

May, June, July, Aug.  
2008  
Volume 5, Issue 2

# Minoa News

Serving the People of Minoa

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## News from the Mayor

**Mayor**  
Richard J. Donovan

**Deputy Mayor**  
William F. Brazill

**Trustees**  
John H. Champagne  
Ronald L. Cronk  
Edmond J. Theobald

**Clerk-Treasurer**  
Suzanne M. Snider

### Minoa News

**Editor**  
William F. Brazill

The Minoa News  
will be published  
on a continuing basis.

Materials may be  
submitted to:

Minoa News  
240 N. Main St.  
Minoa, NY 13116  
Attn: Bill Brazill

Or they may be  
E-Mailed to:

wbrazill@villageofminoa.com

The Village of Minoa  
Board meets regularly  
on the 1<sup>st</sup> and 3<sup>rd</sup>  
Monday of each month  
at the Minoa Municipal  
Building @ 7:30 pm..

**Village Office**  
240 N. Main St..  
Mon.-Fri.  
8:30- 4:30  
656-3100  
Fax  
656-0825

www.villageofminoa.com

Spring is such a delightful time of year, the sun gets warmer, the grass turns green, flowers start to bloom, all of which help erase the cold memories of winter. Spring is also a busy time of year for the Village of Minoa employees and due to the nice weather the spring clean-up activity is well ahead of schedule.

I would like to take this opportunity to address assumptions that are commonly made regarding the local level of government. As a village, we take advantage of available opportunities to work with other municipalities to remain as efficient and productive as possible.

The Mayor and the Village Board are part-time positions that receive an annual salary (Mayor - \$16,698, Deputy Mayor - \$8,244, & Trustees -\$7,044) without benefits. The position of mayor is similar to the CEO of a four (4) million dollar business with over seventy-five employees. The Village of Minoa has twenty-two full-time positions, eighteen part-time positions, six elected positions and the dedicated volunteers of the Minoa Fire Department.

The Village Board meets twice a month, but that is only a small part of their daily responsibilities. Each Board member is assigned the following duties by me at the Annual Organizational Meeting, which was held on April 7, 2008:



<p><b>Trustee William Brazill</b></p> 	<p>Deputy Mayor, Fire Commissioner, Liaison to the Ambulance and Minoa Fire Department, Emergency Disaster Preparedness Planner and Coordinator for all village departments, Minoa Farms, Employee Handbook, Website maintenance, and Newsletter</p>
<p><b>Trustee John Champagne</b></p> 	<p>Building and Grounds, Celebrations (Easter Egg Hunt), Parks, Telephone System, Website maintenance, Street Lighting, Assists Trustee Cronk with the Waste Water Treatment Plant, Lewis Park Signage, and Emergency Disaster Preparedness Planner for his departments</p>
<p><b>Trustee Ronald Cronk</b></p> 	<p>Liaison to the Department of Public Works, Wastewater Treatment Plant, Minoa Library, Animal Control Officer, Crossing Guards, Emergency Disaster Preparedness Planner for his departments, Golden Age, Heaven's Pantry, and Pandemic Flu Representative</p>
<p><b>Trustee Edmond Theobald</b></p> 	<p>Police Commissioner Representative, Celebrations, assists Trustee Cronk with the Department of Public Works, Emergency Disaster Preparedness Planner for his departments, Energy Audit and Analysis, Employee Handbook, ESM Youth Sports, and the Liaison to the local business community</p>

Continued on next page.

## Continued Mayor's Message.

As you can see, the day-to-day involvement in our village requires an active and versatile Village Board. They have the ability and the training to react to situations that might arise over and above their assigned areas. They execute numerous functions that are traditionally performed by paid department heads in other municipalities. All Board members and department heads are U.S. Homeland Security - National Incident Management System (NIMS) qualified. In the event of a disaster if a municipality is not certified, Federal Aid could be limited and/or denied. Most local municipalities only have a few qualified people and the Village of Minoa is fortunate to have a Board that is trained to manage a disaster without having to pay for additional personnel to perform these duties.

