

**DISTRIBUTION LIST**

Richard Donovan, Mayor  
William Brazill, Trustee  
Ronald Cronk, Trustee  
John Champagne, Trustee  
Eric Christensen, Trustee  
Thomas Petterelli, DPW Superintendent  
Janet Stanley, Justice  
Richard J. Greene, Codes Enforcement Officer  
Chief Pat Flannery  
Koagel & Vincentini  
Minoa Library

**EMAIL DISTRIBUTION LIST**

Steven Primo, Attorney  
Keith Brandis, Paramedic Supervisor  
Town of Manlius  
Village of Fayetteville  
Donna DeSiato, Superintendent ESM School District  
Manlius Historical Society  
John Regan

**VILLAGE OF MINOA  
BOARD OF TRUSTEES  
SEPTEMBER 20, 2010**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on September 20, 2010.

**PRESENT:** Mayor Donovan  
Trustee Brazill  
Trustee Cronk  
Trustee Champagne  
Trustee Christensen  
Clerk/Treasurer Snider  
Attorney Primo

**ABSENT:** None

**ALSO PRESENT:** John Sears, Jeff Chrissley, Chris Beers, Thomas Petterelli, Judge Janet Stanley, and Acting Judge Jeanette Zacharias

Mayor Donovan opened the meeting at 7:07 p.m. with the Pledge of Allegiance led by Trustee Brazill.

**MINUTES OF VILLAGE  
BOARD MEETING –  
SEPTEMBER 7, 2010**

A motion was made by Trustee Champagne and seconded by Trustee Christensen to accept the minutes of the September 7, 2010 Village Board Meeting as recorded. All in favor. Motion carried.

**COURT**

Judge Janet Stanley updated the results of the grant received from the Justice Court Assistance Grant that did not require additional funding from the Village of Minoa. She said the bullet proof transaction window was installed and they now have the ability to handle clients without having physical contact. She said the window provides extra security for employees. Judge Stanley said they had previously received funding for the metal detector that is currently being used for Court nights and Board Meetings, as well as a handheld metal detector. She said the

grants have provided office supplies, software updates, judicial robes and signage for the municipal building. She said that she appreciates the opportunity to write the grants and thanked the Board for giving her the opportunity to update the Board.

Mayor Donovan said that Judge Stanley, Acting Judge Jeannette Zacharias and Court Clerk Brigid Lindsley have done a great job. He encouraged Judge Stanley to write an article for the Village newsletter detailing the Court's accomplishments.

**UNSAFE BUILDING  
PROCEEDING / 312 S.  
MAIN STREET**

Tabled

**ADOPTION OF \$255,000  
BOND RESOLUTION**

A motion was made by Trustee Brazill and seconded by Trustee Cronk adopting the resolution attached hereto as Schedule "A" for the purchase of one (1) CNG Trash Truck, two (2) DPW trucks and one (1) trailer in the amount of \$255,000.00. All in favor. Motion carried.

Mayor Donovan reported that the BAN Estoppel notice would be placed in the Post Standard and that the previously approved rate of 1.32% for the \$255,000.00 BAN quoted by JP Morgan Chase would be extended to September 24, 2010 as a closing date and the initial BAN payment to be made on September 9, 2011.

**RESULTS OF \$126,000  
BAN RENEWAL**

For informational purposes only, Mayor Donovan reported that Clerk/Treasurer Snider received the following BAN rates for a \$126,000 BAN Renewal: JP Morgan Chase 1.45% (successful bidder) and Solvay Bank 1.5%.

**ANNUAL FINANCIAL  
REPORT**

For informational purposes only, Mayor Donovan reported that Clerk/Treasurer Snider filed the Annual Financial Report for FY 2009-2010 was filed with the New York State Comptroller was available in the Village Office for review.

**ANNUAL AUDIT**

For informational purposes only, Mayor Donovan reported that the FY 2009-2010 Annual Audit reports were completed by the auditors Koagel and Vincentini. He proceeded to provide the Village Board a copy for their review. Mayor Donovan said that it was another successful Audit for Clerk/Treasurer Snider and thanked her for her hard work.

