

DISTRIBUTION LIST
Ronald Cronk, Trustee
Koagel & Vincentini

VILLAGE OF MINOA
BOARD OF TRUSTEES
October 3, 2011

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on October 3, 2011.

PRESENT: Mayor Richard Donovan
Deputy Mayor Brazill
Trustee Champagne
Trustee Christensen
Trustee Cronk
Attorney Steve Primo
Clerk-Treasurer DeVona
Attendant Michael Macko

ALSO

PRESENT: Al Kalfass, Dennis Erard, John Sears, Tom Petterelli

Mayor Donovan opened the meeting at 7:04 p.m. with the Pledge of Allegiance led by Trustee Christensen.

MINUTES OF
VILLAGE BOARD
MEETING
SEPTEMBER 19, 2011

Meeting minutes for September 19, 2011 were tabled.

ADOPTION –
LOCAL LAW # 4 FOR
2011 – COLD WAR
VETERAN
EXEMPTION

Trustee Brazill made a motion, seconded by Trustee Cronk to adopt Local Law #4 for 2011 amending the Village of Minoa Code to provide for a real property tax exemption from Village of Minoa real property taxes for Cold War Veterans, pursuant to New York Real Property Tax Law Section 458-b. All in favor. Motion carried. Trustee Cronk stated it was about time the government honored the veterans for their service, however he is not happy that his time served is considered under this separate exemption as a cold war veteran.

FOLLOW UP ITEM –
CODE OF ETHICS

Attorney Primo stated he will provide a bullet-point outline of what the law requires for a Code of Ethics resolution for the board to review.

LOCAL LAW #5 –
FIRE DEPARTMENT
OPERATIONS

Trustee Brazill made a motion, seconded by Trustee Champagne to schedule a public hearing for Local Law #5 – Relative to Fire Department Operations on October 17, 2011 at 6:55pm. All in favor. Motion carried.

2011 – 2012
ESM YOUTH SPORTS

Tabled.

AGREEMENT

AMBULANCE Nothing new to report.

FIRE DEPARTMENT **RATIFY PRIOR APPROVAL TO PRIVATE CONCERT EVENT AT THE POLE BARN**

Trustee Champagne made a motion, seconded by Trustee Brazill to ratify prior approval to hold a private concert event sponsored by B104.7 on October 19, 2011, 5pm – 10pm with proceeds to benefit the Minoa Fire Department. All in favor. Motion carried.

REQUEST PERMISSION TO ATTEND “EFFECTIVE FIRE DEPT OFFICER – PART II” TRAINING AT SOLVAY FIRE DEPARTMENT

Trustee Cronk made a motion, seconded by Trustee Brazill to send Dennis Erard, John Jarmacz, Wendy Czajak, Al Tompkins, and David Van Marter to “Effective Fire Department Officer, Part II” on October 12, 2011 at a cost of \$20.00 per person. All in favor. Motion carried.

MEMBERSHIP APPLICATION / VINCE CARCIOFOLO

Trustee Brazill made a motion, seconded by Trustee Christensen to approve membership application for Vince Carciofolo, 6499 Fremont Road, E. Syracuse. All in favor. Motion carried

CODE ENFORCEMENT Nothing new to report.

WWTF – CERF **SUPPLEMENTAL RESOLUTION FOR GIGP APPLICATION**

The following resolution as drafted and proposed by the Village Attorney, was moved, seconded and adopted:

WHEREAS, the Village Board of Trustees of the Village of Minoa (“Village Board”) having on this date discussed the previously approved submission of an application to the 2010 New York State Environmental Facilities Corporation Green Innovation Grant Program (“GIGP”) relative to funding for the research, development, implementation and operation of a modified constructed wetland and portable wetland technologies powered by renewable energy produced from food waste/biosolids via anaerobic co-digestion facilities at the Village of Minoa Cleanwater Educational Research Facility (“CERF”, formerly Village of Minoa Wastewater Treatment Plant), and the need for submission of a resolution clearly authorizing and/or appropriating a ten percent (10%) cash and/or in-kind local match contribution as specifically provided for in the GIGP application; and

NOW THEREFORE, be it

RESOLVED, that the minimum ten percent (10%) of total actual project cost local match requirement by the Green Innovation Grant Program for the GIGP project, is hereby confirmed as authorized and/or appropriated under the aforementioned resolutions and otherwise as described in the application submitted by Village. Under the GIGP program, this local match must be at least a value equal to ten percent (10%) of the total actual project costs. The maximum local share authorized and/or appropriated subject to any changes agreed to by the Village Mayor shall not exceed a value of \$30,700.00, based upon a total estimated

maximum project cost of \$307,000.00;

Upon motion made by Trustee John Champagne, and seconded by Trustee Eric Christensen, the question of adoption of the foregoing Resolution was put to a roll call, which resulted as follows:

Richard Donovan, Mayor	Aye
William Brazill, Trustee	Aye
John Champagne, Trustee	Aye
Eric Christensen, Trustee	Aye
Ronald Cronk, Trustee	Nay

DPW

PERMISSION TO ATTEND STORMWATER WORKSHOP

Trustee Christensen made a motion, seconded by Trustee Champagne to send Tom Petterelli, Mike Murnane, and James Landry to attend Stormwater Workshop / October 13, 2011 at Genesee Grande Hotel (complimentary registration for three municipal employees). All in favor. Motion carried.

