

**DISTRIBUTION LIST**

**Richard Donovan, Mayor**  
**Edmond Theobald, Trustee**  
**Ronald Cronk, Trustee**  
**William Brazill, Trustee**  
**John Champagne, Trustee**  
**Steven Primo, Attorney**  
**Thomas Petterelli, DPW Superintendent**  
**Janet Stanley, Justice**  
**Richard J. Greene, Codes Enforcement Officer**  
**Chief Pat Flannery**  
**Town of Manlius**  
**Village of Fayetteville**  
**Donna DeSiato, Superintendent ESM School District**  
**Manlius Historical Society**  
**Minoa Library**  
**John Regan**

**VILLAGE OF MINOA**  
**BOARD OF TRUSTEES**  
**OCTOBER 6, 2008**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on October 6, 2008.

**PRESENT:** Mayor Donovan  
Trustee Champagne  
Trustee Cronk  
Trustee Theobald  
Attorney Primo  
Clerk/Treasurer Snider

**ALSO PRESENT:** Marlene Christensen, Eric Christensen, Peter Bronson, John Sears, and Thomas Petterelli

**ABSENT:** Trustee Brazill

Mayor Donovan opened the meeting at 7:31 p.m. with the Pledge of Allegiance led by Trustee Theobald.

**MINUTES OF**  
**VILLAGE BOARD**  
**MEETING -**  
**SEPTEMBER 29, 2008**

Tabled

**ANNUAL AUDIT**

For informational purposes only, Mayor Donovan reported that the 2007-2008 Annual Audit reports were completed and provided copies to the Board for their review.

**BID RESULTS /  
EXTRACTION  
EQUIPMENT  
SYSTEM**

Clerk/Treasurer Snider reported on the results of the bid that were received and opened on October 3, 2008 at Noon. She said there was only one bid received from Jerome Fire Equipment in the amount of \$12,970.75. Clerk/Treasurer Snider said the bid package included roller guides that were not included in the bid specifications in the amount of \$850.00. Per her discussion with Lance Stolp, Village Mechanic, the roller guides could be purchased at a significantly lower price and should not be approved in the bid package, which would result in a total cost of \$12,120.95.

A motion was made by Trustee Champagne and seconded by Trustee Cronk awarding the bid for one (1) extraction equipment system for Engine 13 to Jerome Fire Equipment in the amount of \$12,120.95, per their bid and our specifications. All in favor. Motion carried.

**REQUEST  
PERMISSION FOR  
RFP / HVAC & AIR  
CONDITIONING  
MAINTENANCE  
AGREEMENT  
SERVICES**

A motion was made by Trustee Theobald and seconded by Trustee Champagne to submit an RFP for HVAC and air conditioning maintenance agreement services for the Municipal Building. All in favor. Motion carried.

**AMBULANCE**

***MULTIMED BILLING SERVICE / MVP HEALTH CARE***

Mayor Donovan provided a letter to the Board from MultiMed Billing Service detailing a request from MVP Health Care inviting the village to become a participating member, as the village has been providing services as a non-participating provider and payments have been sent directly to MultiMed. MVP is proposing that they will provide reimbursement at 80% of the village's charged amounts and if that rate is not accepted, they will send reimbursement checks directly to the insured. Mayor Donovan asked the Board to review the letter and he would contact MultiMed directly for more details and available options.

***RESIGNATION / DEAN BAKER***

A motion was made by Trustee Champagne and seconded by Trustee Theobald accepting the resignation of Dean Baker as part-time Paramedic effective September 29, 2008. All in favor. Motion carried.

***RESIGNATION / TRACEY JUDA***

A motion was made by Trustee Cronk and seconded by Trustee Champagne accepting the resignation of Tracey Juda as part-time Emergency Medical Technician effective September 30, 2008. All in favor. Motion carried.

