favor. Motion carried.

ADOPTION OF LOCAL A motion was made by Trustee Brazill and seconded by Trustee Cronk adopting Local Law # 5

**LAW # 5 FOR 2010 /
FRONT YARD
DEFINITION**

for 2010 relating to amending Chapter 160, entitled "Zoning" to the Code of the Village of Minoa, specifically amending the definition of "front yard" and attached hereto as Schedule "A". All in favor. Motion carried.

**ONONDAGA
COUNTY VILLAGE
INFRASTRUCTURE
PROGRAM
AGREEMENT**

Mayor Donovan provided the Board with a draft of the Onondaga County Village Infrastructure Program Agreement for their review. He said the agreement replaces the Sales Tax Revenue that Onondaga County discontinued for Towns and Villages, which was used to supplement operations in the General Fund. Mayor Donovan said the loss of revenue represents approximately \$240,000.00 and the proposed agreement is earmarked for capital projects geared toward green technology. He said the Onondaga County Mayors Association will be meeting on November 17, 2010 to review the agreement and provide adjustments/opinions to Onondaga County.

**FIRE AND
AMBULANCE RESCUE
SERVICES RFP STUDY
- UPDATE**

Mayor Donovan reported for informational purposes only that RFG Fire Rescue Consulting has received the signed agreement entitled "Contract Agreement for Management & Operations Study of the Fire Dept & EMS Resources and Administration" and they are in the data collection process. Mayor Donovan said he would update the Board as surveys are received and/or completed.

**KIRWAN LAW FIRM,
P.C. / RETAINER
AGREEMENT**

A motion was made by Trustee Brazill and seconded by Trustee Cronk ratifying prior approval authorizing Mayor Donovan to sign the retainer agreement with Kirwan Law Firm, P.C., for the purpose of providing Hearing Officer Services at the following rates for the termination hearing of Sharon Romer: Partner - \$215.00/hr, Associate - 175.00/hr, Law Clerk - \$100.00/hr, Paralegal - 75.00/hr, and Word Processing - \$55.00/hr. All in favor. Motion carried.

AMBULANCE

***PERMISSION FOR RYAN AMMANN TO ATTEND CRITICAL INCIDENT STRESS
MANAGEMENT CLASS***

A motion was made by Trustee Christensen and seconded by Trustee Brazill giving permission for Ryan Ammann to attend the Syracuse Fire Department Critical Incident Stress Management class, December 3-5, 2010, Syracuse, NY at a cost of \$150.00 per person. All in favor. Motion carried.

DONATION OF SICK TIME

A motion was made by Trustee Champagne and seconded by Trustee Christensen ratifying prior approval giving permission for Keith Brandis to donate twenty-four (24) sick hours to another employee. All in favor. Motion carried.

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission for Keith Brandis to donate thirty-six (36) hours to another employee. Ayes: Trustee Brazill, Trustee Christensen and Trustee Cronk - Abstained: Trustee Champagne Motion carried.

***RECLASS FROM PT TO FT PARAMEDIC AND SALARY INCREASE / CHRISTOPHER
O. SMITH***

A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission to reclassify Christopher O. Smith from PT to FT Paramedic with an hourly rate increase from

\$11.22/hr to \$13.00/hr effective November 22, 2010. All in favor. Motion carried.

FIRE DEPARTMENT

PERMISSION TO USE STATION II FOR A BIRTHDAY PARTY

A motion was made by Trustee Christensen and seconded by Trustee Champagne giving permission for Firefighter David Hess to host a birthday party at Station II on November 28, 2010 at 1:00 p.m. All in favor. Motion carried.

DPW

Nothing to report.

**CLEANWATER
EDUCATIONAL
RESEARCH FACILITY**

***RATIFY PRIOR APPROVAL / LETTER OF SUPPORT / SUNY ESF APPLICATION
FOR GASIFICATION OF WOODY BIOMASS FOR FOREST AND AGRICULTURAL
VEHICLE AND ENERGY APPLICATIONS***

A motion was made by Trustee Champagne and seconded by Trustee Christensen ratifying prior approval for Mayor Donovan to write a Letter of Support on behalf of SUNY-ESF for their application Gasification of Woody Biomass for Forest and Agricultural Vehicle and Energy Applications submitted under the SUNY-ESF McIntire-Stennis Research Program. All in favor. Motion carried.

