

**DISTRIBUTION LIST**

**Richard Donovan, Mayor**  
**Edmond Theobald, Trustee**  
**Ronald Cronk, Trustee**  
**William Brazill, Trustee**  
**John Champagne, Trustee**  
**Steven Primo, Attorney**  
**Thomas Petterelli, DPW Superintendent**  
**Janet Stanley, Justice**  
**Richard J. Greene, Codes Enforcement Officer**  
**Chief Pat Flannery**  
**Town of Manlius**  
**Village of Fayetteville**  
**Donna DeSiato, Superintendent ESM School District**  
**Manlius Historical Society**  
**Minoa Library**  
**John Regan**

**VILLAGE OF MINOA**  
**BOARD OF TRUSTEES**  
**October 1, 2007**

October 1, 2007

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on October 1, 2007.

PRESENT: Mayor Donovan  
Trustee Brazill  
Trustee Cronk  
Trustee Theobald  
Trustee Champagne  
Attorney Primo  
Clerk/Treasurer Snider

ALSO Thomas Petterelli and John Sears

PRESENT:

Mayor Donovan opened the meeting at 8:45 p.m. with the Pledge of Allegiance led by Trustee Champagne.

**MINUTES OF**  
**PUBLIC HEARING -**  
**SEPTEMBER 10, 2007**  
**- LOCAL LAW #6**  
**FOR 2007**

A motion was made by Trustee Champagne and seconded by Trustee Theobald to accept the minutes of the September 10, 2007 Public Hearing on Local Law #6 as recorded. All in favor. Motion carried.

**MINUTES OF**  
**VILLAGE BOARD**

A motion was made by Trustee Theobald and seconded by Trustee Cronk to accept the minutes of the September 20, 2007 Village Board Meeting as recorded.

**MEETING -** All in favor. Motion carried.  
**SEPTEMBER 10, 2007**

**MINUTES OF** A motion was made by Trustee Theobald and seconded by Trustee Cronk to  
**VILLAGE BOARD** accept the minutes of the September 28, 2007 Village Board Meeting as recorded.  
**MEETING -** All in favor. Motion carried.  
**SEPTEMBER 28, 2007**

**ADOPTION OF** A motion was made by Trustee Theobald and seconded by Trustee Champagne  
**LOCAL LAW #7 FOR** adopting Local Law #7 for 2007 relating to the establishment of Chapter 134 of  
**2007** the Village of Minoa Municipal Code entitled “Prohibition of Illicit Discharges,  
Activities and Connections to Separate Storm Sewer Systems of the Village of  
Minoa” relative to the establishment of regulations for non-stormwater discharges  
to the municipal separate storm sewer system of the Village of Minoa attached  
hereto as Schedule “A”. All in favor. Motion Carried.

Attorney Primo said it was originally drafted as Local Law #8 for 2007, but the  
Department of State requires that Local Laws be submitted in numerical order  
**which changes this law to Local Law #7 for 2007.**

**ADOPTION OF** Adoption of proposed Local Law #8 for 2007 and Local Law #9 for 2007 were  
**PROPOSED LOCAL** tabled.  
**LAWS**

The continuation of the Public Hearing for the proposed Local Law entitled  
“Fences” was scheduled for continuation on October 15, 2007 at 6:45 p.m.

The continuation of the Public Hearing for the proposed Local Law entitled  
“Registration and Inspection of Rental Properties Law” was scheduled for  
continuation on November 5, 2007 at 6:30 p.m.

**NATIONAL WALK** A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission  
**TO SCHOOL DAY** to Minoa Elementary to shutdown Helfer Lane and Cheryl Lane for National Walk to  
School Day on October 3, 2007 from 8:05 a.m. to 8:30 a.m. All in favor. Motion carried.

**MINOA** ***PROVISIONAL APPOINTMENT FT EMT / JOHN BARATTINI***  
**AMBULANCE** A motion was made by Trustee Brazill and seconded by Trustee Cronk to  
provisionally appoint John Barattini, 433 Kinsley Street, Sherrill, NY to a full-time  
Emergency Medical Technician position at the rate of \$9.50 per hour, with a \$.50  
per hour increase after a six month favorable review, effective October 1, 2007. All  
in favor. Motion carried.