***CANVASS CIVIL SERVICE LIST***

A motion was made by Trustee Champagne and seconded by Trustee Theobald directing

Clerk/Treasurer Snider to secure the canvass list from Civil Service for a part time Paramedic and begin the canvassing/interviewing process. All in favor. Motion carried.

***CANVASS CIVIL SERVICE LIST***

A motion was made by Trustee Champagne and seconded by Trustee Theobald directing Clerk/Treasurer Snider to secure the canvass list from Civil Service for a part time Emergency Medical Technician and begin the canvassing/interviewing process. All in favor. Motion carried.

**FIRE DEPARTMENT** Nothing to report.

**DPW** ***RESIGNATION / BENJAMIN MARKO***

A motion was made by Trustee Theobald and seconded by Trustee Cronk to accept the resignation of Benjamin Marko as part time Laborer (Trash Thrower) effective October 15, 2008. All in favor. Motion carried.

***PERMISSION TO HIRE PT TRASH THROWER / JOSPEH TAYLOR***

A motion was made by Trustee Cronk and seconded by Trustee Champagne agreeing to hire Joseph Taylor, 8040 Saintsville Road, Kirkville, NY as a part-time trash thrower at the rate of \$10.00 per hour effective October 21, 2008. All in favor. Motion carried.

**WWTF** Nothing to report.

**TRUSTEES' REPORT** Trustee Champagne had nothing to report.

Trustee Theobald said the DPW had installed the new Village of Minoa banners and he would submit a photo and a press release to the newspapers announcing the change. Trustee Theobald thanked Thomas Petterelli and the DPW staff for doing a nice job.

Trustee Theobald said he had attended the Minoa Fire Department golf outing and there were twenty-nine (29) foursomes in total and the Fire Department did a tremendous job.

Trustee Cronk said that he met with the Town of Manlius Triad on October 6, 2008 and said that Onondaga County was no longer interested in participating in the program. He said Town of Manlius Triad meetings will be done on a quarterly basis and he hopes that interest will improve. Trustee Cronk said the Town of Manlius Police Department will host a meeting in the spring and suggested that the Village Board participate if they are available.

**MAYOR'S REPORT** Mayor Donovan thanked Thomas Petterelli and the DPW for getting the banners up in a timely manner and agreed with Trustee Theobald that the golf outing was a huge success for the Minoa Fire Department.

Mayor Donovan reported that there was another graffiti incident in the men's room located at the Municipal Building that it had been reported to the Town of Manlius Police Department and asked the Board and employees to keep an eye out for vandals. He said the village should possibly consider security cameras in the future and suggested that they keep the word on the street that graffiti and vandalism will be treated with zero tolerance.

## **ATTORNEY'S REPORT**

Attorney Primo said the following items were added to the Minoa Farms Amended Preliminary Plat Resolution that was approved on September 29, 2008 per discussions at that Board meeting and would be included with the September 29, 2008 minutes:

z) Illegality/Severability – Included so that any clause, sentence, paragraph, subdivision, section or part of this resolution or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstances is adjudged invalid or unconstitutional by any court of competent jurisdiction, such order or judgment shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law or in its application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstances. Further, in adjudging such invalid provision, the court shall attempt to modify same to a provision which is not invalid or unconstitutional and which best achieves the intent of the invalid or uncontested provision.

(aa) Assessment of costs on Developer Property/Property Benefited Thereby - The Village may assess the costs of enforcing any provisions hereof, against the lots owned by the Developer and/or lots benefited thereby, to be levied, enforced and collected in the same manner as Village taxes, by the same proceedings, at the same time, with the same penalties and having the same effect as a lien upon the property as a general Village taxes. This shall be in addition to and separate from any other right or remedy the Village may have.

A motion was made by Trustee Theobald and seconded by Trustee Cronk to approve the above mentioned items in the updated Minoa Farms Amended Preliminary Plat Resolution that was approved on September 29, 2008. All in favor. Motion carried.