PERMISSION TO ATTEND FUNDING TREES IN THE COMMUNITY LANDSCAPE WORKSHOP

Trustee Champagne made a motion, seconded by Trustee Christensen to attend Funding Trees in the Community Landscapes Workshop at NYS Fairgrounds, on October 27, 2011 at a cost of \$10.00 per person. All in favor. Motion carried.

REQUEST PERMISSION TO ATTEND HIGHWAY TRAINING SCHOOL PLANNING COMMITTEE

Trustee Brazill made a motion, seconded by Trustee Cronk to send Tom Petterelli to Highway School Planning Committee meeting on November 10, 2011 at the Radisson Hotel in Utica. All in favor. Motion carried.

FOR CONSIDERATION – STOP SIGN AT THE INTERSECTION OF BAIRD AND HULBERT STREET

Mayor Donovan stated a request by a village resident to put up a guiderail and stop sign at the corner of Baird and Hulbert Street for safety of pedestrians and property owners at that corner. Trustee Cronk stated he was not in favor of installing another stop sign on Baird Street. He feels there are enough stop signs on Baird Street and on that particular corner the drastic turn in the road prevents vehicles from driving fast at the turn. Trustee Cronk said he has observed many vehicles driving on Baird Street that do not even stop at the existing stop signs.

Trustee Champagne suggested more police enforcement in that area if vehicles are not obeying stop signs.

Trustee Brazill made a motion, seconded by Trustee Champagne to install a guiderail in the village right of way at the southwestern corner of Baird Street and Hulbert Street. All in favor. Motion carried.

Trustee Brazill made a motion to install a stop sign at the corner of Baird Street and Hulbert Street and update Section 147-3, Stop Sign Schedule; Code of the Village of Minoa. No second to the motion.

MINOA FARMS UPDATE

Mayor Donovan stated he has met with the developer of Minoa Farms to review the status of Phases 3A and 3B and Sections 4, 5, 6 & 7. He reported that all sections are currently at the village engineer's office for preliminary approval. The developer has reported that a top coat will be applied to Sections 3A and 3B tomorrow and would like to proceed, at his own risk, to paving Section 4 which would complete the loop from Beresford Lane to Kensington High Street.

Trustee Champagne made a motion, seconded by Trustee Christensen to grant permission to allow the developer, at his own risk, to begin roadway and infrastructure of Section 4, which will connect Beresford Lane to Kensington High Street, contingent upon the Village Engineer's approval. All in favor. Motion carried.

TRUSTEES' REPORT

Trustee Champagne reported on the following that the biosolids have been moved out of the plant with no concerns.

Trustee Christensen reported the Historical Committee will meet this week as well as the Police Committee on October 12th.

Trustee Cronk – Nothing to report.

Trustee Brazill stated the Town of Manlius are creating a wall honoring veterans and has asked for the names of veteran's living in Minoa. Trustee Brazill asked if the Political Sign application was ready as the November Election is rapidly approaching.

Trustee Champagne stated the application is ready and available on the village website.

MAYOR'S REPORT

Mayor Donovan reported NYCOM Fall School was very informative and had great workshops on tax cap, dissolution law, social networking and utilities audit for villages. The Tax Cap Override Resolution was a hot topic for almost all of the village officials that attended. According to General Municipal Law, the resolution must be by local law, passed before the budget is approved and amended each fiscal year. Mayor Donovan asked that if the board has any comments or thoughts regarding the override process please forward them to Attorney Primo. Many municipalities are moving forward with the override resolution especially the towns because they are currently preparing their 2012 budget.

AUDIT CLAIMS

A motion was made by Trustee Champagne and seconded by Trustee Christensen that claims on Abstract #009 in the amounts of General Fund - \$43,666.84 (Vouchers 320 - 368) and Sewer Fund – \$7,338.99 (Vouchers 124 - 139) for a total of \$51,005.83 be audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS

There were no public comments.

EXECUTIVE SESSION IN

A motion was made by Trustee Christensen and seconded by Trustee Champagne to enter into Executive Session at 8:09pm the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a

particular person or corporation and the Ambulance Department. All in favor. Motion carried.

Mayor Donovan invited Al Kalfass, Executive Director of WAVES into Executive Session.

**EXECUTIVE
SESSION
OUT**

A motion was made by Trustee Champagne and seconded by Trustee Christensen to come out of Executive Session at 9:29pm. All in favor. Motion carried.

AMBULANCE

Trustee Brazill made a motion, seconded by Trustee Christensen to pay WAVES an additional \$3,000.00 for Installment #3 of the Agreement dated July 1, 2011; increase is based on the time spent reviewing documentation pursuant to Department of Health regulatory requirements. All in favor. Motion carried.

**MEETING TIME FOR
OCTOBER 17, 2011**

Trustee Christensen made a motion, seconded by Trustee Champagne to change the meeting time for the October 17, 2011 meeting to begin at 6:00pm. All in favor. Motion carried.

ADJOURNMENT

A motion was made by Trustee Cronk and seconded by Trustee Champagne that the Village Board Meeting be adjourned at 9:31pm. All in favor. Motion carried.

Respectfully submitted,

Lisa L. DeVona

Clerk-Treasurer