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**VILLAGE OF MINOA
BOARD OF TRUSTEES
NOVEMBER 30, 2010**

A special meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on November 30, 2010.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Christensen
Attorney Steve Primo
Deputy Clerk/Treasurer Barbara Sturick

ABSENT: Trustee Cronk
Clerk/Treasurer Snider

ALSO Tami Zimmerman, Eagle Bulletin
PRESENT:

Mayor Donovan opened the special meeting at 12:08 p.m. to discuss the New York State Environmental Facilities Corporation Green Innovation Grant Program.

**NEW YORK STATE
ENVIRONMENTAL
FACILITIES
CORPORATION
GREEN INNOVATION
GRANT PROGRAM
(GIGP)**

Attorney Primo said that Steven Giarrusso, CERF Supervisor, has been working with SUNY-ESF to create an anaerobic digester, modify the existing three cell wetlands and divide it into six cells to create a defined treatment system, and to possibly create a portable wetland that could be utilized for a sharing services situation. Attorney Primo said the grant application has been developed by Steve Giarrusso, SUNY-ESF and the engineering firm Dunn and Sgromo. He said the Village Board would need to authorize a SEQR review application, a resolution and the approval to submit the application.

Attorney Primo read the SEQR Full Environmental Assessment Form and discussed the SEQR review process. He said he listed the NYS Environmental Facilities Corporation as an involved

agency, with the Village of Minoa as the lead agent and applicant. He said the Village of Minoa has approval of the site and the construction plans and Village is exempt from its own zoning requirements for special use. Attorney Primo said that because this is an unlisted action under SEQR and a full review is not required. He said the Village Board needs to consider if there is a significant impact on the environment and if they decide that there is, then a full environmental impact statement would need to be completed. Attorney Primo said he did not see a significant impact and small changes would be made to the project site, but would be minor in nature with regard to discharge. He said it would meet the SPDES permit requirements. Attorney Primo said they have been working with the DEC and they are supporting the project because the goal is to create cleaner water.

Attorney Primo said that the impact to Limestone Creek would be to improve the discharge, but the Village might need a modification to the SPDES permit if there are discharge changes. He said there would be minimal impact to noise and animals. Attorney Primo continued to discuss the impacts as described in the attached SEQR application.

Attorney Primo said the Board can issue a negative declaration and because it is an uncoordinated review, the other agencies can conduct their own SEQR review. He said the Board would have to accept Part I and Part II of the SEQR application and would provide a negative declaration of the significance. Attorney Primo said the resolution summarizes the SEQR application and the project w/ regard to a negative declaration, authorizes Mayor Donovan to submit the grant application under the NYS Environmental Facilities Corporation GIGP 2010 grant program, and submit the documents required by the New York State Office of Parks, Recreation and Historic Preservation (NYSHPO). Attorney Primo read the resolution in its entirety.

**RESOLUTION
ADOPTION**

A motion was made by Trustee Brazill and seconded by Trustee Champagne adopting the resolution as proposed assuming a negative declaration of the SEQR application, authorizing Mayor Donovan to submit the grant application under the NYS Environmental Facilities Corporation GIGP 2010 grant program, and submit the documents required by the New York State Office of Parks, Recreation and Historic Preservation (NYSHPO) and attached hereto as Schedule "A". All in favor. Motion carried.

PUBLIC COMMENTS

Tami Zimmerman, Eagle Bulletin, asked what the amount of the grant application was for and Mayor Donovan said it was \$745,437 in a grant request with a \$327,070 local match, for a total project cost of \$1,072,507.

Ms. Zimmerman asked for details of the wetland property. Attorney Primo said the plant is located on five acres of land and all of the work will be done within the current footprint. Mayor Donovan said the only soil disturbed would be for the installation on new pipes and that Steven Giarrusso is the Plant Operator.

Ms. Zimmerman asked what a SPDES permit was and Attorney Primo said the Village of Minoa SPDES permit for the Waste Water Treatment Facility monitors the amount of discharge allowed in the local waterways.

Ms. Zimmerman asked for clarification of the project benefits. Mayor Donovan said it would provide cleaner water discharge into Limestone Creek and the digester will use food waste from ESM High School to create energy to be utilized by the Village of Minoa to offset the cost of running the facility and a CNG Trash Truck. Mayor Donovan said they will create a compost pile to create heat for the digester and then they will produce a Class A waste product that is saleable or taken away free to use as a fertilizer. Mayor Donovan said they plan to build a gasification unit to clean water and use as energy. Trustee Champagne said CERF will work with ESM High School and SUNY-ESF to educate students with green technology. Mayor Donovan said that Dr. Donna DeSiato, ESM School District Superintendent, is dedicated to a K-12 educational program. He said that Steven Sturick has worked as an unpaid intern through ESM High School the past few years and he has benefited greatly from the educational portion of CERF. Mayor Donovan said the portable digester could be used on farms, transported to other countries and possibly utilized by our military.