TRUSTEES' REPORT

Trustee Champagne had nothing to report.

Trustee Christensen reported that work will begin shortly on the Fremont Road Bridge and emergency providers will be provided at no cost with flasher changers for their vehicles.

Trustee Cronk had nothing to report.

Trustee Brazill said the Tree Lighting Ceremony was scheduled for December 5, 2010, with the Children's Party beginning at 5:00 p.m. and the Tree Lighting at 6:00 p.m.

MAYOR'S REPORT

Mayor Donovan reported that he had attended the NYCOM Task Force Committee meeting on November 14 & 15, 2010. He said they are requesting mandate relief from New York State and they have created a platform to present to Governor-Elect Cuomo prior to his taking office. He said they expect at least 20 mayors to be at the presentation and he hopes that Governor-Elect Cuomo will honor his campaign promises regarding mandate relief for municipalities, specifically the Taylor Law and the Wicks Law.

Mayor Donovan said he met with the Executive Committee for NYCOM and they are working on a list of priorities for the February 2011 meeting. He said they are specifically looking for a modification of the legislation that provided easier access to the dissolution of villages. Mayor Donovan discussed the problems that the Village of Seneca Falls has been dealing with during their dissolution process.

ATTORNEY'S REPORT

Absent

**TREASURER'S
REPORT – OCTOBER
2010**

A motion was made by Trustee Brazill and seconded by Trustee Champagne to accept the Treasurer's Report for the month of October 2010 as recorded. All in favor. Motion carried.

AUDIT CLAIMS

A motion was made by Trustee Cronk and seconded by Trustee Champagne that claims on Abstract # 12 in the amounts of General Fund - \$42,476.32 (Vouchers 466-514); and Sewer Fund – \$12,610.42 (Vouchers 164-181) for a total of \$55,086.74 be audited and paid. All in favor. Motion carried.

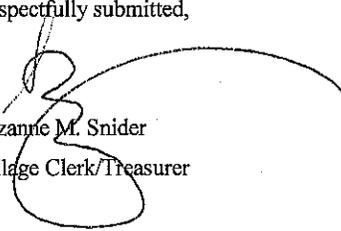
PUBLIC COMMENTS

Let the record show that there were no comments from the public.

ADJOURNMENT

A motion was made by Trustee Champagne and seconded by Trustee Brazill that the Village Board Meeting be adjourned at 7:35 p.m. All in favor. Motion carried.

Respectfully submitted,


Suzanne M. Snider
Village Clerk/Treasurer

Local Law Filing

41 STATE STREET, ALBANY, NY 12231

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

Village of Minoa

Local Law No. Four (4) of the year 2010.

A local law adding a new Chapter 108, entitled “Park & Recreational Area Rules and Regulations, Village of Minoa” to the Code of the Village of Minoa, setting forth the Village of Minoa’s rules and regulations relative to its public park and recreational area for the purpose of providing comfortable, convenient, clean, attractive and safe places for the motoring public.

Be it enacted by the Village Board of the Village of Minoa as follows:

Section One. Chapter 108, entitled “Park and Recreational Area Rules and Regulations, Village of Minoa” is hereby added, reading in its entirety as follows:

CHAPTER 108

Park and Recreational Area Rules and Regulations, Village of Minoa

§108-1. Title.

This Chapter 108 shall be known as “Park and Recreation Area Rules and Regulations, Village of Minoa.”

§108-2. Legislative Intent and Purpose.

These rules and regulations set forth the Village’s policies regarding its public park and recreational area for the purpose of providing comfortable, convenient, clean, attractive and safe places for the motoring public.

§108-3. Establishment, Effect of.

- A. The establishment of these rules and regulations, applicable parts thereof, and enforcement thereof shall only apply and be enforceable to the extent that signage specifically advising of the provisions of this Chapter 108 (and excluding any exempted provisions duly approved by the Village Board, as provided at §108-4) is prominently posted at the main entranceway to a park or recreation area subject hereof.
- B. As provided at §108-4, one time/event exemptions may be issued by, or in connection with, an Event Permit duly issued by resolution of the Village Board and which permit shall be possessed at all times by the Permittee and posted in the park or recreation area at the time of the event.

SCHEDULE “A”

- C. The establishment of these Rules and Regulations and/or applicability to a certain area or areas, whether or not designated as a "park" or similar area, shall not in and of itself, be evidence of the alienation of same by the Village of Minoa as parklands or for park purposes.

