

DISTRIBUTION LIST

Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Koagel & Vincentini
Minoa Library

EMAIL DISTRIBUTION LIST

Steven Primo, Attorney
Keith Brandis, Paramedic Supervisor
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
John Regan

**VILLAGE OF MINOA
BOARD OF TRUSTEES
NOVEMBER 2, 2009**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on November 2, 2009.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Cronk
Attorney Steve Primo
Clerk/Treasurer Snider
Attendant Mike Macko

ABSENT: Trustee Theobald

ALSO PRESENT: Thomas Petterelli, Jeff Chrissley, Lou VanWie, Dan DeLucia,
Jeremy Erard, Chris Beers, Dennis Erard, Matthew McGarrity,
Richard Sabin, Michael Pfeiffer, and John Sears

Mayor Donovan opened the meeting at 7:34 p.m. with the Pledge of Allegiance led by Attorney Primo.

MINUTES OF VILLAGE BOARD MEETING – OCTOBER 19, 2009 A motion was made by Trustee Champagne and seconded by Trustee Brazill to accept the minutes of the October 19, 2009 Village Board Meeting as recorded. All in favor. Motion carried.

BID RESULTS / LADDER TRUCK / TABLED Tabled

OCRRA / RECYCLING Mayor Donovan reported that OCRRA will no longer accept old televisions; therefore, the

**GUIDELINES FOR OLD
TELEVISIONS**

Village of Minoa is unable to pick-up or dispose of old televisions. He said that OCRRA provided disposal options for residents that include recycling the televisions through BestBuy and Newtech Recycling.

**ZBA APPOINTMENT /
CHRISTOPHER BEERS
/ RATIFY PRIOR
APPROVAL**

A motion was made by Trustee Brazill and seconded by Trustee Champagne ratifying prior approval appointing Christopher Beers as a Planning Board Member effective September 30, 2009 through April 2011 for the completion of Edward Everhart's term at the rate of \$300.00 annually and payable at the end of each Fiscal Year and beginning May 2010. All in favor. Motion carried.

AMBULANCE

CHANGE IN SHIFT SCHEDULES EFFECTIVE JANUARY 1, 2010

Trustee Brazill reported for informational purposes only that the Ambulance Department will be experiencing changes to their shift schedules effective January 1, 2010 and written notice had been provided to the employees.

SUBMIT SECTION 72.1 & 72.5 REQUEST TO ONONDAGA COUNTY PERSONNEL

A motion was made by Trustee Brazill and seconded by Trustee Cronk ratifying prior approval to submit a Section 72.1 and Section 72.5 Request to Onondaga County Personnel for Dale Bechtel. All in favor. Motion carried.

***REQUEST PERMISSION TO ATTEND FIRST RESPONDER TRAINING
ALZHEIMER'S & EPILEPSY***

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission for Keith Brandis, Matthew McGarrity, and Ryan Ammann to attend the First Responder Training Alzheimer's & Epilepsy, November 16, 17, 23 & 24, 2009 from 8:00 am to 11:00 am at the DeWitt Town Hall, East Syracuse, NY at no cost. All in favor. Motion carried.

REQUEST PERMISSION TO ATTEND EKG TRANSMISSION TRAINING

A motion was made by Trustee Champagne and seconded by Trustee Cronk giving permission for Keith Brandis to attend the EKG Transmission Training course, November 12, 2009, St. Joseph's Hospital, Syracuse, NY at no cost. All in favor. Motion carried.

FIRE DEPARTMENT

MEMBERSHIP IN THE MINOA FIRE DEPARTMENT

A motion was made by Trustee Brazill and seconded by Trustee Champagne ratifying prior approval accepting for membership in the Minoa Fire Department the following individual: Gary Winslow, 5812 Tilton Road, East Syracuse, New York. All in favor. Motion carried.

RESTRICTED MEMBERSHIP IN THE MINOA FIRE DEPARTMENT

A motion was made by Trustee Champagne and seconded by Trustee Cronk ratifying prior approval accepting for restricted membership in the Minoa Fire Department the following individual: Trevor Van Auken, 312 Fay Lane, Minoa, New York. All in favor. Motion carried.

DPW

RATIFY PRIOR APPROVAL / RAY EDWARDS / ACCRUED VACATION DAYS

A motion was made by Trustee Cronk and seconded by Trustee Champagne ratifying prior approval authorizing Ray Edwards to use two (2) days of accrued vacation in 2009 for 2010 per employee's written request for bereavement purposes. All in favor. Motion carried.

WWTF

Nothing to report.

TRUSTEES' REPORT

Trustee Champagne reported that the Halloween Party was successful and they began setting up at 3:45 p.m. and finished by 7:30 p.m. He said the weather was nice and they had a nice crowd. He thanked the Minoa Fire Department for all of their help. Trustee Champagne said there were a few outstanding items regarding the lighting upgrades and he is working with Rise Engineering to finish the details. Trustee Champagne said that Huen Electric had begun working on the Municipal Building to install the Bylin Heat Trace System.