## TAX RATE DECREASE

We work hard to control expenses and a majority of the expenses we have no control over i.e., retirement, insurance, New York State Uniform Fire and Building Code requirements, Stormwater Management Program (MS4) administration, etc. In spite of these increases, we have been able to manage and control expenses. I am pleased to have recommended a decrease in the tax rate by .10 per thousand for the upcoming budget year. The Board adopted the approved tax rate of \$8.30 per thousand and the 2008-2009 Budgets on April 21, 2008. This modest decrease follows three years of no tax rate increases. I am proud of the effort the Board and the Village Staff have put forth to deliver a consistent high level of services, while keeping the tax rate as low as fiscally possible.

On behalf of the Board and the Staff of the Village of Minoa, we hope you have a safe and enjoyable spring and summer.

**Richard J. Donovan**  
Mayor



**The Minoa Elementary School Library** placed signs around the village in honor of National Library Week (4/13/08 – 4/19/08) encouraging all of us to read. The signs were the result of a wonderful collaboration between the ESM School District, the Village of Minoa and our local businesses. The grant enabled Librarians, Sue Kowalski and Karen Spicola, to utilize a successful grant to promote reading by creating individualized signs.

## **CLEAN VILLAGE / CLEAN STREAMS KEEPING MINOA CLEAN**

After a weird winter, we are all looking forward to spring, that wonderful time of the year when nature renews our lawns, flowers and trees. As we set about clearing our lawns, please remember to continue practicing "environmentally healthy" household habits to prevent common pollutants like pesticides, pet waste, grass clippings and automotive fluids from contaminating the streets and the flow of stormwater, which can enter the storm sewer system and /or flow directly into a stream, river, wetland or lake. This untreated water is discharged into the water we use for swimming, fishing and even drinking water. Polluted runoff is the nation's greatest threat to clean water.

In the process of draining swimming pools, wait until a test kit cannot detect chlorine levels and when possible, drain the pool into the sanitary sewer system.

If spills of oil, grease or anti-freeze do occur, use an absorbent material such as kitty litter, sand or newspapers to absorb the spill and then dispose of it in the trash. I strongly recommend the kitty litter. It works as well as the industrial oil absorbents and is readily available.

The New York Department of Environmental Conservation (DEC) introduced the "Municipal Separate Storm Sewer System" program five (5) years ago and required that 29 Municipalities in the Syracuse Suburban Area register and develop a set of rules and regulations to maintain clean Stormwater discharges. Now, all of the designated MS4's are scheduled to receive Permits. The specific details of the new Permits appear to be incomplete.

**Robert Wolf**  
Stormwater Representative



## ***A Word from our ANIMAL CONTROL OFFICER***

With summer here and Minoa residents out walking their dogs, we have had several complaints on pets being allowed to deposit on private and public property in the Village of Minoa. This has become a major issue to many village residents.



All dogs must be on a leash when walking in the village.  
All owners must clean up after their pets.

**CARRY THAT PLASTIC BAG AND USE IT!**

**FALIURE TO COMPLY WILL RESULT IN A COURT TICKET BEING ISSUED**

Do not extend that leash onto private property.  
Our Village Code on regulations and restrictions of keeping animals within the village has to be enforced for all residents.  
All pet owners are responsible for damages caused by their pets.

## ***A Word from the Department of Public Works***

**Spring Cleanup!!!!!!!** Yard waste and miscellaneous debris should be in compliance with the curbside collection policy. Just a reminder, leaves are better left in piles near the road instead of rows, as this is easier for the machine to pickup. **Do not put leaves in plastic or garbage bags** and do not place in the roadway.

Please do not bring outside construction and or side job debris into the Village for pick up.

**\* Neighbors should call into codes 656-3100 or the DPW on any violators.\***

Remember, do not place trash or debris outside for pick-up until after noon the day before your scheduled pick-up day.

If you need assistance, please call Tom Petterelli Superintendent of D.P.W. @ 656-7574.  
E-mail: minoadpw@twcny.rr.com

**DPW & Waste Water Treatment Facility Schedule:**

**May 30 – September 1, 2008**

**Monday thru Thursday 7:00 a.m. – 4:30p.m. Friday 7:00a.m. – 11:00 a.m.**

Mothers of Preschoolers will be meeting, May 16<sup>th</sup> & 30<sup>th</sup> from 9:30 a.m. to 11:30 a.m. at St. Mary's Rectory at 401 N. Main St., Minoa. Please join us for food, fun and friendship. Childcare is provided. Everyone with a child under the age of six (6) is welcome to join us. Also, we will be having a Family Fun Picnic on June 13<sup>th</sup>. Look for more information to follow. For more information please feel free to call 656-8712 or e-mail Keyeschap@verizon.net.