**AIR ONE SUPPORT  
LETTER TO THE  
ONONDAGA COUNTY  
LEGISLATURE**

Mayor Donovan discussed the Sales Tax Agreement and the disappointing result in taxes not being lowered in the next Onondaga County Budget. He said that the Air One program was on the cutting block and proceeded to discuss the advantages of having the program remain in place for emergency services, high speed chases, the safety of County residents, and fire services. Mayor Donovan said that Air One is an invaluable asset and discussed the cost of running the helicopter service. He asked the Board to pass a resolution in support of maintaining the current Air One service.

A motion was made by Trustee Brazill and seconded by Trustee Christensen giving approval for Mayor Donovan to submit a Letter of Support to the Onondaga County Legislature to keep Air One in the 2011 Onondaga County Budget. All in favor. Motion carried.

**AMBULANCE**

***RATIFY PRIOR APPROVAL / RESIGNATION / DALE BECHTEL***

A motion was made by Trustee Brazill and seconded by Trustee Cronk ratifying prior approval accepting the signed resignation and severance package of Dale Bechtel, Paramedic, effective September 15, 2010. All in favor. Motion carried.

***PERMISSION TO ATTEND DIFFICULT AIRWAY COURSE***

A motion was made by Trustee Champagne and seconded by Trustee Brazill giving permission for Patrick Herrick, Sharon Romer and John Barattini to attend the Difficult Airway Course on November 5-6, 2010, in Geneva, NY at a cost of \$350.00 per person. All in favor. Motion carried.

***PERMISSION TO ATTEND CHILDREN IN DISASTERS PREPAREDNESS CLASS***

A motion was made by Trustee Christensen and seconded by Trustee Champagne giving permission for Keith Brandis to attend the Children in Disasters Preparedness Class, October 19, 2010, NYS Fairgrounds, Syracuse, NY at no cost. All in favor. Motion carried.

**FIRE DEPARTMENT**

***PERMISSION TO ATTEND 2010 FALL DIVE CONFERENCE***

A motion was made by Trustee Cronk and seconded by Trustee Brazill giving permission for James Taft to attend the 2010 Fall Dive Conference, October 1-2, 2010, Syracuse, NY at a cost of \$175.00 per person. All in favor. Motion carried.

***PERMISSION TO ATTEND DRY SUIT DIVER CLASS***

A motion was made by Trustee Christensen and seconded by Trustee Cronk giving permission for Carolyn Henn to attend the Dry Suit Diver Class offered through Aquatic World of North Syracuse, N. Syracuse, NY, at a cost of \$172.00 per person. All in favor. Motion carried.

**DPW**

Nothing to report.

**CLEANWATER**

***PERMISSION TO WAIVE SEWER PENALTY / MARIA STAHL / ACCOUNT # 1262.0***

**EDUCATIONAL**

A motion was made by Trustee Brazill and seconded by Trustee Champagne to approve the written request from Maria Stahl, 101 Minoa Lakes Drive, Minoa, NY to waive the sewer penalty for account # 1262.0 in the amount of \$5.00. All in favor. Motion carried.

**RESEARCH FACILITY**

**TRUSTEES' REPORT**

Trustee Champagne had nothing to report.

Trustee Christensen had nothing to report.

Trustee Cronk said that he has a Town of Manlius Police Committee meeting on September 20, 2010 and the will be working on the budget. Trustee Cronk thanked Mayor Donovan for speaking at the First United Methodist Church of Minoa's 175<sup>th</sup> Anniversary and providing a proclamation.

***RATIFY PRIOR APPROVAL / PROCLAMATION / FIRST UNITED METHODIST CHURCH OF MINOA***

A motion was made by Trustee Brazill and seconded by Trustee Champagne ratifying prior approval creating a proclamation for the First United Methodist Church of Minoa for their 175<sup>th</sup> Anniversary effective September 19, 2010. All in favor. Motion carried.

Trustee Brazill said there will be an Open House at Station II hosted by the Minoa Fire Department on October 9, 2010 from 10:00 a.m. to 5:00 p.m.

## **MAYOR'S REPORT**

Mayor Donovan reported that the Onondaga County Public Safety Committee had three resolutions proposed by Legislator Buckle to review fire protection services that would either create a county wide Fire Department or combine area fire districts. Mayor Donovan said the resolutions were presented at their September 10, 2010 meeting and resolutions 4 & 5 were not included, but did request a study for the county, but not including the City of Syracuse. Mayor Donovan invited Legislator Buckle to visit the Village of Minoa and he was unable to make the appointment, but would reschedule for a later date and Mayor Donovan hopes to show him what the village has to offer.

