

DISTRIBUTION LIST

Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Koagel & Vincentini
Minoa Library

EMAIL DISTRIBUTION LIST

Steven Primo, Attorney
Keith Brandis, Paramedic Supervisor
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
John Regan

**VILLAGE OF MINOA
BOARD OF TRUSTEES
SEPTEMBER 14, 2009**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on September 14, 2009.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Cronk
Attorney Steve Primo
Clerk/Treasurer Snider
Attendant Mike Macko

ABSENT: Trustee Theobald

ALSO Dan DeLucia, John Sears, Alan Archer, Chris Beers, and
PRESENT: Thomas Petterelli

Mayor Donovan opened the meeting at 7:42 p.m. with the Pledge of Allegiance led by Trustee Cronk.

**MINUTES OF
PUBLIC HEARING -
LOCAL LAW #5 FOR
2009 - AUGUST 17,
2009**

A motion was made by Trustee Champagne and seconded by Trustee Cronk to accept the minutes of the August 17, 2009 Public Hearing on Local Law #5 for 2009 pertaining to Storage Sheds as recorded. All in favor. Motion carried.

MINUTES OF VILLAGE BOARD MEETING - AUGUST 17, 2009	A motion was made by Trustee Brazill and seconded by Trustee Champagne to accept the minutes of the August 17, 2009 Village Board Meeting as recorded. All in favor. Motion carried.
MINUTES OF VILLAGE BOARD MEETING - AUGUST 31, 2009	A motion was made by Trustee Cronk and seconded by Trustee Brazill to accept the minutes of the August 31, 2009 Village Board Meeting as recorded. All in favor. Motion carried.
RATIFY PRIOR APPROVAL TO PREPARE SPECS AND SCHEDULE BID OPENING - BYLIN HEAT TRACE SYSTEM	A motion was made by Trustee Champagne and seconded by Trustee Cronk ratifying prior approval to prepare specs and schedule a bid opening for a Bylin Heat Trace System for the Municipal Building roof on October 1, 2009 at 12:00 Noon. All in favor. Motion carried.
RESULTS OF \$138,000 BAN RENEWAL	For information only, Mayor Donovan reported that Clerk/Treasurer Snider received the following BAN rates for a \$138,000 BAN Renewal: JP Morgan Chase 1.91% (successful bidder) and Solvay Bank 2.35%
RESULTS OF \$168,000 BAN RENEWAL	For information only, Mayor Donovan reported that Clerk/Treasurer Snider received the following BAN rates for a \$168,000 BAN Renewal: JP Morgan Chase 1.66% (successful bidder) and Solvay Bank 2.35%
NYS DEC SPDES PERMIT RENEWAL	Mayor Donovan reported for information only that the New York State Department of Environmental Conservation renewed the State Pollutant Discharge Elimination System SPDES permit for the period of 11/1/2009 – 10/31/2014.
ESM YOUTH SPORTS AGREEMENT / 2009- 2010	A motion was made by Trustee Brazill and seconded by Trustee Champagne authorizing Mayor Donovan to sign the 2009-2010 ESM Youth Sports Agreement in the amount of \$4,500.00 and authorizes the Treasurer to make the first payment in the amount of \$2,250.00 upon the execution of the agreement and the remaining \$2,250.00 on March 1, 2009. All in favor. Motion carried.
AMBULANCE	Nothing to report.
FIRE DEPARTMENT	<i>PERMISSION FOR JAMES TAFT TO ATTEND 2009 FALL DIVE CONFERENCE</i> A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission for James Taft to attend the 2009 Fall Dive Conference in Baldwinsville,

NY on September 25-27, 2009 at a cost of \$175.00. All in favor. Motion carried.

PERMISSION TO ATTEND RESCUE DIVE CLASS

A motion was made by Trustee Brazill and seconded by Trustee Cronk giving permission to Brad Cretaro, Pete Ferstler and Mike Ferstler to attend the Rescue Dive Class offered through Fred's Scuba Services at a cost of \$225.00 per person. All in favor. Motion carried.

DPW

PERMISSION TO ATTEND FALL 2009 HIGHWAY SCHOOL PLANNING COMMITTEE MEETING

A motion was made by Trustee Cronk and seconded by Trustee Champagne giving permission for Thomas Petterelli to attend the Fall 2009 Highway School Planning Committee Meeting in Oneonta, NY on October 14, 2009 at no cost. All in favor. Motion carried.

PERMISSION TO ATTEND SAFETY DURING SNOW AND ICE REMOVAL OPERATIONS CLASS

A motion was made by Trustee Cronk and seconded by Trustee Champagne giving permission for Thomas Petterelli to attend the Safety During Snow and Ice Removal Operations class offered by NYMIR in Scriba, NY on October 7, 2009 at no cost. All in favor. Motion carried.