### **USED CLOTHING DROP OFF**

FIRST UNITED METHODIST CHURCH PARKING LOT 246-248 East Ave. Minoa NY 13116

The Church now has a Used Clothing Drop Off Shed in their parking lot. Used clothing, shoes, sneakers, belts, purses, linens, blankets and curtains may be dropped off. Please put your donations in plastic bags and tie them so they will not scatter throughout the shed. No rags, fabric scraps or small appliances are accepted. Donations are picked up weekly and distributed locally, throughout the United States, and in Third World Countries by St. Pauly Textile. Thank you for your help.



## ***News from the Minoa Fire Department***

**MINOA FIRE DEPARTMENT ANNUAL FIELD DAYS**  
**May 29<sup>th</sup> , 30<sup>th</sup> and 31<sup>st</sup>**  
**Lewis Park**

**Thursday, May 29**

**Kiddie Parade – 6:00 p.m.**

**Men's 2 ½" Pushball – 6:00 p.m.**

**Hawkins Ride Special \$15.00 wristband per person - 5:30 p.m. – 9:30 p.m.**

**Band – RUBY SHOOZ – 7:00 p.m. - 11:00 p.m.**

**Friday, May 30**

**Men's 1 ½" Pushball – 6:00p.m.**

**Band – WITS END – 7:00 p.m. – 11:30 p.m.**

**FIREWORKS SPECTACULAR – 9:30 p.m.**

**Saturday, May 31**

**Junior's 1 ½" Pushball 11:00 a.m.**

**Hawkins Ride Special \$15.00 wristband per person – 1:00 p.m. – 5:00 p.m.**

**GRAND PARADE 6:00 p.m.**

**Band – RHYTHM METHOD – 7:00 p.m. – 11:30 p.m.**

***We are always looking for volunteers either in the fire service or in our support group.***

***If you have any questions, concerns or would like to volunteer, please contact us at 656-9204.***

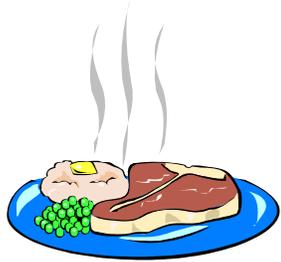


**FIRST UNITED METHODIST CHURCH**

**246-248 East Ave. Minoa NY 13116**

**Steak Dinner May 17, 2008 4:30 – 7:00**

**Adults \$12.00, Seniors \$11.00, Children \$5.00 (6-12), Under 5 Free Hotdog or Hamburger.**



**Heaven's Pantry**

Heaven's Pantry appreciates all that people and organizations of the Minoa, Kirkville area do to feed those who are in need through donations of food. We have been blessed over the years by this generosity; we would like to say a big Thank You!!!! **We would also like to make everyone aware that as a Food Pantry we can purchase food through the Food Bank of CNY at drastically reduced rate.**

**If you like to donate for those in need, you may do so by sending monetary donations to:**

**Heaven's Pantry, 240 N.Main Street, Minoa, NY 13116**

Food distribution for income eligible recipients is the 3<sup>rd</sup> Tuesday of every month from 10:00 am to 11:00 am and 6:00 pm to 7:00 pm at the pantry.



# *Easter Egg Hunt 2008*



## VILLAGE OF MINOA RESIDENTS CURBSIDE COLLECTION POLICY

The Village will pick up trash/garbage/recyclables/brush/wood/grass/leaves and hard fill generated in the Village only that is placed in neatly separated piles within 6 feet of the curb (not on road) noon on the day before the collection day. Any of the above listings put out any other time is prohibited.

### PICK UP GUIDELINES:

**TRASH/GARBAGE:** Shall be placed in no more than 10 regulation containers or plastic bags, not weighing more than 75 pounds or what the bag will handle. Exceptions for furniture, dried paint cans with tops off, mattresses, neatly rolled rugs and miscellaneous odd size debris etc.