***PROVISIONAL APPOINTMENT PT EMT / JOHN BARATTINI***

A motion was made by Trustee Cronk and seconded by Trustee Brazill to provisionally appoint Brian A. Messer, 610 Delmar Place, Syracuse, NY to a part-time Emergency Medical Technician position at the rate of \$9.00 per hour effective October 1, 2007. All in favor. Motion carried.

**PERMISSION TO ATTEND DEALING W/ NEGLECTED, VACANT & ABANDONED PROPERTIES WORKSHOP**

A motion was made by Trustee Theobald and seconded by Trustee Champagne giving permission to the Village Board and Richard Greene, Codes Enforcement Officer, to attend the Dealing with Neglected, Vacant & Abandoned Properties Workshop offered by NYCOM to be held at the Radisson Hotel Utica Centre, Utica, NY on October 17, 2007 at a cost of \$35.00 per person. All in favor. Motion carried.

**PERMISSION TO ATTEND NYMIR RISK TRANSFER METHODS SEMINAR**

A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission to the Village Board and Richard Greene, Codes Enforcement Officer, to attend the Risk Transfer Methods for Municipalities Seminar offered by NYMIR to be held at the Hilton Garden Inn, East Syracuse, NY on October 25, 2007 at no cost. All in favor. Motion carried.

**TRUSTEES' REPORT**

Trustee Champagne had nothing to report.

Trustee Theobald reported that he had met with Clerk/Treasurer Snider and Deputy Clerk/Treasurer Sturick to organize the Annual Halloween Party scheduled for October 31, 2007 from 5:30 p.m. to 9:00 p.m. at Fire Station I in the Municipal Building. He said letters were sent to Ron Pollard and Pat Flannery requesting their help. Trustee Theobald said Nick Erard will be the contact person for the Fire Department and they have been working closely on the party. He requested help from the Board to help with the popcorn machine and clean-up at the end of the evening.

Trustee Theobald reported that the Tree Lighting Ceremony is scheduled for December 2, 2007 at 6:00 p.m.

Trustee Theobald said that Randy Goodale, Town of Manlius Police, is retiring and asked if there were any available representatives from the Village of Minoa. The Board members said they had all made previous commitments with the Minoa Fire Department and Mayor Donovan said he would try to be there for the ceremony portion of the retirement party.

Trustee Cronk provided a poster to the Board members regarding the United Methodist Church's new clothing drop-off box and wanted the Board to be aware that a building

permit was required for the drop-off box. He said there had not been any maintenance problems and there is box of receipts for tax purposes upon drop-off. Trustee Cronk said the church gets paid by the pound and the drop-off box will eliminate their rummage sales.

Trustee Cronk said he had attended the Town Triad meeting on October 1, 2007 and Onondaga County had stepped out of the Triad. He said the Town of Manlius is only active chapter in the area. Trustee Cronk said they discussed the need for an educational program in the event of a disaster. Mayor Donovan said that previous Pandemic Flu discussions have also been based on how to take care of themselves independently. Trustee Cronk said the next meeting is planned for in November and should probably be arranged by Mayor Donovan or Trustee Theobald for the meeting to be held in the Village of Minoa. Trustee Theobald said he would follow-up with the Town of Manlius Police Department.

Trustee Brazill had nothing to report.

**MAYOR'S REPORT** Mayor Donovan had nothing to report.

**ATTORNEY'S REPORT** Attorney Primo had nothing to report.

**TREASURER'S REPORT** A motion was made by Trustee Theobald and seconded by Trustee Brazill to accept the Treasurer's Report for the month of August 2007 as recorded. All in favor. Motion carried.

**AUDIT CLAIMS** A motion was made by Trustee Champagne and seconded by Trustee Brazill that claims on Abstract #9 in the amounts of General Fund - \$4,903.80 (Vouchers 360-365) and Sewer Fund - \$757.13 (Vouchers 121-123) for a total of \$5,660.93 be audited and paid. All in favor. Motion carried.

**PUBLIC COMMENTS** Let the record show that there was no one in attendance for comments.

**ADJOURNMENT** A motion was made by Trustee Theobald and seconded by Trustee Brazill that the Village Board Meeting be adjourned at 9:00 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider  
Village Clerk/Treasurer

