

**DISTRIBUTION LIST**

**Richard Donovan, Mayor**  
**Edmond Theobald, Trustee**  
**Ronald Cronk, Trustee**  
**William Brazill, Trustee**  
**John Champagne, Trustee**  
**Thomas Petterelli, DPW Superintendent**  
**Janet Stanley, Justice**  
**Richard J. Greene, Codes Enforcement Officer**  
**Chief Pat Flannery**  
**Koagel & Vincentini**  
**Minoa Library**

**EMAIL DISTRIBUTION LIST**

**Steven Primo, Attorney**  
**Keith Brandis, Paramedic Supervisor**  
**Town of Manlius**  
**Village of Fayetteville**  
**Donna DeSiato, Superintendent ESM School District**  
**Manlius Historical Society**  
**John Regan**

**VILLAGE OF MINOA  
BOARD OF TRUSTEES  
OCTOBER 19, 2009**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on October 19, 2009.

**PRESENT:** Mayor Donovan  
Trustee Brazill  
Trustee Champagne  
Trustee Cronk  
Trustee Theobald  
Attorney Steve Primo  
Clerk/Treasurer Snider  
Attendant Mike Macko

**ABSENT:** None

**ALSO** Dan DeLucia, John Sears, and Chris Beers

**PRESENT:**

Mayor Donovan opened the meeting at 7:35 p.m. with the Pledge of Allegiance led by Clerk/Treasurer Snider.

**MINUTES OF  
VILLAGE BOARD  
MEETING -  
OCTOBER 5, 2009**

A motion was made by Trustee Champagne and seconded by Trustee Theobald to accept the minutes of the October 5, 2009 Village Board Meeting as recorded. All in favor. Motion carried.

**BID RESULTS/  
LADDER TRUCK/  
TABLED**

The decision to award the 100' ladder truck was tabled until the specs had been reviewed carefully by the Village Mechanic and the Minoa Fire Department.

**GRANT RESULTS/  
LOCAL  
GOVERNMENT  
RECORDS  
MANAGEMENT  
IMPROVEMENT  
FUND / DENIED**

Mayor Donovan reported that the grant application for the Codes Enforcement software through the Local Government Records Management Improvement Fund was denied.

**GRANT  
APPLICATION /  
KINNEY DRUGS  
FOUNDATION, INC.  
/ LIFEPAK 15  
MONITOR**

A motion was made by Trustee Theobald and seconded by Trustee Brazill authorizing Mayor Donovan to sign and submit a grant application to Kinney Drugs Foundations, Inc. in the amount of \$30,000.00 for the purchase of a Lifepak 15 Monitor/Defibrillator and to send a Letter of Support. All in favor. Motion carried.

**REQUEST  
PERMISSION TO  
ATTEND  
NATIONAL GRID'S  
FALL 2009  
CUSTOMER  
MEETING**

A motion was made by Trustee Champagne and seconded by Trustee Cronk giving permission for the Village Board and Department Heads to attend the National Grid Central Region Energy Solutions Services Department Fall 2009 Customer Meeting, November 5, 2009 in Syracuse, NY at no cost. All in favor. Motion carried.

**RATIFY PRIOR  
APPROVAL / AIR  
ONE SUPPORT  
LETTER**

A motion was made by Trustee Brazill and seconded by Trustee Champagne ratifying prior approval for Mayor Donovan to submit a Letter of Support to keep Air One in the 2010 Onondaga County Budget. All in favor. Motion carried.

**CODES  
ENFORCEMENT**

***REQUEST PERMISSION FOR RICHARD GREENE TO ATTEND NYS ACADEMY  
OF FIRE SCIENCE***

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission to Richard Greene to attend the Fire Sprinkler Plan Review Class offered by the NYS Academy of Fire Science on November 7 & 8, 2009 in Montour Falls, NY at a cost of \$41.00. All in favor. Motion carried.

***REQUEST PERMISSION FOR RICHARD GREENE TO ATTEND ANNUAL MS4  
PROGRAM EFFECTIVENESS EVALUATION FORM MEETING***

A motion was made by Trustee Champagne and seconded by Trustee Cronk giving permission to Richard Greene to attend the Annual MS4 Program Effectiveness Evaluation Form meeting on October 29, 2009 in Syracuse, NY at no cost. All in favor. Motion carried.

**AMBULANCE**

***REQUEST PERMISSION TO ATTEND TRAIN THE TRAINER CLASSES***

A motion was made by Trustee Champagne and seconded by Trustee Theobald giving permission to Joseph Paul and John Barattini to attend the Train the Trainer Class offered by CEVO 3 Ambulance/Fire on November 9, 2009 at the Northeast NY Safety and Health Council, Albany, NY at a cost of \$550.00 plus travel expenses. All in favor. Motion carried.

***RESIGNATION / MANDY BENEDEK PT EMT***

A motion was made by Trustee Cronk and seconded by Trustee Champagne accepting the emailed resignation of Mandy Benedek as part-time Emergency Medical Technician effective October 12, 2009. All in favor. Motion carried.

