

**DISTRIBUTION LIST**

**Richard Donovan, Mayor**  
**William Brazill, Trustee**  
**Ronald Cronk, Trustee**  
**John Champagne, Trustee**  
**Eric Christensen, Trustee**  
**Thomas Petterelli, DPW Superintendent**  
**Janet Stanley, Justice**  
**Richard J. Greene, Codes Enforcement Officer**  
**Chief Pat Flannery**  
**Koagel & Vincentini**  
**Minoa Library**

**EMAIL DISTRIBUTION LIST**

**Steven Primo, Attorney**  
**Keith Brandis, Paramedic Supervisor**  
**Town of Manlius**  
**Village of Fayetteville**  
**Donna DeSiato, Superintendent ESM School District**  
**Manlius Historical Society**  
**John Regan**

**VILLAGE OF MINOA**  
**BOARD OF TRUSTEES**  
**OCTOBER 18, 2010**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on October 18, 2010.

PRESENT: Mayor Donovan  
Trustee Brazill  
Trustee Cronk  
Trustee Champagne  
Trustee Christensen  
Clerk/Treasurer Snider  
Attorney Primo  
Michael Macko

ABSENT: None

ALSO Maria DeMonte and John Sears

PRESENT:

Mayor Donovan opened the meeting at 7:07 p.m. with the Pledge of Allegiance led by Attorney Primo.

**MINUTES OF VILLAGE BOARD MEETING – SEPTEMBER 20, 2010** A motion was made by Trustee Champagne and seconded by Trustee Christensen to accept the minutes of the September 20, 2010 Village Board Meeting as recorded. All in favor. Motion carried.

**MINUTES OF VILLAGE BOARD MEETING – OCTOBER 4, 2010** A motion was made by Trustee Cronk and seconded by Trustee Christensen to accept the minutes of the October 4, 2010 Village Board Meeting as recorded. All in favor. Motion carried.

**UNSAFE BUILDING** Tabled

**PROCEEDING / 312 S.**

**MAIN STREET**

**LJR ENGINEERING /  
MINOA FARMS**

Attorney Primo said that Elliot Lasky, Minoa Farms Developer, has been using engineers located in Buffalo to work on projects that were unfamiliar with local procedures and he had problems. When the MS4 requirements were mandated LJR Engineering, Village of Minoa Engineers, monitored the stormwater procedures at Minoa Farms on behalf of the Village and Elliot Lasky was responsible for paying for the engineering services. Attorney Primo said Elliot Lasky has been impressed with the services provided by LJR Engineering and has requested permission from the Village of Minoa to utilize them as his personal engineers for Minoa Farms. Attorney Primo said Mayor Donovan had asked him if there was a conflict of interest for LJR Engineering to take on the services and said there are no ethical rules and not necessarily any conflicts, as the Village already uses LJR Engineering to do the stormwater monitoring. Attorney Primo said it was in the best interest of the Village of Minoa to see the development through, as it is the only development in Onondaga County steadily moving forward. Attorney Primo said at time to time there could be conflicts and used a prior drainage problem at Minoa Farms as an example where there could have been a few options to correct the problem that could have financially benefitted the developer and the Village Engineer required more expensive infrastructure to correct the problem. He said potential conflicts could arise, but could be handled through information being provided to both parties for consideration.

Attorney Primo said he does not see any problems with LJR representing Minoa Farms and the Village of Minoa. He said the Village Board would need to pass a resolution acknowledging that LJR Engineering is representing both the Village of Minoa and Minoa Farms, thus waiving any conflict and that a written affirmative representation from Alex Wisniewski, LJR Engineering, be provided to both the Village of Minoa and Elliot Lasky with available options for the Board to make an informed decision. Attorney Primo said Elliot Lasky would continue to be financially responsible for stormwater management expenses provided by LJR Engineering. Clerk/Treasurer Snider said that all legal and engineering fees pertaining to Minoa Farms are paid by Elliot Lasky and paid through the Trust & Agency account when received by the developer.

Mayor Donovan said the development and infrastructure had been previously approved and is currently in phase development with day to day issues that include construction drawings, drainage issues, etc. Mayor Donovan said that having a local engineer would be beneficial to Minoa Farms and the Village; therefore, he feels that Alex Wisniewski is competent and can handle representing both entities without any conflicts. Trustee Champagne asked which Phase they were currently developing and Mayor Donovan said they are working on Section II, Phase 3B, which is located in the back of Minoa Farms. Discussion ensued regarding the sections and phases of Minoa Farms.

***PERMISSION FOR LJR ENGINEERING TO PROVIDE ENGINEERING SERVICES TO  
MINOA FARMS AND THE VILLAGE OF MINOA***

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission for LJR Engineering to work with Elliot Lasky, Minoa Farms, 1) the Village Board authorizes

generally waiving a conflict of interest and acknowledges that LJR Engineering is providing services for both the Village of Minoa and Minoa Farms, 2) LJR Engineering must provide a written notice to Minoa Farms and the Village of Minoa detailing problems and alternative mitigation options to development issues so the Village can make an informed decision, and 3) Elliot Lasky, Minoa Farms, continues to be financially responsible for MS4 stormwater management expenses provided by LJR Engineering. All in favor. Motion carried.

**PROCLAMATION /  
CORE FEDERAL  
CREDIT UNION**

A motion was made by Trustee Christensen and seconded by Trustee Champagne proclaiming October 25, 2010 as CORE Federal Credit Union Day in the Village of Minoa. All in favor. Motion carried.

**AMBULANCE**

***SUSPENDED WITH INTENT TO TERMINATE / SHARON ROMER***

A motion was made by Trustee Brazill and seconded by Trustee Cronk ratifying prior approval to suspend Sharon Romer, FT Paramedic, without pay with the intent to terminate effective October 13, 2010. All in favor. Motion carried.

