

**DISTRIBUTION LIST**

**Richard Donovan, Mayor**  
**Edmond Theobald, Trustee**  
**Ronald Cronk, Trustee**  
**William Brazill, Trustee**  
**John Champagne, Trustee**  
**Steven Primo, Attorney**  
**Thomas Petterelli, DPW Superintendent**  
**Janet Stanley, Justice**  
**Richard J. Greene, Codes Enforcement Officer**  
**Chief Pat Flannery**  
**Town of Manlius**  
**Village of Fayetteville**  
**Donna DeSiato, Superintendent ESM School District**  
**Manlius Historical Society**  
**Minoa Library**  
**John Regan**

**VILLAGE OF MINOA**  
**BOARD OF TRUSTEES**  
**SEPTEMBER 8, 2008**

The regularly scheduled meeting of the Village Board of the Village of Minoa was held at the Municipal Building in the Village Board Room, 240 N. Main St, on September 8, 2008.

**PRESENT:** Mayor Donovan  
Trustee Brazill  
Trustee Champagne  
Trustee Theobald  
Attorney Primo  
Clerk/Treasurer Snider

**ALSO PRESENT:** John Sears, Chris Beers, and Rhoda Smith (Tobacco-Free Onondaga County)

**ABSENT:** Trustee Cronk

Deputy Mayor Donovan opened the meeting at 7:32 p.m. with the Pledge of Allegiance led by Trustee Brazill.

**MINUTES OF**  
**VILLAGE BOARD**  
**MEETING -AUGUST**  
**18, 2008**

A motion was made by Trustee Theobald and seconded by Trustee Champagne to accept the minutes of the August 18, 2008 Village Board Meeting as recorded. All in favor. Motion carried.

**MINUTES OF**  
**VILLAGE BOARD**  
**MEETING -**  
**AUGUST 29, 2008**

A motion was made by Trustee Theobald and seconded by Trustee Champagne to accept the minutes of the August 29, 2008 Village Board Meeting as recorded. All in favor. Motion carried.

**MINOA FARMS - Tabled**  
**(AMENDED)**  
**PRELIMINARY PLAT**  
**SUBDIVISION**  
**APPROVAL**

**PRESENTATION - Rhoda Smith of Tobacco-Free Onondaga County provided the Board a presentation**  
**TOBACCO-FREE detailing the program, which is a New York State funded program administered by the**  
**ONONDAGA Onondaga County Health Department. Below is a summary of the program.**  
**COUNTY - RHODA**  
**SMITH**

Goals:

- Eliminate exposure to secondhand smoke
- Decrease the social acceptability and promotion of tobacco use
- Prevent smoking use among youth and young adults
- Contribute to the science of tobacco control

Initiatives:

- Point of Purchase – ask retailers to reduce the amount of tobacco advertising in front of their stores
- Asked that the Village of Minoa adopt a resolution prohibiting the acceptance of tobacco company advertising, sponsorship and promotion for village events
- Asked that the Village of Minoa adopt a resolution prohibiting tobacco use in parks, playgrounds, municipal building, and entranceways to the municipal building to eliminate exposure to secondhand smoke

Ms. Smith said that numerous municipalities in the area have already adopted the resolutions and that Tobacco-Free Onondaga County would provide the necessary park signage if the Board decided to adopt the resolution. Ms. Smith provided the Board with a package of marketing material to review and help in their decision making process.

Trustee Theobald asked Ms. Smith about available options for smokers and the enforcement process. Ms. Smith said the Village of Minoa could designate areas in the park that were far enough away so that secondhand smoke would not affect the children at play. Ms. Smith said that the program was for informational purposes only and hopes that through awareness people will discontinue smoking in public areas.

Mayor Donovan thanked Ms. Smith for her insightful presentation and said the Board would review the material she had provided.

**CLASS Mayor Donovan stated for information purposes only that Richard Greene had cancelled**  
**CANCELLATION/ his Fire Sprinkler Systems Workshop, 9/6-9/7/08 and Fire Sprinkler Plans Review, 11/8-**

**RICHARD GREENE** 11/9/08 classes at the Fire Academy located in Montour Falls, NY due to scheduling conflicts.

**REQUEST  
CANCELLED/  
HOME AIDES OF  
CENTRAL NEW  
YORK** Mayor Donovan said that the request from Home Aides of Central New York to use the parking lot at the Municipal Building on September 9-10, 2008 had been cancelled, as Home Aides had incorrectly requested the wrong parking lot and they really wanted the parking lot that was owned by Greg Rinaldi that was located next to Station II. Mayor Donovan said that Mr. Rinaldi approved their request to use his lot, but they had also requested to run an electrical cord to Station II, but that request was denied due to safety concerns.

**ANNUAL  
FINANCIAL REPORT** For the record, Clerk/Treasurer Snider reported that the Annual Financial Report for FY 5/31/2008 was filed with the New York State Comptroller on September 3, 2008.