**RECYCLABLES:** Shall be in Onondaga County issued blue bins. Recyclables must be clean, sorted and separate from trash/garbage/brush etc. The last few pages of the phone book's yellow pages have all the current recycling information.

**BRUSH/WOOD:** Shall be piled, stacked or bundled neatly, not exceeding 5 feet wide and 10 feet long. Piles must be parallel with road and clear of any obstacles that would get in the way of pickup. Small hand piles must be in a paper yard bag or cardboard box. Any trash, metal, concrete etc. will not be picked up until separated.

**GRASS/LEAVES/YARD WASTE:** Shall be placed at the curb, separate from any other materials in a paper yard bag or cardboard box. No plastic bags, loose piles or mixed garbage will be accepted.

**METAL DEBRIS:** Shall be placed neatly at the curb separate of any other materials. Examples: Washers, dryers, hot water tanks, lawn mowers, posts, and rods clean of concrete etc. No refrigerators, air conditioners or dehumidifiers will be accepted.

**HARD FILL:** (Stone, concrete, rock, dirt etc.) shall be placed neatly at the curb separate from materials. No large or messy piles will be picked up.

**FALL LEAF COLLECTION:** Is the only time that leaves and grass can be put at the curb loose for pickup. Leaves/grass shall be placed at the curb clean of brush/branches and free of posts, poles or any objects in the way of pickup. No leaves on the road.

**UNACCEPTABLE ITEMS:** The Village will not accept tires, motor oil, liquid paint, large amounts of sheet rock, roofing shingles or any appliances containing refrigerant. (Refrigerators, air conditioners, dehumidifiers etc.) Contact Operation Separation Hot Line at 453-2870 for disposal information.

Special requests for pickup at residences need to be approved by the Department of Public Works Superintendent before anything is put to the curb.

**If you need assistance, please call Tom Petterelli, Superintendent of D.P.W., @ 656-7574.  
Email - minoadpw@twcny.rr.com**



**Village of Minoa's  
Responsibility for Residential Sewer Blockages**

The DPW and Wastewater Treatment facility personnel respond to many calls for blocked or plugged sewers each year. Sewer problems that occur between the house and the lateral vent are the property owner's responsibility. If the blockage is between the lateral vent and sewer main or the main itself, this is the responsibility of the Village. If there is no lateral vent present between the house and sewer main, it is the property owner's responsibility to remove the blockage or fix the problem. The Village of Minoa's procedure is to call the DPW to check the sewer main and jet clean the sewer main if circumstances warrant it. If the blockage is between the vent lateral and the sewer main the Village procedure is to plunge the main and in some cases power auger to relieve the blockage. We urge all property owners who experience blockages in their laterals to try to investigate the blockage location and to call the DPW if it is determined to be after the sewer vent. The DPW phone number is (315) 656-7574 and with this number you can get an emergency number if needed.

Ronald L. Cronk

Trustee

***Memorial Day Parade***

This year's Memorial Day Parade is May 26 at 9:00am. Our Military guest speaker this year is Trustee Edmond Theobald's daughter, Colleen B. Theobald.

Colleen is a Boatswain's Mate Third Class Petty Officer (E-4) in the United States Coast Guard, stationed at Kings Point, Long Island, New York. Her responsibilities are to provide law enforcement, as well as search and rescue in the New York waterways.



***Message from the Village Clerk/Treasurer***

The Village Board adopted the budget for Fiscal Year 2008-2009 and it is available for preview in my office during regularly scheduled office hours or online at <http://www.villageofminoa.com/villageclerk.html> The Tax Rate was decreased from \$8.40/m to \$8.30/m.

Village Tax bills will be mailed on May 30, 2008 and payment without penalty is due by July 2, 2008. A drop box to receive payments when the office is closed is located in the hallway outside of the Village Office for your convenience.