Mayor Donovan said the Onondaga County Mayors Association met on September 15, 2010 to discuss the Stormwater Coalition progress and the support of Air One. Mayor Donovan said that he met with various mayors and town supervisors in Skaneateles on September 17, 2010 to hear Assemblyman Brian Kolb speak about the Peoples Constitutional Convention. Mayor Donovan discussed the historical limitations that were placed on municipal boundaries.

Mayor Donovan thanked Trustee Cronk for giving him the opportunity to speak at the United Methodist Church of Minoa.

Mayor Donovan said Sandy Lizlove of the Department of Environmental Conservation would be touring the Cleanwater Educational Research Facility on September 22, 2010. Mayor Donovan said that she was previously the representative that handled the Village of Minoa and Trustee Cronk said that she was fair and honest. Mayor Donovan wants to confirm that as things change quickly at the Facility, all DEC requirements are being met.

Mayor Donovan said he spoke with ESM Superintendent Dr. Donna DeSiato and she is committed to offering a K-12 educational program. He said that Senator Valesky will be touring the Cleanwater Educational Research Facility. Mayor Donovan explained that the ESM School District will be supplying food waste to use in the SUNY ESF digester project. Mayor Donovan said that he would be speaking at SUNY ESF to discuss the responsibilities of a municipality and the students will eventually tour the Cleanwater Educational Research Facility.

Mayor Donovan said that the cameras were installed in the Municipal Building, Rees Field, Lewis Park and the DPW from a \$15,000 grant awarded by the Department of State and backed by Senator Valesky. He said the cameras have helped reduce vandalism and thanks Senator Valesky for the funding. Mayor Donovan said that Thomas Petterelli and Trustee Champagne organized the purchase and installation of the camera systems.

Mayor Donovan reported that NYCOM appointed him to a Mandate Relief Task Force and he said he would serve on that committee with pleasure. Mayor Donovan said that unfunded mandates are the leading costs to municipalities.

**ATTORNEY'S REPORT** Nothing to report.

**AUDIT CLAIMS** A motion was made by Trustee Champagne and seconded by Trustee Christensen that claims on Abstract # 8 in the amounts of General Fund - \$41,144.44 (Vouchers 293-332); and Sewer Fund – \$1,911.82 (Vouchers 104-114) for a total of \$43,056.26 be audited and paid. All in favor. Motion carried.

**PUBLIC COMMENTS** John Sears asked for clarification of the cost of Air One and how many times the Village has used Air One. Mayor Donovan said the County retains the usage records, but Air One is utilized upon request and he has been on numerous emergency scenes when it has been used. Mayor Donovan said that Air One is a huge asset to the Central New York region and recently had the opportunity to view the creek blockage within the Towns of Manlius and Cicero. Mayor Donovan reiterated his earlier comments that Air One is useful during dangerous chases and lifesaver in numerous areas and uses. Mayor Donovan said that it is important to retain its current status in the budget.

Mr. Sears asked if Mayor Donovan videotaped his flight and Mayor Donovan said that it was taped and is available for Mr. Sears to review. Mr. Sears said that a Trustee is appointed to act as a middle man with the Town of Manlius Police and confirmed that it was previously Trustee Theobald. Mr. Sears asked if Trustee Cronk was the new representative and the Board confirmed his statement. Mr. Sears said he had seen Town of Manlius Police speeding past Lewis Park during a Minoa Days Festival and they did not have their emergency lights or sirens on. Thomas Petterelli stated that Mr. Sears was making irrational comments because Michael Macko wasn't in attendance and excused himself from the meeting.

Jeff Chrissley, 109 Whiskwood Lane, said that he has complained to Richard Greene, Codes Enforcement Officer, regarding his new neighbor and their excessive trash. He said he has received notice about his lawn clippings, but his neighbor continues to not maintain their property with excessive grass growth and trash in their yard. Mr. Chrissley said the Codes Enforcement Officer should handle the complaints, because his neighbor is ruining a good neighborhood. Mr. Chrissley said he also had questions regarding the placement of a new fence and how to maintain the fence without going on the neighbor's property. He said the new property owner routinely has police responding to calls at her home and the owner refuses to negotiate or discuss a resolution. Mr. Chrissley said the new neighbor has become verbally abusive and he is concerned for his wife's safety, as he will be deployed in January.