**REQUEST  
PERMISSION TO  
WAIVE SEWER  
PENALTY/STEPHEN  
LO/ ACCT #1233.0** A motion was made by Trustee Brazill and seconded by Trustee Theobald to deny the request from Stephen Lo, 114 Norbert Place, Minoa, NY to waive the sewer penalty for account #1233.00 in the amount of \$5.00 per his emailed request dated September 4, 2008. AYES: Trustee Brazill, Trustee Theobald, and Mayor Donovan NAYES: Trustee Champagne. Motion carried.

**REQUEST  
PERMISSION TO  
WAIVE SEWER  
PENALTY/BRENDA  
LORRAINE/ ACCT  
#3142.0** A motion was made by Trustee Champagne and seconded by Trustee Theobald to deny the request from Brenda Lorraine, 412 Fay Lane, Minoa, NY to waive the sewer penalty for account #3142.00 in the amount of \$5.00 per her written request dated September 3, 2008. All in favor. Motion carried.

**RESULTS OF \$210,000  
NEW BAN** For information only, Clerk-Treasurer Snider reported that she received the following BAN rates for the new \$210,000 BAN: Solvay Bank - 2.65% (successful bidder) and JP Morgan Chase - 3.02%.

**AMBULANCE** ***REQUEST PERMISSION FOR MATT MCGARRITY TO ATTEND EMT REFRESHER COURSE***  
A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission for Matt McGarrity to attend the EMT Refresher Course offered by the East Syracuse Fire Department on Thursday evenings at 6:30 pm – 9:00 pm from September 4, 2008 through December 20, 2008 at no cost. All in favor. Motion carried.

***REQUEST PERMISSION TO ATTEND VITAL SIGNS 2008 EMS CONFERENCE***  
A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission to Keith Brandis and John Barattini to attend the Vital Signs 2008 Conference in Buffalo, NY from October 2-5, 2008 at a cost of \$610.00 for the conference plus the

hotel and travel expenses. All in favor. Motion carried.

**EXECUTED  
AGREEMENT /  
DEPARTMENT OF  
STATE GRANT FOR  
CLEAR COMMAND  
COMMUNICATION  
SYSTEM**

Mayor Donovan reported that the Village of Minoa was in receipt of the fully executed copy of the grant agreement from the Department of State for the purchase of a Clear Command Communication System for the Minoa Fire Department in the amount of \$10,000.00; therefore, the Fire Department is now allowed to move forward with purchasing the new equipment.

**FIRE DEPARTMENT**

***REQUEST PERMISSION TO USE STATION II FOR AN OPEN HOUSE ON  
OCTOBER 11, 2008***

A motion was made by Trustee Brazill and seconded by Trustee Champagne giving permission to the Minoa Fire Department to use Station II for the purpose of holding an open house for recruitment and demonstrations on October 11, 2008 from 11:00 am to 4:00 pm. All in favor. Motion carried.

**DPW**

Nothing to report.

**WWTF**

Nothing to report.

**TRUSTEES' REPORT**

Trustee Champagne had nothing to report.

Trustee Theobald reported that he was working with Jay Carhart on the 2008-2009 ESM Youth Sports agreement and would present the agreement to the Board for approval upon completion.

Trustee Brazill reminded the Board that he was working on the upcoming newsletter for the period of October through December and requested that the Board submit their article information by September 22, 2008.

**MAYOR'S REPORT**

Nothing to report.

**ATTORNEY'S  
REPORT**

Attorney Primo said he had a discussion with Mayor Donovan to review signage zoning requirements around the village and will submit a draft to the Board and Richard Greene, Codes Enforcement Officer, for review.

**AUDIT CLAIMS**

A motion was made by Trustee Champagne and seconded by Trustee Theobald that claims on Abstract # 07 in the amounts of General Fund - \$25,794.88 (Vouchers 232-270); Capital Fund (H4) - \$2,767.55 (Vouchers 002-005); and Sewer Fund - \$4,965.50 (Vouchers 086-100) for a total of \$33,527.93 be audited and paid. All in favor. Motion carried.

**RESCHEDULE  
VILLAGE BOARD  
MEETING**

A motion was made by Trustee Brazill and seconded by Trustee Theobald to cancel the Abstract Meeting scheduled for September 30, 2008 at noon and to schedule a Regular Meeting for September 29, 2008 at 7:30 pm. All in favor. Motion carried.

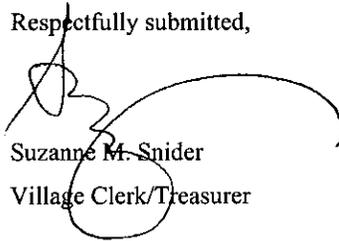
**PUBLIC COMMENTS**

Let the record show that there were no comments from the public.

**ADJOURNMENT**

A motion was made by Trustee Champagne and seconded by Trustee Theobald that the Village Board Meeting be adjourned at 8:07 p.m. All in favor. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Suzanne M. Snider', with a large, sweeping flourish extending to the right.

Suzanne M. Snider  
Village Clerk/Treasurer