**FIRE DEPARTMENT**

***REQUEST PERMISSION TO USE FIRE STATION II FOR A BABY SHOWER***

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission for Chief Patrick Flannery and his wife, Kathy Flannery, to host a baby shower at Station II on November 28, 2009. All in favor. Motion carried.

***REQUEST PERMISSION TO ATTEND NYS WEEKEND NATIONAL FIRE ACADEMY / ERICH SCHEPP***

A motion was made by Trustee Champagne and seconded by Trustee Theobald giving permission to Erich Schepp to attend the 25th Annual New York State Weekend National Fire Academy in Emmitsburg, MD, March 19-21, 2010 at a cost of \$200.00. All in favor. Motion carried.

**DPW**

Nothing to report.

**WWTF**

Nothing to report.

**TRUSTEES' REPORT**

Trustee Champagne said that sludge will be removed from the Wastewater Treatment Plant the first week of November. He said the main pumps 3 & 4 need to be repaired and they are waiting on the parts and the main pump house had computer updates and maintenance.

Trustee Champagne said that Huen Electric should have the Bylin Heat Trace System installed by the first week in November. He said that he was working with Terry Bowen at National Grid to get the remaining parts needed for the lighting upgrades.

Trustee Theobald reminded the Board to perform their civic duty on November 3, 2009 and not forget to vote.

Trustee Cronk reported that Thomas Petterelli was away at Highway School that week. He said that the Board should stop down to the DPW and look at the great work Lance Stolp had done on the leaf truck.

Trustee Brazill said he was working with the Minoa Fire Department on a procedure for volunteer ambulance drivers through their department. He said the goal is to get both ambulances on the road and generate more revenue. Trustee Brazill said they would have to become volunteers in the Minoa Fire Department, meet minimum specifications, get approved by the Village Board and then meet the driver requirements of the Minoa Ambulance.

Trustee Brazill said they are reviewing the ladder truck specs and it's been a difficult decision due to the stressful economic situation.

Trustee Champagne reminded the Board that the Halloween Party was scheduled for October 31, 2009 at Station I and still needed volunteers.

**MAYOR'S REPORT**

Mayor Donovan said that Lance Stolp has been working diligently on the leaf truck and on the new ambulance that has had wiring difficulties from the original manufacturer.

**ATTORNEY'S  
REPORT**

Attorney Primo discussed outstanding items and said that he was working on the Ambulance Union Contract. Attorney Primo apologized for the delay, as he was out of the office the previous week due to illness.

Attorney Primo said he was working with Attorney Murphy, the DeVeronica Family Trust's attorney, in finalizing their escrow letter. Attorney Primo provided the security agreement deposits from the DeVeronica Family Trust and Mayor Donovan signed the final security agreement which was approved at a prior meeting.

**AUDIT CLAIMS**

A motion was made by Trustee Theobald and seconded by Trustee Brazill that claims on Abstract #10 in the amounts of General Fund - \$58,789.27 (Vouchers 368-418); Sewer Fund – \$9,622.75 (Vouchers 158-176); and Capital Fund (HE) - \$2,176.00 ) for a total of \$70,588.02 be audited and paid. All in favor. Motion carried.

**TREASURER'S  
REPORT –  
SEPTEMBER 2009**

A motion was made by Trustee Theobald and seconded by Trustee Brazill to accept the Treasurer's Report for the month of September 2009 as recorded. All in favor. Motion carried.

**PUBLIC COMMENTS**

Christopher Beers thanked the Board for giving the street lighting approval and said

they look nice, but that National Grid has not cleaned up the grass areas around the work and it still needs to be reseeded. He said there were mounds of rock and dirt piled up by the transformer box. Attorney Primo asked if the transformer box was on his property or in the Village right of way and Mr. Beers said it was located on his property. Attorney Primo said that typically easements have wording that requires the utility company to restore the property to its original state. Mr. Beers said there were a few shrubs around the box and they said that there shouldn't be any shrubs and they did not give him the opportunity to remove the shrubs beforehand.

Discussion ensued regarding the work that was done by National Grid and Mayor Donovan said that he would contact National Grid and request that they restore the property.

Christopher Beers asked why the NYS Weekend National Fire Academy is located in Maryland. Mayor Donovan said that the Academy specializes in training and they have dedicated weeks for different states.

**EXECUTIVE  
SESSION – IN**

A motion was made by Trustee Champagne and seconded by Trustee Brazill to go into Executive Session at 8:02 p.m. to discuss the employment history of a particular person and matters leading to the appointment of a particular person. All in favor. Motion carried.

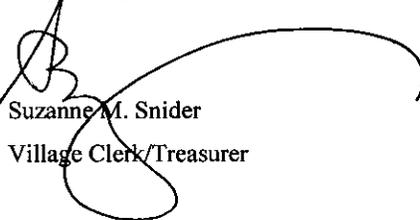
**EXECUTIVE  
SESSION - OUT**

A motion was made by Trustee Theobald and seconded by Trustee Cronk to come out of Executive Session at 10:10 p.m. All in favor. Motion carried.

**ADJOURNMENT**

A motion was made by Trustee Theobald and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 10:10 p.m. All in favor. Motion carried.

Respectfully submitted,



Suzanne M. Snider  
Village Clerk/Treasurer