§108-4. Rules and Regulations.

Except as may be otherwise specifically permitted by duly issued Event Permit from the Village Board of Trustees or by duly adopted resolution excluding or exempting (a) certain park or recreation area(s) from (a) specific rule(s) or regulation(s) hereunder (and which exclusion(s) or exemptions(s) is/are duly noted (affirmatively or by omission) on the appropriate signage), the following specified activities or actions are prohibited or regulated as described in all Village of Minoa park and recreation areas:

- A. Driving or parking of any motorcycle or passenger vehicle in areas other than those specifically provided.
- B. Driving, parking, operating of any passenger bus or motorized cycle, mini-bike, scooter, moped, go-cart, all terrain or similar vehicle.
- C. Parking or standing of any vehicle in excess of a posted time limit or in any event from dusk to sun-up the following day.
- D. Defacing or damaging of buildings or other facilities, including writing, cutting, painting, breaking, or any other destructive act.
- E. Igniting or maintaining fires for heating or cooking equipment, except in areas or facilities designated for that purpose.
- F. Depositing or disposing of refuse or waste of any kind, except picnic waste which shall be deposited only in areas and containers provided for such purposes and denoted as such by the Village. If no such refuse containers are provided, or if those provided are filled, all such waste or refuse shall be disposed of off site. In addition, and notwithstanding the availability of containers, all refuse and waste resulting from special events authorized by Event Permit shall be removed entirely from, and disposed off site.
- G. Consumption of alcoholic beverages of any kind.
- H. Discharging or shooting firearms, bow and arrows, or any hunting or fishing.
- I. Maintenance or repairing of vehicles (including without limitation, oil change, filter replacement, draining of coolant and other fluids, motor disassembly or assembly and the like).
- J. Release of any animals. Canines shall be permitted only on leashes of lengths intended to enable close control at all times. Regardless of same, no canine shall be maintained that incessantly barks, growls or appears in any similar way menacing or threatening to humans or other animals. All pet waste shall be promptly removed, contained in an air and water tight bag or other container and disposed of as provided under §108-4F (above).
- K. Picking, breaking, damaging or abusing of any plants or vegetation or parts thereof, including any wetland or other legally or environmentally protected vegetation.
- L. Use of area or facilities for ice skating, swimming, bathing, boating, or for washing of garments or clothing of any kind.

- M. Sale of any product or service, or conduct of any other commercial enterprise.
- N. Driving of any motor vehicle in excess of five (5) miles per hour.
- O. Use of such area or facilities when posted as closed for season or otherwise.
- P. Engaging in any loud, boisterous or abusive conduct or engaging in or soliciting lewd or lascivious conduct, including but not limited to sexual, sexually provocative, indecent exposure or similar.
- Q. The foregoing rules and regulations shall be in addition to any other provision of the Village Code, Town of Manlius, Onondaga County or New York State laws which prohibit or restrict such or similar conduct and which impose penalties for the violation or other commission of same.

§108-5. Penalties.

Any person violating any of these specified rules and regulations shall in addition to any other violation and penalty under Village Code, Town of Manlius, Onondaga County or New York State law, pertaining to such conduct, be guilty of a misdemeanor and subject to a penalty of not less than twenty-five dollars (\$25.00) nor more than five hundred dollars (\$500.00) and costs, together with any amount necessary to reimburse the Village of Minoa for expense of repairing any damage.

§108-6. Severability.

If any clause, sentence, paragraph, subdivision, section or part of this local law or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstances is adjudged invalid or unconstitutional by any court of competent jurisdiction, such order or judgment shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstances. Further, in adjudging such invalid provision, the court shall attempt to modify same to a provision which is not invalid or unconstitutional and which best achieves the intent of the invalid provision.

Section Two (2). Effective Date.

This local law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as Local Law No. 4 of 2010 of the ~~(County)~~(City)(Village)(Village) of Minoa was duly passed by the Village Board of the Village of Minoa on November 1, 2010, in accordance with the applicable provisions of law.