Trustee Cronk thanked Trustee Champagne and his wife Nancy for their hard work at the Halloween Party. He said the DPW employees are busy working on leaf pick-up and the new truck bed is working well.

Trustee Brazill said the newsletter was at the press and would be mailed out within a couple of days and was available on the website. Trustee Brazill said that he had received a draft policy for volunteer ambulance drivers that would enable the second rig to be on the road more often.

Trustee Champagne reminded the Board that there is no on-street parking in the Village of Minoa from November 1, 2009 – April 15, 2010 between 1 am and 7 am.

MAYOR'S REPORT

Mayor Donovan thanked the Board for a successful Halloween Party. He said that he would be attending the NYCOM Executive Meeting and would update the Board on the legislative priority list that they plan to present at the session in February 2010.

ATTORNEY'S REPORT

Attorney Primo said the map for the DeVeronica Subdivision has been filed and he will provide a certified copy for the Village Office files.

Attorney Primo said the Edgerton Square project that was presented before the Planning Board had a few issues with regard to the resolution that was passed at the meeting. Attorney Primo said that he would look at the site and propose some revisions on the resolution and present it at the November 12, 2009 Planning Board Meeting for approval, as it has a few conceptual site changes.

Attorney Primo said that Greg Rinaldi will be meeting on November 12, 2009 with the Planning Board to review the Site Plan Application for Trappers II at 101 and 107 N. Main Street. Attorney Primo said that he had forwarded the referral to Onondaga County Planning for their review.

Attorney Primo said that he had spoken to Dan Shulman, Attorney for Minoa Farms, and discussed the paving required in Minoa Farms. He said that Attorney Shulman had asked that the dedications be completed and Attorney Primo suggested that the Village Board move forward with accepting the dedication of the title of the park. Mayor Donovan said he spoke with Elliot Lasky and Mr. Lasky wanted to transfer title of the park and Mayor Donovan said he informed him that the trails were not finished; the backside quadrant isn't completed and he was not comfortable with accepting the park. Attorney Primo said that he was concerned

that the park is not being monitored and maintained and that the Village should take title with reservations to avoid the park becoming a nuisance. Mayor Donovan said that it is a developer issue at this point and it is their responsibility to complete the project. Attorney Primo said that accepting the park is an asset to the Village because the park is almost completed and the Board should consider taking title of the park. Mayor Donovan said that there would need to be enough security deposited if the Village were to accept the park to complete the project. Discussion ensued regarding security deposits.

AUDIT CLAIMS

A motion was made by Trustee Champagne and seconded by Trustee Brazill that claims on Abstract #11 in the amounts of General Fund - \$17,371.44 (Vouchers 419-452); Sewer Fund - \$4,558.61 (Vouchers 177-194); and Capital Fund (H4) - \$44.99 (Voucher 006) for a total of \$21,975.04 be audited and paid. All in favor. Motion carried.

2009-2010 UNPAID TAXES TO THE COUNTY

A motion was made by Trustee Brazill and seconded by Trustee Cronk that the Village Board agrees to return the Tax Warrant for the 2009-2010 Village Taxes in the amount of \$39,989.43, which represents \$36,974.48 in original tax, an 8% interest fee of \$2,957.95 and a \$57.00 second notice fee to the Clerk/Treasurer and hereby directs Clerk/Treasurer Snider to send the list of overdue taxes to the Onondaga County Commissioner of Finance for collection and the subsequent payment to the Village. All in favor. Motion carried.

PUBLIC COMMENTS

Lou VanWie, N. Manlius Road, Manlius, and is a taxpayer in the Fire Protection District. He said that he has heard a lot of chatter on Syracuse.com and at the Town of Manlius meeting about the purchase of a new ladder truck. He said that he is aware of state mandated requirements for Fire Departments and respects their required training. He discussed the need for a ladder truck in residential areas and asked what the debt burden was on the Minoa Fire Department and Station II. Mayor Donovan said that the Debt Schedule is available in the Clerk's Office and he can see the schedule upon request. Mr. VanWie asked about getting notification of changes and purchases in the Minoa Fire Department.

Mayor Donovan described the coverage area of the Minoa Fire Protection District, the Village of Minoa owns the debt for bonding and the expense is shared with a contract with the Town of Manlius. Mayor Donovan said that he, Trustee Brazill and the Minoa Fire Department are in the process of reviewing the specs and costs of purchasing a 100' ladder truck. Mayor Donovan said that protection area includes a railroad, schools and assisted living centers. Mayor Donovan said that there are safety concerns with the new lightweight construction and longer roof lines in new homes that ladders do not accommodate. He said the 100' ladder truck would assist in cutting out a roof and would prevent injuries to the all volunteer fire department. Mayor Donovan said they have reviewed various demo trucks and the Town of Manlius Board has been involved in reviewing the demo truck as well. Mayor Donovan pointed out that there is a need to have a 100' ladder truck be first at the scene and it's difficult to expect that Mutual Aid is enough to be first on the scene. Mayor Donovan said that there are fewer and fewer volunteers, so it is his responsibility to provide the right equipment and the ability to man the equipment properly. Mayor Donovan discussed the procedures for setting up a manual ladder versus a ladder truck.