**FIRE DEPARTMENT**

Nothing to report.

**DPW**

Nothing to report.

**CLEANWATER  
EDUCATIONAL  
RESEARCH FACILITY**

***PERMISSION TO ATTEND QA/QC REQUIREMENTS FOR ACCURATE AND DEFENSIBLE SPDES DATA***

A motion was made by Trustee Champagne and seconded by Trustee Christensen giving permission for Steven Giarrusso and Patrick Meehan to attend the QA/QC Requirements for Accurate and Defensible SPDES Data course offered through the DEC on November 17, 2010, Sherrill, NY and at a cost of \$120.00 per person. All in favor. Motion carried.

**TRUSTEES' REPORT**

Trustee Champagne said the Halloween Party was organized and scheduled for October 31, 2010 from 5:00 p.m. to 9:00 p.m. He thanked Barbara Sturick, Deputy Clerk/Treasurer, for her assistance in organizing the party. He said the Texas Roadhouse had donated free appetizer tokens to be handed out at the party.

Trustee Christensen had nothing to report.

Trustee Cronk had nothing to report.

Trustee Brazill said the Critical Response Committee Drill is scheduled for December 7, 2010 at Pine Grove Junior High School.

**MAYOR'S REPORT**

Mayor Donovan said he attended the news conference and Public Hearing in support of Air One on behalf of the Village of Minoa. He said he met with representatives of Minoa Farms to discuss drainage issues and outstanding issues as they mobilize for Phase 3B.

Mayor Donovan said he attended the NYCOM Task Force Committee meeting on unfunded mandates and said there wasn't any good news from Albany. He said there was a wonderful speaker at the meeting and would provide the Board with a copy of his presentation to

review. Mayor Donovan discussed unfunded mandates and said the Task Force would meet two more times to present a platform to the new NYS Governor in February 2011.

Mayor Donovan said the Board was provided with the drastically increased NYS Retirement contribution estimates for 2011-2012 Fiscal Year and said that with the loss of Sales Tax Revenue, it will be a difficult budget process.

**ATTORNEY'S REPORT**

Attorney Primo provided the Board with a copy of proposed Local Law #4 for 2010 pertaining to Park & Recreational Area Rules and Regulations and said he made the changes suggested by the Village Board and could be scheduled for a Public Hearing. Attorney Primo briefly reviewed the law regarding animal control at parks. He said the law would require that all dogs be leashed, non-menacing, and pet waste should be properly disposed outside the park or recreation area in appropriate waste or refuse containers.

Attorney Primo said that alcohol would not be permitted in parks, but would be allowed an exemption based on the event and Board approval. Attorney Primo said there is a requirement that all refuse and waste from events should be removed and disposed outside the park or recreating area in appropriate waste or refuse containers. He said signs would need to be created to place prominently at the park entrances.

Attorney Primo briefly discussed the draft agreements for the security camera systems with St. Mary's Church and ESM Youth Sports and would provide the finalized agreements for the Board's review.

Attorney Primo said he had reviewed the Intercept Agreement provided by Certified Ambulance Group between the Village of Minoa and the Village of Fayetteville and questioned the fees for the ALS and BLS services provided through Medicare billing. Mayor Donovan said the reciprocal agreements should be made between all of the providers i.e. Village of Manlius, EAVES, Rural Metro, etc. Mayor Donovan said he would like to meet with Darrin Ball, Certified Ambulance Group, to discuss the proposed agreement and Clerk/Treasurer Snider would set-up the meeting.

**SCHEDULE PUBLIC  
HEARING / LOCAL  
LAW # 4 FOR 2010 /  
PARK &  
RECREATIONAL AREA  
RULES AND  
REGULATIONS**

A motion was made by Trustee Christensen and seconded by Trustee Brazill to schedule a Public Hearing for Local Law # 4 for 2010 establishing a new Chapter 108 of the Village of Minoa Municipal Code entitled Park & Recreational Area Rules and Regulations on Monday, November 1, 2010 at 6:55 p.m. All in favor. Motion carried.

**TREASURER'S  
REPORT – AUGUST  
2010**

A motion was made by Trustee Cronk and seconded by Trustee Brazill to accept the Treasurer's Report for the month of August 2010 as recorded. All in favor. Motion carried.

**TREASURER'S  
REPORT –  
SEPTEMBER 2010**

A motion was made by Trustee Christensen and seconded by Trustee Brazill to accept the Treasurer's Report for the month of September 2010 as recorded. All in favor. Motion carried.

**AUDIT CLAIMS**

A motion was made by Trustee Cronk and seconded by Trustee Champagne that claims on Abstract # 10 in the amounts of General Fund - \$81,690.24 (Vouchers 378-429); and Sewer Fund – \$19,011.19 (Vouchers 131-147) for a total of \$100,701.40 be audited and paid. All in favor. Motion carried.

**PUBLIC COMMENTS**

Let the record show that there were no comments from the public.

**EXECUTIVE SESSION –  
IN**

A motion was made by Trustee Christensen and seconded by Trustee Cronk to enter into Executive Session at 8:00 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demolition, discipline, suspension, dismissal or removal of a particular person or corporation and the proposed sale of real property owned by the Village. All in favor. Motion carried.

**EXECUTIVE SESSION -  
OUT**

A motion was made by Trustee Champagne and seconded by Trustee Christensen to come out of Executive Session at 9:04 p.m. All in favor. Motion carried.

**ADJOURNMENT**

A motion was made by Trustee Christensen and seconded by Trustee Champagne that the Village Board Meeting be adjourned at 9:04 p.m. All in favor. Motion carried.

Respectfully submitted,

*Suzanne M. Snider*

Suzanne M. Snider

Village Clerk/Treasurer