~~2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*)~~

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 19__ of the (County)(City)(Village)(Village) of _____ was duly passed by the _____ on _____, 19__, and was (approved)(not approved)(repassed

_____ (Name of Legislative Body) disapproval) by the _____ and was deemed duly adopted on _____, 199__ (Elective Chief Executive Officer*)

in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No _____ of 199__ of the (County)(City)(Village)(Village) of _____ was duly passed by the _____ on _____, 19__, and was (approved)(not approved)(repassed after disapproval) by the _____ on _____ 19__. Such local law was _____ (Elective Chief Executive Officer*)

to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 19__, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No _____ of 19__ of the (County)(City)(Village)(Village) of _____ was duly passed by the _____ on _____ 19__, and was (approved)(not approved)(repassed after (Name of Legislative Body)

disapproval) by the _____ on _____ 19__ Such local law was subject to (Elective Chief Executive Officer*)

permissive referendum and no valid petition requesting such referendum was filed as of _____ 19__, in accordance with the applicable provisions of law.

5. (City local law concerning Charter revision proposed by petition.)

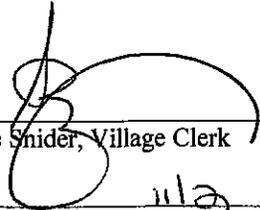
I hereby certify that the local law annexed hereto, designated as local law No _____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 19__, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No _____ of 19__ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 19__, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the Villages of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph one (1) above.



Suzanne Snider, Village Clerk

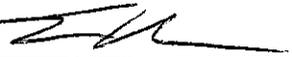
Date: 11/2, 2010

(Seal)

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized attorney of locality.)

STATE OF NEW YORK
COUNTY OF ONONDAGA

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.



Signature
Steven J. Primo

Attorney for the Village

Title

County

City of Minoa

Village ~~Town~~

Date: 11/1, 2010

*Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a countywide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a Village where such officer is vested with the power to approve or veto local laws or ordinances.

**Resolution Supporting Participation in the
Central New York Regional Planning & Development Board's
Year-3 Stormwater and Education Compliance Assistance Program**

Resolution authorizing the items listed below pursuant to requirements of the New York State Pollutant Discharge Elimination System Municipal Separate Storm Sewer System General Permit.

WHEREAS, Village of Minoa

(Legal Name of Municipality)

herein called the "Municipality", after thorough consideration of the various aspects of the problem and consideration of available information, has hereby determined that certain work, as described in Attachment A, herein called the "Project", is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Central New York Regional Planning & Development Board, herein called the "Board", has provided program planning and implementation assistance pertaining to the requirements of the New York State Pollutant Discharge Elimination System (SPDES) Stormwater Phase II General Permit for Municipal Separate Storm Sewer System (MS4) operators since 2002, and

WHEREAS, the Board has proposed to conduct a regional public education, outreach and training compliance program to "reduce municipal staff burdens, ensure message consistency, provide widespread priority audience targeting, and provide the most efficient use of limited municipal funds by distributing total program costs over a number of entities" within a twelve month timeframe as outlined in Attachment B;

NOW, THEREFORE, BE IT RESOLVED BY Village of Minoa

(Governing Body of Municipality)

1. That Mayor Richard J. Donovan

(Name and Title of Chief Elected Official)

or such person's successor in office, is the representative authorized to act in behalf of the Municipality's governing body in all matters related the Project;

2. That the Municipality agrees that it will fund its portion of the cost of the Project according to the fee schedule included as Attachment C, and that 75% of the funds will be made available to the Board no later than February 15, 2011 to initiate the project, and that 25% of the funds will be made available to the Board no later than July 1, 2011 to complete the project.

SCHEDULE "B"

3. That one (1) certified copy of this Resolution will be prepared and sent to the Board no later than December 31, 2010.

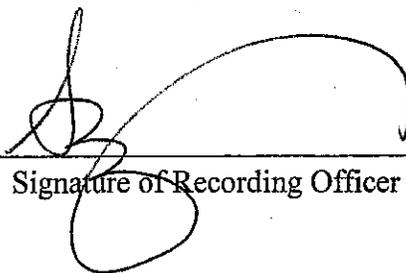
4. That this Resolution take effect immediately.

CERTIFICATE OF RECORDING OFFICER

That the attached Resolution is a true and correct copy of the Resolution, as regularly adopted at a legally convened meeting of the Village of Minoa
(Name of Governing Body of Applicant)

duly held on the 1 st day of November, 2010; and further that such Resolution has been fully recorded in the minutes in my office.
(Title of Record Book)

In witness thereof, I have hereunto set my hand this 2 nd day of November, 2010.



Signature of Recording Officer

Suzanne M. Snider
Title of Recording Officer

Impress Official Seal here.