## **AUDIT CLAIMS**

A motion was made by Trustee Champagne and seconded by Trustee Theobald that claims on Abstract # 09 in the amounts of General Fund - \$23,229.29 (Vouchers 327-358) and Sewer Fund - \$4,090.27 (Vouchers 117-130) for a total of \$27,319.56 be audited and paid. All in favor. Motion carried.

## **PUBLIC COMMENTS**

Marlene Christensen said she drives a school bus throughout the village and though the banners look nice, she is disappointed that the Trustees would consider spending money

on a want instead of a need and feels that the money could have been spent on something better. She said that she is glad that mowing is being taken care of, but feels that the banners are a waste of money and if taxpayers have to cut back, then so should the Village of Minoa. Mrs. Christensen said she is very disappointed that in these economic times the village spent money on the banners. Attached hereto as Schedule "A" is Mayor Donovan's written response to Mrs. Christensen's comments dated October 7, 2008.

John Sears asked why the minutes for September 29, 2008 and Mayor Donovan said that Clerk/Treasurer Snider did not have enough time to complete the detail oriented minutes and she was waiting for the updated Minoa Farms resolution. Mr. Sears asked if he could have a copy of the resolution and Attorney Primo provided Mr. Sears with a copy. Mr. Sears then asked if the minutes would be available in the Minoa Library and Mayor Donovan said that when the minutes are approved they would be available at the Minoa Library and on the village website located at <http://www.villageofminoa.com>

**EXECUTIVE  
SESSION - IN**

A motion was made by Trustee Cronk and seconded by Trustee Theobald to go into Executive Session at 7:50 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demolition, discipline, suspension, dismissal or removal of a particular person or corporation and the proposed sale of real property owned by the Village. All in favor. Motion carried.

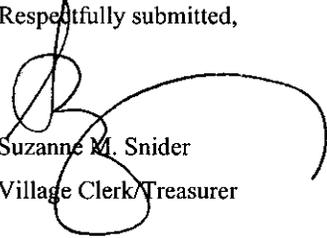
**EXECUTIVE  
SESSION - OUT**

A motion was made by Trustee Champagne and seconded by Trustee Theobald to come out of Executive Session at 9:33 p.m. All in favor. Motion carried.

**ADJOURNMENT**

A motion was made by Trustee Champagne and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 9:33 p.m. All in favor. Motion carried.

Respectfully submitted,

  
Suzanne M. Snider  
Village Clerk/Treasurer

**MAYOR**

Richard J. Donovan

**TRUSTEES**

William F. Brazill

John H. Champagne

Ronald L. Cronk

Edmond J. Theobald

**CLERK-TREASURER**

Suzanne M. Snider

**LEGAL COUNSEL**

Primo, Primo & Kirwan, LLP



VILLAGE OF MINOA  
240 N. MAIN STREET  
MINOA, NEW YORK 13116  
PHONE 315-656-3100  
FAX 315-656-0825  
[www.villageofminoa.com](http://www.villageofminoa.com)

October 7, 2008

Mrs. Marlene Christensen  
61 Windebank Lane  
Minoa, NY 13116

Dear Mrs. Christensen,

I would like to take this opportunity to thank you for your comments at the October 6, 2008 Village Board Meeting. You were correct about the street banners being in the budget, you also need to know that they were purchased before the economic downturn we are now in. As Mr. Theobald mentioned in his report, each year we try to do a project to improve our Main Street and by doing so, we continue to improve the landscape of our village. We are able to accomplish this by taking small affordable steps which promotes the pride in our village and for the people looking to buy a home or commercial property, it creates the feeling of a place they would like to live in and invest in.

As a Board, we are well aware of the current economic conditions we all live in and I have taken steps to make sure that we do everything we can to protect the fiscal integrity of our village.

If you should have any further concerns or questions, please do not hesitate to contact me at (315) 656-3100.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard J. Donovan", with a long horizontal flourish extending to the right.

Richard J. Donovan  
Mayor

SCHEDULE "A"