

DISTRIBUTION LIST

**Richard Donovan, Mayor
Edmond Theobald, Trustee
Ronald Cronk, Trustee
William Brazill, Trustee
John Champagne, Trustee
Thomas Petterelli, DPW Superintendent
Janet Stanley, Justice
Richard J. Greene, Codes Enforcement Officer
Chief Pat Flannery
Koagel & Vincentini
Minoa Library**

EMAIL DISTRIBUTION LIST

**Steven Primo, Attorney
Keith Brandis, Paramedic Supervisor
Town of Manlius
Village of Fayetteville
Donna DeSiato, Superintendent ESM School District
Manlius Historical Society
John Regan**

**VILLAGE OF MINOA
BOARD OF TRUSTEES
SEPTEMBER 30, 2009**

A special meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main Street, on September 30, 2009.

PRESENT: Mayor Donovan
Trustee Brazill
Trustee Champagne
Trustee Cronk
Trustee Theobald
Clerk/Treasurer Snider

ABSENT: Attorney Steve Primo

ALSO Thomas Petterelli

PRESENT:

Mayor Donovan opened the meeting at 12:01 p.m.

MINUTES OF Tabled
VILLAGE BOARD
MEETING -
SEPTEMBER 14, 2009

PLANNING BOARD A motion was made Trustee Champagne and seconded by Trustee Cronk ratifying
RESIGNATION - prior acceptance of the written resignation of Jack Bargy from the Planning Board

JACK BARGY effective September 30, 2009. All in favor. Motion carried.

PLANNING BOARD APPOINTMENT - LISA DEVONA A motion was made by Trustee Brazill and seconded by Trustee Theobald ratifying prior approval appointing Lisa DeVona as a Planning Board Member effective September 30, 2009 through April 2011 for the completion of Jack Bargy's term at the rate of \$300.00 annually and payable at the end of the Fiscal Year in May 2010. All in favor. Motion carried.

PERMISSION TO ATTEND NYS BUILDING OFFICIALS CONFERENCE A motion was made by Trustee Theobald and seconded by Trustee Champagne giving permission for Richard Greene, Codes Enforcement Officer, to attend the New York State Building Officials Conference Central Chapter in East Syracuse, NY on October 15, 2009 at a cost of \$15.00 per person. All in favor. Motion carried.

INTERNATIONAL WALK TO SCHOOL DAY A motion was made by Trustee Champagne and seconded by Trustee Cronk giving permission to Minoa Elementary to shut down Helfer Lane and Cheryl Lane for International Walk to School Day on October 7, 2009 from 8:05 a.m. to 8:30 a.m. All in favor. Motion carried.

ONONDAGA COUNTY HAZARD MITIGATION PLAN WORKSHOP A motion was made by Trustee Theobald and seconded by Trustee Cronk giving permission for Mayor Donovan and Trustee Brazill to attend the Onondaga County Hazard Mitigation Plan Workshop in Syracuse, NY on October 1, 2009 at no cost. All in favor. Motion carried.

OCWA HYDRANT INSTALLATION - MINOA FARMS A motion was made by Trustee Theobald and seconded by Trustee Champagne giving permission for Mayor Donovan to sign OCWA's Application for Fire Hydrants for the installation of a hydrant on Beresford Lane, Section 3A in Minoa Farms, with an annual hydrant maintenance rate of \$59.67 and attached hereto as Schedule "A". All in favor. Motion carried.

OCWA WATERMAIN INSTALLATION - MINOA FARMS A motion was made by Trustee Champagne and seconded by Trustee Cronk giving permission for Mayor Donovan to sign and approve OCWA's request to install 735' of 8" DICL watermain and appurtenances on Beresford Lane, Section 3A in Minoa Farms and attached hereto as Schedule "B". All in favor. Motion carried.

AMBULANCE ***RATIFY PRIOR APPROVAL TO SIGN EMS CHARTS ADDENDUM TO SERVICE CONTRACT***
A motion was made by Trustee Champagne and seconded by Trustee Theobald ratifying prior approval given to Deputy Mayor Brazill to sign the EMSCharts Addendum to Service Contract for Mobile EKG services in the amount of \$23.00 per month billable through MultiMed Billing. All in favor. Motion carried.

FIRE DEPARTMENT ***PERMISSION TO USE STATION II FOR AN OPEN HOUSE ON OCTOBER 10, 2009***

A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission to the Minoa Fire Department to use Station II for the purpose of holding an Open House for recruitment and demonstrations on October 10, 2009 from 11:30 am to 4:00 pm. All in favor. Motion carried.