**Summer Office Hours  
June 30 – August 31, 2008  
Monday thru Thursday  
8:00 A.M. – 4:30 P.M.  
Friday  
8:30 A.M. – 11:30 A.M.**



**Suzanne M. Snider  
Clerk / Treasurer**

I encourage everyone to take the opportunity to visit our website at <http://www.villageofminoa.com> to review Board Meeting minutes, Calendar of Events, and utilize the forms available online. If you should have any questions, please feel free to call me at (315) 656-3100 or by email at [ssnider@villageofminoa.com](mailto:ssnider@villageofminoa.com)

## Calendar of Events

### May 2008

- 5/19/08 Informational Meeting – MS4 5<sup>th</sup> Year Report - 7:00 pm – Municipal Building
- 5/19/08 Village Board Meeting – 7:30 pm – Municipal Building
- 5/20/08 Food Pantry – 10:00 – 11:00 am, 6:00 – 7:00 pm – Municipal Building
- 5/21/08 Justice Court – 5:00 pm/Doors Open 4:30 pm – Municipal Building
- 5/26/08 Memorial Day Holiday for Village Employees – Village Office Closed**
- 5/26/08 Memorial Day Ceremony – Parade at 9:00 am**
- 5/29/08 Minoa Fire Department Field Days**
- 5/30/08 Minoa Fire Department Field Days**
- 5/30/08 Special Meeting – Year End Business – 12:00 Noon – Municipal Building
- 5/31/08 Minoa Fire Department Field Days**

\*Golden Age meets every Thursday

### June 2008

- 6/1/08 Village Tax Bills Levied
- 6/1/08 ESM Youth Sports Board Meeting – 5:00 – 10:00 pm – Community Building
- 6/2/08 Village Board Meeting – 7:30 pm – Municipal Building – 240 N Main St
- 6/4/08 Justice Court – 5:00 pm/Doors Open 4:30 pm – Municipal Building
- 6/12/08 Planning Board Meeting – 7:00 pm – Municipal Building (**AS NEEDED**)
- 6/16/08 Village Board Meeting – 7:30 pm – Municipal Building – 240 N Main St
- 6/17/08 Food Pantry – 10:00 – 11:00 am, 6:00 – 7:00 pm – Municipal Building
- 6/18/08 Justice Court – 5:00 pm/Doors Open 4:30 pm – Municipal Building

\*Golden Age meets every Thursday

### July 2008

- 7/02/08 Village Tax Bills due without penalty
- 7/04/08 4<sup>th</sup> of July Holiday for Village Employees – Village Office Closed**
- 7/09/08 Movie at Lewis Park – at Dusk – “Ratatouille”
- 7/10/08 Planning Board Meeting – 7:00 pm – Municipal Building (**AS NEEDED**)
- 7/12/08 Minoa Days Festival at Lewis Park Noon to Dusk w/ Fireworks**
- 7/14/08 Village Board Meeting – 7:30 pm – Municipal Building
- 7/14/08 Concert at Lewis Park – “Dan Elliott and the Monterays” – 7:00 pm to 9:00 pm
- 7/15/08 Food Pantry – 10:00 – 11:00 am, 6:00 – 7:00 pm – Municipal Building
- 7/16/08 Justice Court – 5:00 pm/Doors Open 4:30 pm – Municipal Building
- 7/30/08 Movie at Lewis Park – at Dusk – “Nancy Drew”
- 7/31/08 Village Board Meeting/Abstract Meeting – 12:00 Noon – Municipal Building

\*Golden Age meets every Thursday

### August 2008

- 8/01/08 Sewer Billing
- 8/03/08 ESM Youth Sports Board Meeting – 5:30 – 8:30 pm – Municipal Building
- 8/04/08 Onondaga Co. Health Dept. Rabies Clinic – DPW Garage – 5:00 pm – 7:00 pm
- 8/04/08 Concerts at Lewis Park – “Southern Comfort” – 7:00 pm – 9:00 pm
- 8/11/08 Village Board Meeting – 7:30 pm – Municipal Building
- 8/13/08 Justice Court – 5:00 pm/Doors Open 4:30 pm – Municipal Building
- 8/14/08 Planning Board Meeting – 7:00 pm – Municipal Building (**AS NEEDED**)
- 8/19/08 Food Pantry – 10:00 – 11:00 am, 6:00 – 7:00 pm – Municipal Building
- 8/29/08 Village Board Meeting/Abstract Meeting – 12:00 Noon – Municipal Building

\*Golden Age meets every Thursday