Trustee Champagne said that people dump their medicines in the sewer system and the new technology will allow for eliminating the drugs from the water system. Mayor Donovan said the grant would enable further research on removing pharmaceuticals and increasing water quality. Mayor Donovan said that digesters and wetlands are old technology, but working with SUNY-ESF they have discovered new technologies to remove the drugs inexpensively. Mayor Donovan said they have been working on prototypes and the grant will fund a full blown unit.

Discussion ensued regarding CERF tours and the history of the digester process.

Ms. Zimmerman asked how the project has been funded to date and Mayor Donovan said that engineering, legal and materials from SUNY-ESF have been donated by interested individuals. Trustee Brazill that the Sewer budget has funded the personnel, minor equipment and they have used scrap material to work on projects. Mayor Donovan said the grant program is highly competitive and a lot of hard work has gone into the project; they hope to hear of a decision by February 2011.

ADJOURNMENT

A motion was made by Trustee Brazill and seconded by Trustee Christensen that the special Village Board Meeting be adjourned at 12:48 p.m. All in favor. Motion carried.

Respectfully submitted,

Barbara Sturick

Barbara Sturick
Deputy Clerk/Treasurer

RESOLUTION

The **VILLAGE OF MINOA BOARD OF TRUSTEES**, in the County of Onondaga, State of New York, met in regular session at the Municipal Building in the Village of Minoa, located at 240 North Main Street, County of Onondaga, State of New York, on the 30th day of November, 2010 at 12:00 P.M.

Richard Donovan, Mayor, and the following Trustees were present, namely:

William Brazill
John Champagne
Eric Christensen

Absent: Ronald Cronk
Suzanne Snider, Village Clerk-Treasurer

Also Present: Barbara Sturick, Village Deputy Clerk-Treasurer
Steven J. Primo, Village Attorney

The following resolution was moved, seconded and adopted:

WHEREAS, the Village Board of Trustees of the Village of Minoa ("Village Board") having on this date discussed the 2010 New York State Environmental Facilities Corporation Green Innovation Grant Program ("Grant Program"), the Villages intent to submit an application for funding in relation to same, and the research, development, implementation and operation of the proposed project described generally as follows: modified constructed wetland and portable wetland technologies powered by renewable energy produced from food waste/biosolids via anaerobic co-digestion facilities all of which are described more specifically in the proposed application for funding under the Grant Program, and which Project is located within the confines of the existing Village of Minoa Cleanwater Educational Research Facility ("CERF", formerly Village of Minoa Wastewater Treatment Plant) ("Project"), and the need to submit such application ("Grant Application") to New York State Environmental Facilities Corporation; and

WHEREAS, the Grant Application, related/supporting documentation, and a long environmental assessment form pursuant to SEQRA having been submitted in connection with the subject action (the " Action" consisting of both the application for funding research, development, implementation and operation of the Project) as required by 6 NYCRR §617 et. seq.; and

WHEREAS, the Village of Minoa Board of Trustees having duly considered all of the foregoing at its regular meeting on this date and including that the Project research, development, implementation, and operation all will take place within the existing Village owned CERF premises, and the facilities located thereon, that the existing facilities are permitted under NYSDEC issued SPDES Permit #NY-0025461 and that the NYSDEC is in continuous

SCHEDULE "A"

communication with the Village relative to the Project, the environmental significance thereof and is in support of same as an innovative “green” technology; and

WHEREAS, the Village has reviewed the long form SEQRA EAF prepared in relation to the Project consisting of Part 1 and a proposed Part 2 and Determination of Significance;

NOW THEREFORE, BE IT RESOLVED THAT, the Village of Minoa, for purposes of the Action consisting of the proposed Project, determines same to be a Unlisted Action pursuant to the New York State Environmental Quality Review Act; as an Unlisted Action the Board of Trustees elects to act as Lead Agency for purposes of review and in light of the CERF facility being under SPDES permit issued and monitored by the NYSDEC and such agency being the only other (i.e., other than the Village of Minoa and NYSEFC) potential involved agency, elects to conduct an Uncoordinated Review of same; based on the foregoing documentation submitted, discussions amongst the Board acting as Lead Agency, and upon review of the criteria under 6 NYCRR §617 et seq., and determining that based upon the foregoing, the Project will not have a significant adverse effect on the environment for the following reasons: (1) that the Project will be developed, constructed and operated wholly within the pre-existing “CERF” premises owned by the Village of Minoa and currently operated as its wastewater treatment plant; (2) that the Project in its entirety is a “green” project powered by renewable energy produced from food waste biosolid product converted via anaerobic co-digestion on site to an energy source; (3) as such energy usage from the public utility grid will be no greater than as presently utilized for wastewater treatment plant operations and likely, in the future, considerably less; (4) the anaerobic co-digestion and related facilities utilized for conversion to a usable energy source will be located within the existing building located on premises such that any noise levels, emissions and/or odors from such operations will be minimal; (5) the presently existing manmade wetlands will not be expanded but will be modified within their existing “footprints” into separate treatment units; (6) that the only increase in manmade wetland treatment areas may be experimental portable “wetlands” consisting of three movable cargo storage container units; and (7) as presently is the case, operations, and in particular discharges from all such facilities are subject to the existing SPDES permit and NYSDEC authority and supervision relating to same; that the NYSDEC is aware of the Project and is in support of same as an innovative “green” technology; accordingly the Board directs issuance of a Negative Declaration of Significance in connection with the Action; and it is further