Mayor Donovan said that there is a replacement schedule for the Fire Department vehicles

and Engine 22 is due to be replaced and is aged and in disrepair. He said there is a committee in place that reviews the equipment replacement schedule. Trustee Brazill said that it would cost approximately \$25,000 to \$100,000 to repair and/or refurbish Engine 22. Trustee Brazill said the schedule is being reviewed carefully. Mr. VanWie said that he understands the need for the replacement of aged and broken equipment. Mayor Donovan said that the purchase of the ladder truck is expensive and is a big decision that Board will have to consider carefully. Trustee Brazill said that the newsletter addresses the ladder truck in the Mayor's Message and is available on the Village website.

Jeff Chrissley said that he was there to discuss the purchase of a ladder truck and said that he is a Fire Chief at the Air National Guard. He said that he has concerns that the Village is replacing an old engine with an aerial ladder truck and doesn't feel that the area requires a ladder truck as there aren't many structure fires in this area. Mr. Chrissley asked if a risk management assessment was made and can Engine 22 be repaired at a lower cost. Mr. Chrissley said the Village should depend more on Mutual Aid and stop bleeding the taxpayers by purchasing a ladder truck. Mr. Chrissley said that he would like to see the data to support the purchase of a ladder truck and that there's a duplication of services in this area. He said that there is not enough call volume to support the need for a ladder truck.

Mr. Chrissley discussed the risk management assessment process and encouraged the Village to follow the process. Mayor Donovan said the Minoa Fire Department has worked with Trustee Brazill and the Village Mechanic throughout the review process.

Trustee Brazill said they have carefully reviewed the cost of rehabbing Engine 22 and they've reviewed what is required in the area at this time i.e. roof lines, setback, cul-de-sacs, etc. Mr. Chrissley said the majority of fires are handled with basic ladder operations and a ladder truck is not always needed and should be reviewed for the taxpayers.

Mayor Donovan said the demo ladder truck was used in his cul-de-sac successfully and they were able to access five different roofs under the wires and the trees. Mayor Donovan said that if Mr. Chrissley would like to meet with Trustee Brazill and/or the Minoa Fire Department a meeting could be arranged. Mr. Chrissley said he was writing a report for his finance class and would like to meet with Trustee Brazill.

Mr. Chrissley reiterated that he doesn't believe that the Village of Minoa needs a ladder truck, cannot afford an increase in taxes to purchase the truck and make sure that the right engine is purchased. Discussion ensued regarding unfunded mandates and high tax rates throughout New York State.

Chris Beers said that he met with Elliot Lasky the previous week and they discussed the swath of land on Beresford Lane by the trails that has not been seeded or maintained and asked if it would be the Village's responsibility. Mayor Donovan said that area, once accepted, will be the responsibility of the Village to maintain. He said the walking trails are supposed to be a passive park and would require minimum maintenance.

John Sears asked if there would be a public hearing for the purchase of the ladder truck.

Attorney Primo said that if the Board approves the transaction and goes out for a Bond it would be subject to Permissive Referendum which means that a petition could be filed that would require it to go to vote. Mr. Sears asked how many signatures would be needed to file a petition and Attorney Primo directed him to the NYS Local Finance Law or he could call Clerk/Treasurer Snider in the morning for the required signatures. Mr. Sears said that Trustee Champagne would have the figures, as he filed the original petition against the construction of the Municipal Building.

EXECUTIVE SESSION – IN A motion was made by Trustee Brazill and seconded by Trustee Cronk to go into Executive Session at 8:35 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and the proposed sale of real property owned by the Village. All in favor. Motion carried.

EXECUTIVE SESSION - OUT A motion was made by Trustee Champagne and seconded by Trustee Brazill to come out of Executive Session at 10:01 p.m. All in favor. Motion carried.

REQUEST TO WORK AS CRITICAL CARE RESPONDER / JOHN BARATTINI A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission for Minoa Ambulance employee John Barattini shall, as he has verbally requested, effective immediately be entitled to perform duties as an EMT-3 Critical Care Responder, in order to enhance his continuing professional education by use of such skills, subject to written performance reviews of the ambulance supervisor, periodic secondary review of the district medical director, and such other requirements as such medical director may impose; this is not to be construed as a past practice, out of class employment or similar mandate by the employer entitling such employee to claim as such, including for modified or increase compensation, but is an accommodation made at the request of such employee. All in favor. Motion carried.

ADJOURNMENT A motion was made by Trustee Champagne and seconded by Trustee Brazill that the Village Board Meeting be adjourned at 10:01 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider

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Village Clerk/Treasurer