DPW ***PERMISSION TO ATTEND 2009 NYCOM PUBLIC WORKS TRAINING SCHOOL***

A motion was made by Trustee Brazill and seconded by Trustee Theobald giving permission to Thomas Petterelli and Mayor Donovan to attend the 2009 NYCOM Public Works Training School to be held at the Inn on the Lake, Canandaigua, NY on October 19-22, 2009 at a cost of \$230.00 registration and \$240.00 per night, plus travel expenses. All in favor. Motion carried.

WWTF Nothing to report.

AUDIT CLAIMS A motion was made by Trustee Champagne and seconded by Trustee Brazill that claims on Abstract #08 in the amounts of General Fund - \$47,290.77 (Vouchers 296-244); Sewer Fund – \$4,872.97 (Vouchers 131-145); and Capital Fund H4 - \$29.80 (Voucher 002-003) for a total of \$52,193.54 be audited and paid. All in favor. Motion carried.

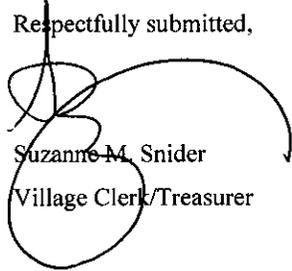
TREASURER'S REPORT – AUGUST 2009 A motion was made by Trustee Theobald and seconded by Trustee Brazill to accept the Treasurer's Report for the month of August 2009 as recorded. All in favor. Motion carried.

COLD WAR VETERANS EXEMPTION Trustee Theobald asked for clarification of the Cold War Veterans Exemption that was approved by Onondaga County and given to the Board to review. Clerk/Treasurer Snider said that the Village had previously declined participation in the Exemption because there were a few outstanding items that were being addressed by New York State. The law previously required Cold War Veterans provide a certificate from the Federal Government as proof, but the certificate could take up to 2-3 years to receive. Clerk/Treasurer Snider said she would contact Patrick Duffy, Town of Manlius Assessor, to see if the requirements for proof of service and clarifying provisions had been approved yet

PUBLIC COMMENTS Let the record show that there were no comments from the public.

ADJOURNMENT A motion was made by Trustee Champagne and seconded by Trustee Brazill that the Village Board Meeting be adjourned at 12:15 p.m. All in favor. Motion carried.

Respectfully submitted,



Suzanne M. Snider
Village Clerk/Treasurer

OCWA

APPLICATION FOR FIRE HYDRANTS

Project No. 9003483

Name of Municipality: Village of Minoa
 Billing Address: 240 N. Main Street, Minoa, NY 13116
 Billing Name (Indicate District, if applicable): Village of Minoa
 WD/WSD CODE # Village of Minoa Water District, L583
 Date Resolution Approved by Municipal Board: 9/30/2009

LOCATION OF HYDRANTS:

1. Hydrant #12441 located on Beresford Lane 700'± west of Taverly Lane

Application is hereby made to OCWA for the above installation(s), in order to provide fire hydrant service at the property locations as listed above.

It is understood and agreed that fire hydrant service shall be supplied and used only in accordance with Customer Rules of OCWA as now on file at OCWA's office and any modifications, alterations or amendments thereof, which may be hereafter adopted by OCWA.

It is understood and agreed that failure of the Applicant to give prompt written notice to have the fire hydrant service discontinued will make the Applicant liable for all charges until the time of written notification.

Type name: Richard J. Donovan

Sign name: 

Title: Mayor Date: 9/30/2009

Sign 2 forms

Distribution: 1 copy Municipality
1 copy Business Office (file)

SCHEDULE "A"



RECEIVED

SEP 24 2009
VILLAGE OF MINOA

200 NORTHERN CONCOURSE
P.O. BOX 9
SYRACUSE, NY 13211-0009

Central New York's Water Authority

PHONE: (315) 455-7061
FAX: (315) 455-8510

September 23, 2009

DPW Superintendent
Village of Minoa
213 Osborn St.
Minoa, NY 13116

Re: Project No. 4090027
8" Ext. Minoa Farms, Sec. 3A
Village of Minoa

Dear Sir or Madam:

Request is hereby made for permission to: Install 735'± of 8" DICL watermain and appurtenances, as shown on the attached map entitled: 8" Ext. Minoa Farms, Sec. 3A, Village of Minoa. Map file #1745, Sheet 15, tract file #427, dated 9/23/09, with plan-approved date of 9/23/09

No pavement to be broken.

If approved, please sign and return one copy of this letter.

Thank you for your consideration of this matter.

Very truly yours,

OCWA

Patrick Sherlock
Water Systems Construction Engineer

Approved By:

Richard J. Donovan, Mayor

Date:

9/30/2009

PS:sa
Cc File #4090027
Enc.: M.F. #1745, Sheet 15

SCHEDULE "B"