ATTACHMENT A

PROJECT SCOPE OF SERVICES

CNY RPDB will document all education, outreach and training compliance activities performed as part of this program and prepare and submit appropriate sections of the MS4 annual report form addressing all completed education and training activities.

I: EDUCATION AND OUTREACH

Tasks proposed under this component of the CNY RPDB Stormwater Compliance Implementation Program comply with the public education and outreach requirements defined in the New York SPDES General Permit for Stormwater Discharges from MS4s (GP-0-10-002) and are targeted toward the general public, elected and appointed municipal officials, municipal staff and construction contractors.

Task I.1 Maintain Regional Stormwater Website and Information Library - CNY RPDB will compile existing information, guidance materials and permit updates for reference and use by regulated MS4s and the general public in the Syracuse Urbanized Area (SUA). These materials will include, but not be limited to brochures, fact sheets, videos, MS4 guidance manuals, articles, and a calendar of public participation opportunities for the Syracuse Urbanized Area. CNY RPDB will maintain and regularly update an annotated resource catalog for reference by MS4s and the general public in the SUA. Library materials will be available for use or reproduction by regulated MS4s and the general public upon request. Library materials and website information will be focused on the primary pollutants of concern for the Syracuse Urban Area (SUA), and address specific regional education priorities identified in the SUA Stormwater Public Education Survey. CNY RPDB will actively promote the public use side of the revised website with lake associations, youth groups, schools and other local interests and user groups throughout the SUA.

Task I.2 Syracuse Post Standard Stormwater Pullout – CNY RPDB will develop a 4-page broadsheet pullout to be distributed in the main section of the Post Standard daily edition (1-edition). The pullout will focus on stormwater processes, impacts, issues of concerns, SUA primary pollutants of concern, and citizen generated solutions. The pullout will be published in the spring of 2011 and will reach approximately 273,000 readers in the 4-county CNY region.

Task I.3 Green CNY Stormwater Articles - CNY RPDB will develop a series of three, seasonally focused stormwater informational articles for publication in the Green CNY section of the Syracuse Post Standard. These half-page articles will be distributed across the four county CNY region and will reach an estimated 271,000 daily readers of the Post Standard plus an additional 7,000 Central New York students through the Newspapers in Education program. These articles will maintain a focus on primary pollutants of concern in the SUA, stormwater processes, and offer advice on reducing negative water quality impacts through simple actions.

Task I.4 Bus Shelters – CNY RPDB will develop 2 large format stormwater “posters” that will be displayed in CENTRO bus shelters across the Syracuse metropolitan area. Each design will

be displayed in 12 shelters for a period of one month. Stormwater posters will be displayed in the “outside” position in order to increase visibility by oncoming pedestrian and vehicle traffic as well as bus riders. CNY RPDB will design the posters and contract for poster production and placement with CENTRO’s exclusive advertizing agent, NORMAL Advertising Communications. Shelter locations will be selected in consideration of location, traffic counts and markets utilized in order to maximize the size of the public audience reached.

Task I.5 Outreach to CNY Contractors & Developers – CNY RPDB will provide direct information on topics of interest to construction developers with a focus on current construction permit requirements and changes to the NYS Design manual. Topics to be addressed may include: new and redevelopment design processes and considerations, low impact development, and volume reduction through the use of green infrastructure, etc. Information will be presented in “newsletter” format. 500 color “newsletters will be printed on 80# coated paper and sent directly to CNY RPDB’s mailing list of approximately 170 contractors and developers known to work in the SUA. Each participating MS4 will also receive a minimum of 10 copies of the newsletter and access to the electronic file for additional printing and/or posting on municipal websites.

Task I.6 Stormwater Program Overview for Newly Elected/Appointed Municipal Officials Update – CNY RPDB will update the “Stormwater Program Overview for Municipal Officials” developed in March 2009, to reflect the evolving responsibilities of various municipal officials under the 2010 stormwater general permits. This document will serve as a concise, informational resource for newly elected/appointed municipal officials and staff. Updated information will be provided on the interaction between the state construction permit and the MS4 permit requirements, and the roles and responsibilities of specific municipal officials and staffs, new design requirements, construction review practices and considerations, etc. Participating MS4s will each receive 2 hard copies of the report.

II. TRAINING

Tasks proposed under this component of the CNY RPDB Stormwater Compliance Implementation Program are targeted toward meeting the education and training requirements of municipal officials and staffs. These tasks are targeted toward municipal officials and staff.