WWTF

Nothing to report.

TRUSTEES' REPORT

Trustee Champagne reported on the National Grid lighting updates for the DPW, WWTF, Municipal Building and Station II. He said they were moving along and only had a few hitches with regard to bulb sizes that were reordered.

Trustee Champagne said that the CNG Grant was approved for \$60,000 for the incremental cost of converting a diesel trash truck to a compressed natural gas vehicle through the New York Department of Energy Research and Development Authority (NYSERDA). He said the grant was submitted through Clean Cities of Central New York and their representative, Barry Carr, would forward the paperwork upon official approval. He said there would be a 180 day turnaround for a new vehicle.

Trustee Cronk had nothing to report.

Trustee Brazill had nothing to report.

MAYOR'S REPORT

REES FIELD – COMMUNITY DEVELOPMENT UPDATE

Mayor Donovan reported that the Rees Field Project through Community Development was just about completed and the DPW is building a pavilion to finish

the project.

SECURITY CAMERA GRANT UPDATE – SENATOR VALESKY

Mayor Donovan said he was working with Thomas Petterelli and Trustee Champagne reviewing security camera options dependent on the grant money approved through Senator Valesky's office in the amount of \$15,000.00. He said the Village had not received a contract and/or official approval yet and would update the Board upon receipt.

RESTORE NY GRANT UPDATE - DENIED

Mayor Donovan reported that the Village of Minoa grant application through the Restore New York program was denied. He said the Village would need a Master Plan of the Main Street area and was working on a template that he would like to share with the Board to review.

**ATTORNEY'S
REPORT**

Attorney Primo said there was an initial meeting by the Planning Board for a Site Plan Application review submitted by Mark Oot, Village Square Apartments, for a 16 unit garage. He said the Public Hearing is scheduled for October 1, 2009.

Attorney Primo said the DeVeronica Subdivision is in the final stages and the Village Board will eventually have to approve a Security Agreement for the guarantee period of the sanitary sewer work, storm drainage work, and accept dedication of an easement for the storm drainage area. The easement would allow the Village to respond to emergencies in the storm drainage area during large storm events if the property owner is not available. Attorney Primo said the Board would have to decide on an amount for the one year Security Agreement, which is typically 25% of the construction cost and would need to be reviewed.

Mayor Donovan asked for clarification on the public and private work completed by the Natale's. Attorney Primo said the sanitary work is completely public and the storm drainage work is private, but the Village will have an easement. Attorney Primo said he would discuss the Security Agreement amount with Engineer Alex Wisniewski. Discussion ensued regarding the sewer lines and it was confirmed that the sewer line was connected to the forced main; therefore, it was public and the forced main extension was in the right of way up to the recently installed concrete box and anything from the box to the home is the owner's responsibility. Attorney Primo said that sewer issues in the right of way are the Village's responsibility.

AUDIT CLAIMS

A motion was made by Trustee Champagne and seconded by Trustee Cronk that claims on Abstract #07 in the amounts of General Fund - \$39,177.23 (Vouchers 245-295) and Sewer Fund – \$7,604.82 (Vouchers 110-130) for a total of \$46,782.05 be audited and paid. All in favor. Motion carried.

PUBLIC COMMENTS John Sears asked for clarification of the Bylin Heat Trace System. Mayor Donovan said the Village was going out to bid for the system to help treat ice issues on the Municipal Building roof.

Chris Beers asked for clarification on the BAN renewal and Mayor Donovan said that BAN's are short term financing for capital projects that are renewable up to five years.

EXECUTIVE SESSION – IN A motion was made by Trustee Champagne and seconded by Trustee Brazill to go into Executive Session at 8:02 p.m. to discuss matters leading to the discipline, suspension, dismissal or removal of a particular person. All in favor. Motion carried.

EXECUTIVE SESSION - OUT A motion was made by Trustee Cronk and seconded by Trustee Champagne to come out of Executive Session at 9:12 p.m. All in favor. Motion carried.

RESIGNATION OF RESTRICTED FIREFIGHTER A motion was made by Trustee Brazill and seconded by Trustee Champagne to accept the written resignation from a restricted minor (16 year old) member of the Minoa Fire Department effective September 14, 2009 which was signed and witnessed by the natural father and legal guardian who acknowledged that he has explained the information to his son and his son has made the knowing statement of his resignation. All in favor. Motion carried.

ADJOURNMENT A motion was made by Trustee Champagne and seconded by Trustee Brazill that the Village Board Meeting be adjourned at 8:13 p.m. All in favor. Motion carried.

Respectfully submitted,

Suzanne M. Snider

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Village Clerk/Treasurer