Mr. Chrissley said he wants to change his chain link fence to a security fence and would like to have the nice side facing his property, because he does not want to walk on the neighbor's property. Mr. Chrissley said he would like the fence installed so that his family can enjoy their backyard and deck without being harassed by their neighbor. The Village Municipal Code requires that the nice side of the fence faces the neighbor's property. Attorney Primo suggested that he send the neighbor a registered letter requesting permission to access her property for a specific amount of time to install the fence. Attorney Primo said that if the neighbor says no or does not respond, then Mr. Chrissley should ask for a request to meet with the ZBA to place the attractive side of the fence on his property. Discussion ensued regarding the combative neighbor and Mayor Donovan said he would discuss the situation

with Richard Greene.

Mr. Chrissley stated that Air One is an invaluable tool for emergency services and is desperately needed in Onondaga County. Trustee Champagne shared a personal story about his brother's snowmobile accident and how Air One was quick to respond, but it was too late to save his brother. The Board wished Mr. Chrissley a safe tour of duty.

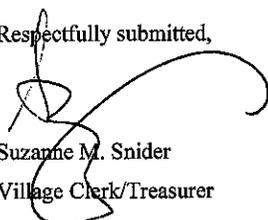
Mr. Sears said he had a few more questions and Mayor Donovan said that he was 10 minutes past the 3 minutes allowed per the Rules for Decorum and requested that Mr. Sears save his questions for the next meeting. Mr. Sears said that he would be at the next meeting with his attorney.

**EXECUTIVE SESSION – IN** A motion was made by Trustee Christensen and seconded by Trustee Champagne to enter into Executive Session at 7:58 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demolition, discipline, suspension, dismissal or removal of a particular person or corporation and the proposed sale of real property owned by the Village. All in favor. Motion carried.

**EXECUTIVE SESSION - OUT** A motion was made by Trustee Brazill and seconded by Trustee Christensen to come out of Executive Session at 9:00 p.m. All in favor. Motion carried.

**ADJOURNMENT** A motion was made by Trustee Champagne and seconded by Trustee Cronk that the Village Board Meeting be adjourned at 9:00 p.m. All in favor. Motion carried.

Respectfully submitted,

  
Suzanne M. Snider  
Village Clerk/Treasurer

**BOND RESOLUTION**  
(effective immediately)

At a regular meeting of the Board of Trustees of the Village of Minoa, Onondaga County, New York, held at the Village Hall, in Minoa, New York, on the 20th day of September, 2010, at 7:00 o'clock P.M., Prevailing Time.

The meeting was called to order by Mayor Richard J. Donovan, and upon roll being called, the following were

PRESENT:

Mayor Richard J. Donovan

Trustee William F. Brazill

Trustee John H. Champagne

Trustee Eric S. Christensen

Trustee Ronald L. Cronk

ABSENT:

----- None

The following resolution was offered by Trustee Brazill, who moved its adoption, seconded by Trustee Cronk, to-wit:

SCHEDULE "A"

BOND RESOLUTION DATED SEPTEMBER 20, 2010.

A RESOLUTION AUTHORIZING THE PURCHASE OF TRUCKS AND A TRAILER FOR THE VILLAGE OF MINOA, ONONDAGA COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$255,000 AND AUTHORIZING THE ISSUANCE OF \$255,000 SERIAL BONDS OF SAID VILLAGE TO PAY THE COST THEREOF.

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Minoa, Onondaga County, New York, as follows:

Section 1. The purchase of trucks and a trailer for the Village of Minoa, Onondaga County, New York, is hereby authorized at a maximum estimated cost of \$255,000.

Section 2. It is hereby determined that the plan for the financing of the aforesaid maximum estimated cost shall be by the issuance of \$255,000 serial bonds of said Village hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is fifteen years, pursuant to subdivision 28 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will not exceed five years.

Section 4. The faith and credit of said Village of Minoa, Onondaga County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Village, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

<u>Mayor Richard J. Donovan</u>	VOTING	<u>Aye</u>
<u>Trustee William F. Brazill</u>	VOTING	<u>Aye</u>
<u>Trustee John H. Champagne</u>	VOTING	<u>Aye</u>
<u>Trustee Ronald L. Cronk</u>	VOTING	<u>Aye</u>
<u>Trustee Eric S. Christensen</u>	VOTING	<u>Aye</u>

The resolution was thereupon declared duly adopted.

\* \* \* \* \*