Task II.1 Continuing Education for Local Planning & Zoning Boards – Recent changes in the NY SPDES stormwater general permits and changes in design criteria released in the 2010 NYS Design Manual have implications on the roles and responsibilities of municipal planning and zoning board members that will impact municipal compliance with permit requirements and associated improvements in water quality. The CNY RPDB will plan, publicize and conduct a workshop for municipal planning and zoning board members. This dinner workshop will build on information presented in the 2010 workshop held at the Genesee Grande and will address new and evolving regulatory requirements related to construction and post-construction stormwater management and present practical information regarding changing jurisdictional responsibilities of municipal officials. Preliminary topics identified for inclusion in the proposed training course include: basic stormwater planning and permit concepts; low impact development and green infrastructure approaches to stormwater management; the “new” runoff reduction stormwater design process; how to conduct a review of the “new” design process. The workshop will be held

in a central location. Complimentary registrations will be provided for up to three representatives from each participating MS4.

Task II.2 Pollution Prevention and Municipal Good Housekeeping Workshop – CNY RPDB will plan and hold a full day workshop in a central location. The workshop will feature presentations on various pollution prevention procedures, programs and considerations that can be adopted into daily municipal operation and maintenance functions for the purpose of reducing the release of various pollutants of concern, and for controlling erosion and sedimentation. Presentation topics may include: spill response; seasonal road maintenance; chemical storage; yard waste management, etc. CNY RPDB will secure meeting space and training presenters, and conduct all registration and administrative follow up functions. Up to 3 representatives from each participating MS4 may register to attend the workshop. Pending space availability, additional municipal staff may register to attend; however, a registration fee will be applied to cover the cost of lunch.

III: REPORTING

Annual reporting and associated documentation of implemented compliance activities drain municipal staff time and/or consultant resources. Third party reporting for regional compliance programs helps to alleviate this drain, resulting in cost savings for regulated municipalities.

Task III.1 Annual Report Preparation - CNY RPDB will prepare a single annual report documenting all education, training and outreach compliance activities conducted on behalf of participating MS4s. This report will satisfy annual reporting requirements for Minimum Control Measure 1 under SPDES GP-0-10-002. CNY RPDB will respond to any public comments received relative to the education and outreach services completed as part of the year-3 program. The final education and outreach annual report will be submitted directly to DEC in accordance with all reporting requirements for implementation activities on behalf of those MS4s that are also participating in the CNY Stormwater Coalition. All participating MS4s will receive a copy of the final report for their records.

ATTACHMENT C

FEE SCHEDULE

The services described in this proposal will be conducted for a total cost of \$100,000. The total program cost will remain constant regardless of the number of participating MS4 communities. In order to implement this program, a minimum of twenty MS4 communities must participate at a maximum cost of \$5,000 per municipality. The cost per municipality will decrease in accordance with the number of participating municipalities as follows:

No: of Municipalities	Cost Per Municipality
20	\$5,000
21	\$4,762
22	\$4,546
23	\$4,348
24	\$4,167
25	\$4,000
26	\$3,847
27	\$3,704
28	\$3,572
29	\$3,449
30	\$3,334
31	\$3,226

**MEMORANDUM OF AGREEMENT CREATING THE
CENTRAL NEW YORK
INTERMUNICIPAL STORMWATER COALITION**

WHEREAS, the New York State Department of Environmental Conservation (NYS DEC) has designated 31 municipal entities within the Syracuse, New York Urbanized Area as Municipal Separate Storm Sewer System (MS4) communities required to maintain coverage under the SPDES General Permit for Stormwater Discharges from Small MS4s (GP 0-10-002); and

WHEREAS, as a condition of obtaining and maintaining coverage under the General Permit, the owners and operators of MS4s must develop and implement a stormwater management program which addresses six minimum control measures designed to protect the quality of stormwater runoff and which must also include a reduction of any pollutants of concern as specified in the 303(d) list and/or TMDLs; and

WHEREAS, the owners and operators of MS4s in Central New York state (CNY) recognize that, because watersheds and separate storm sewer systems cross municipal boundaries and because there are opportunities to reduce duplication of services, take advantage of economies of scale, better coordinate regulatory requirements and enforcement actions, secure state grants for regionally supported projects, improve water quality, and reduce flooding by working collaboratively to identify and analyze options for meeting the requirements of the General Permit, and the State of New York has indicated that collaboration in these efforts is advisable; and