RESOLVED, that the Village of Minoa Mayor is authorized to take all actions as required by law in relation to this Negative Declaration and to perform and discharge the Village of Minoa’s responsibility as Lead Agency for this action; and it is further

RESOLVED, that the Village of Minoa Mayor is authorized to submit the Grant Application under the NYS Environmental Facilities Corporation’s GIGP 2010 grant program on behalf of the Village of Minoa, and is otherwise authorized to perform such acts and to execute and deliver such documents, instruments and agreements as are necessary to effect this resolution; and it is further

RESOLVED, that the Village of Minoa Mayor is authorized to execute a grant agreement with the NYS Environmental Facilities Corporation with such provisions as provided for under the Grant Program and such modifications to same as may be further agreed to by the respective parties to same; and it is further

RESOLVED, that on behalf of the Village of Minoa, in connection with the foregoing Grant Application and the Project, the Village Attorney, Steven J. Primo, is authorized to prepare and submit pursuant to Section 14.09 of the New York State Office of Parks, Recreation and Historic Preservation (NYSHPO) such information and documentation (including a Project Review Cover Form) as required by such statute, NYSHPO, and the Grant Program, and including (without limitation) to advise that a diligent inquiry has been completed by the Lead Agency and that: (1) there are no previously identified cultural resources within or adjacent to the Project area, (2) that the Project site does not include nor is it substantially contiguous to a property listed or recommended for listing at the NYS or National Registries of Historic Places; and it is further

RESOLVED, that a true and complete certified copy of this resolution shall be included in the Grant Application submission and as necessary, any further actions relating to the Project.

Upon motion made by Trustee Brazill, and seconded by Trustee Champagne, the question of adoption of the foregoing Resolution was put to a roll call, which resulted as follows:

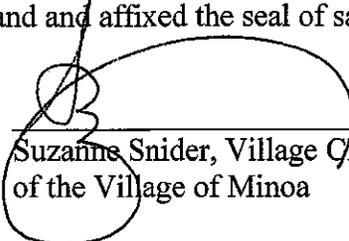
Richard Donovan, Mayor	AYE
William Brazill, Trustee	AYE
John Champagne, Trustee	AYE
Eric Christensen, Trustee	AYE
Ronald Cronk, Trustee	<u>Absent</u>

Resolution was adopted on November 30, 2010

CERTIFICATION

I, the undersigned, Clerk of the Village of Minoa, Onondaga County, New York, do hereby certify: that the above is a true copy of the original resolution passed at a meeting of the Minoa Village Board on November 30, 2010.

IN WITNESS WHEREOF, I have set my hand and affixed the seal of said Village this 30 day of November, 2010.



Suzanne Snider, Village Clerk and Treasurer
of the Village of Minoa



New York State Environmental Facilities Corporation
625 Broadway Albany, New York 12207-2997
(800) 882-9721 within New York State
(518) 402-7433 Fax (518) 402-7456

**MINORITY AND WOMEN'S BUSINESS-EQUAL EMPLOYMENT
OPPORTUNITY PROGRAM WORK PLAN
CLEAN WATER STATE REVOLVING FUND (CWSRF)
Green Innovation Grant Program 2010**

Policy Statement:

The Village of Minoa (Name of Applicant)

agrees to comply with the provisions of the Minority and Women's Business Enterprise- Equal Employment Opportunity requirements of New York State Executive Law Article 15-A as prescribed by New York State Environmental Facilities Corporation by providing opportunities for minority and women's business enterprises in contracting and services, and the meaningful participation of minorities and women in the workforce for projects receiving funds from the CWSRF Green Innovation Grant Program. Records and necessary actions to demonstrate such compliance will be maintained in the project file.

Minority and Women's Business Enterprise Officer:

Suzanne M. Snider (Name of Designated Officer)

is designated as the Minority and Women's Business Enterprise Officer responsible for administering the Village of Minoa (City, Town, Village, County, etc.) (Name of Applicant)

Minority and Women's Business-Equal Employment Opportunity (M/WBE-EEO) program.

M/WBE Officer Phone No.: (315) 656-3100 E-Mail Address: ssnider@villageofminoa.com

M/WBE Goals for Construction:

6 % Minority Business Enterprise Participation

6 % Women's Business Enterprise Participation

M/WBE Goals for Service, Equipment and Supplies

8.8 % Minority Business Enterprise Participation

8.8 % Women's Business Enterprise Participation

EEO Goals:

10 % Minority Labor Force Participation

10 % Female Labor Force Participation

Signed:

(Signature of Authorized Representative)

Richard J. Donovan

(Please Print Name)

Mayor

(Title)

11/30/2010

(Date)