WHEREAS, the MS4 owners and operators who have adopted this Agreement support the creation of an intermunicipal stormwater organization entitled the Central New York Stormwater Coalition (Coalition) comprised of signatories to this Agreement including designated MS4 communities in CNY as well as the Central New York Regional Planning & Development Board; and

WHEREAS, it is the intention of the owners and operators of MS4s in Central New York that the Central New York Regional Planning & Development Board provide administrative support services necessary to advance the role of the Coalition including:

- Help define a sustainable organizational structure (Bylaws) that will guide the Coalition and facilitate its function through 2013;
- Facilitate communication and flow of information among all relevant entities including calling and holding meetings, preparing meeting summaries and preparing member updates and other written materials to advance the objectives of the Coalition;

Version 10/22/10

SCHEDULE "C"

- Serve as a liaison with NYS DEC;
- Complete/submit annual reports to NYS DEC;
- Coordinate with related water quality and watershed efforts, as needed;
- Aid in the identification of funding opportunities to further the Coalition's efforts and provide grant writing assistance;
- Lead development of requests for proposals (RFPs) and guide the selection process;
- Execute subcontracts;
- Assist with local match documentation when appropriate;
- Disburse funds (future membership fees and/or future grant funds obtained on behalf of the Coalition) under the guidance of the Coalition;
- Assume the role of Treasurer;

WHEREAS, it is the intended purpose of the Coalition to foster the exchange of information, identify and promote discussion of issues of mutual concern facing MS4 communities in CNY, foster cooperation among participating MS4 communities in addressing issues that are of mutual concern, propose recommendations and make reports which identify mutually beneficial solutions to the concerns facing the participating MS4 communities, seek funding sources and/or sustainable funding mechanisms which may help to accomplish the goals of the Coalition and the participating MS4 communities, and provide a mechanism for coordinating the implementation of regional solutions by the participating MS4 communities;

NOW, THEREFORE, in consideration of the provisions hereinafter set forth, the parties hereto mutually agree as follows:

PURPOSE. To authorize the work of the Central New York Stormwater Coalition, whose scope of work shall include collectively providing for the development and delivery of the following activities and services to participating municipalities:

- Submit a single MS4 annual report form documenting compliance activities jointly undertaken on behalf of the coalition;
- Identify and make available opportunities for participating municipalities to pool resources related to Stormwater Pollution Prevention;
- Develop formal agreements for sharing of equipment and facilities by participating municipalities;
- Provide coordination of services to participating municipalities that said municipalities deem necessary to comply with stormwater program requirements wherever possible to avoid duplication of effort and save money and time;
- Serve as a clearinghouse to provide information to participating municipalities concerning the MS4 program and stormwater management;

- Identify issues of growing concern related to stormwater management and recommend approaches to participating municipalities that will enable them individually or jointly to investigate and address them;
- Identify and pursue funding mechanisms and opportunities that will enable participating municipalities to collectively accomplish the goals of the MS4 stormwater program;
- Apply for and administer, on behalf of participating municipalities, grants related to the MS4 program or stormwater management in general;
- Contract for the provision of services and the purchase of goods on behalf of participating municipalities in support of the Coalition's purposes, in compliance with procurement procedures required by General Municipal Law.

MEMBERSHIP. Coalition Members are MS4 communities (voting members) and the Central New York Regional Planning & Development Board (non-voting member), that are signatories to this Agreement, or non-MS4 communities that are signatories to this agreement and that are admitted to this Coalition at its discretion as voting or non-voting members.

Each voting Coalition Member shall designate a permanent representative and, if desired, one alternate to serve on the Coalition. The representatives shall be responsible to attend meetings, transmit information from meetings and other communications to the Member municipality, obtain opinions from the municipality concerning stormwater issues and matters subject to Coalition vote, share such opinions with the Coalition membership, and vote in accordance with municipal intent. No one person may act as the representative of more than one Member municipality. In the event that no permanent representative or alternate has been designated, or no designated representative or alternate is able to act, the Chief Executive Officer shall serve as the representative on the Coalition.

Each Member of the Coalition shall have one vote at all meetings on matters for which a vote is necessary. The Coalition shall elect a Chairperson, as well as a Vice Chairperson to fulfill the duties of the Chairperson at times when he or she shall not be available for attendance at regular meetings.

TERM OF AGREEMENT. The term of this agreement shall run consecutively with the NYS DEC Environmental Protection Fund Grant to CNYRPDB, Contract No. C303113. This agreement shall commence on January 1, 2011 and terminate on December 31, 2013 unless extended, renewed, or superseded by adoption of a new Agreement. Any Member may withdraw from this Agreement upon 60 days written notice to the Chairperson of the Coalition.

NON-VOTING PARTICIPANTS. The NYS DEC (Region 7), the Onondaga County Soil & Water Conservation District, Madison County Soil & Water Conservation District, the Oswego County Soil & Water Conservation District, and other agencies and organizations

including municipal engineering consultants may participate in the discussions and proceedings of the Coalition at the discretion of its Members. However, the aforementioned participants shall not be entitled to a vote on matters for which a vote is necessary. All meetings shall be conducted in accordance with the Open Meetings Law and shall be open to the public.

TERMS AND CONDITIONS. This Agreement may be modified or amended only in writing duly executed by all Coalition Members, which shall be attached to and become a part of this Agreement. Each Member shall be solely responsible and liable for its own activities under this Agreement, including but not limited to obtaining and maintaining coverage under GP-0-10-002 or current permit, and for the preparation and implementation of its own Stormwater Management Program in accordance with GP-0-10-002 or current permit.

Each Member shall indemnify and hold harmless the other Members, their officers, agents and assigns, and CNYRPDB from all liability arising as a result of its own acts and omissions regarding the activities under this Agreement.

The Coalition shall adopt bylaws relating to the conduct of its proceedings and administrative matters as it may deem appropriate. The Coalition may also select or appoint committees as it deems appropriate to examine specific issues and report their findings to all Members.

This Agreement is established pursuant to Article 5-G of the General Municipal Law of the State of New York, and shall be governed by and construed in accordance with the laws of the State of New York.

SEVERABILITY. If any provision, paragraph, sentence, or clause of this Agreement shall be held invalid or unenforceable, such invalidity or unenforceability shall not affect the remainder of this Agreement, and this Agreement shall be construed and enforced as if such invalid or unenforceable provision, paragraph, sentence or clause had not been contained herein.

EXECUTION. In consideration of the foregoing, the governing bodies of each of the following have duly authorized the execution of this Agreement by the signatures below.

Village of Baldwinsville

Date

Town of Camillus

Date

Village of Camillus

Date

Village of Central Square

Date

Town of Cicero

Date

Town of Clay

Date

Town of DeWitt

Date

Village of East Syracuse

Date

Village of Fayetteville

Date

Town of Geddes

Date

Town of Hastings

Date

Town of LaFayette

Date

Village of Liverpool

Date

Town of Lysander

Date

County of Madison

Date

Town of Manlius

Date

Village of Manlius

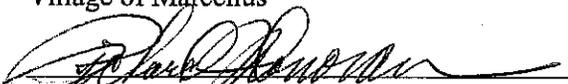
Date

Town of Marcellus

Date

Village of Marcellus

Date


Village of Minõa

11/2/2010

Date

Village of North Syracuse

Date

County of Onondaga

Date

Town of Onondaga

Date

Village of Phoenix

Date

Town of Pompey

Date

Town of Salina

Date

Village of Solvay

Date

City of Syracuse

Date

Town of Van Buren

Date

Town of Sullivan

Date

Town of West Monroe

Date

CNYRPDB (*non-voting*)

Date

Central New York Stormwater Coalition
Municipal Representative Designation
Form

The Village of Minoa Municipality designates

Mayor Richard J. Donovan to serve as its representative on the
Name of Designated Representative

Central New York Stormwater Coalition through December 31, 2013. Municipal representatives shall be responsible to attend meetings, transmit information from meetings and other communications to the Member municipality, obtain opinions from the municipality concerning stormwater issues and matters subject to Coalition vote, share such opinions with the Coalition membership, obtain approval of the Member municipality's governing Board for all proposed Coalition expenses, and vote in accordance with municipal intent.

Representative's Contact Information:

Designated Representative's Title: Mayor

Street or PO Box: 240 N Main Street

City/Town: Minoa Zip Code: 13116

Telephone: (315) 656-3100

E-Mail: rdonovan@villageofminoa.com


Supervisor/Mayor

11/2/2010

Date