

VILLAGE OF MINOA  
Regular Planning Board Meeting Minutes

Review of Robert Greiner Sign Permit Application  
November 21, 2013

Present: Chairman Robert Wolf, Planning Board Members: Alan Archer, Dan DeLucia, and Secretary Barbara Sturick.

Absent: Planning Board Members: Ethel Sawkins and John Jarmacz

Also Present:

Upon due notice, a regular meeting of the Village of Minoa Planning Board was held on November 21, 2013 at 7:00 p.m. at the Municipal Building, in the Golden Age Room, 240 North Main Street, Minoa, New York.

Chairman Robert Wolf opened the meeting at 7:00 pm stating the purpose of the meeting was to review an application submitted by Robert Greiner for a Sign Permit.

Chairman Robert Wolf read Codes Enforcement Officer Richard Greene letter to the Village of Minoa Planning Board as a guideline to review here attached as Schedule 'A'.

In reference to Richard Greene letter paragraph three Secretary Sturick requested the Board refer to the email attachment Greiner's Ext\_Sign\_Final.pdf sent to members Tuesday 11/19/13 as the actual sign approval request from Robert Greiner here attached as Schedule "B".

Chairman Wolf stated the sign had the right line, color, and size and noting the correction of the location of the sign to be placed between the lower ground floor level windows rather than second floor as noted in the diagram submitted with the permit.

In reference to Richard Greene letter paragraph four "The sign will be illuminated, but the Planning Board is requested to review this illumination to determine conformance with **§160-17.1, C (1)**"; there was no indication on the application in reference to illumination. Secretary Sturick called and placed Robert Greiner on speaker phone for clarification. Robert Greiner stated that the sign was not going to be illuminated; it is plexiglass with the logo exactly as in the picture sent via email to the board. The only lighting will be the entrance way lighting in front of the door and behind the sign.

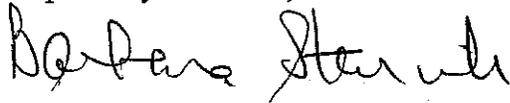
Secretary Sturick confirmed that the members present received the email from Planning Board members John Jarmacz and Ethel Sawkins in which they each had reviewed the emails and attachments and had no objections to the approval of the sign request. All confirmed receipt of their acknowledgment.

A Motion made by Dan DeLucia and seconded by Alan Archer for Approval to the issuance of a Sign Permit submitted by Robert Greiner for 208 North Main Street. All in favor. Motion carried

A motion was made by Dan DeLucia and seconded by Alan Archer to accept the Regular Planning Board Meeting Minutes Review of Parkway Liquors Sign Permit Application dated November 15, 2012. All in favor. Motion carried

A Motion made by Alan Archer and seconded by Dan DeLucia to adjourn the meeting at 7:19 pm. All in favor. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Barbara Sturick". The signature is written in a cursive, flowing style.

Barbara Sturick  
Secretary

**SCHEDULE "A"**  
**11/19/13 – codes ltr to Plan Board**

To: Planning Board of the Village of Minoa  
From: Richard J. Greene, Code Enforcement Officer  
Subject: Review of Robert Greiner's Sign Permit Application  
Date: November 18, 2013

In accordance with the Code of the Village of Minoa (§160-17.1, A), I, Richard J. Greene, Codes Enforcement Officer of the Village of Minoa, am forwarding a Sign Permit Application from Robert Greiner, the assume owner of Greiner's Hardware Store) to erect one sign on the façade between the 2<sup>nd</sup> floor windows of the building (formerly Green's Hardware Store) facing North Main Street.

I have reviewed the Mr. Greiner's Application for conformance. In my opinion, the signage design is consistent with the design principles which predominate among the existing buildings within the zone and the surrounding area, and will not adversely affect the desirability of the immediate and surrounding area. The design principles addressed include, but are not limited to, height, line, color and texture of material to be used in relation to the immediate and surrounding area (§160-17.1, A).

From Mr. Greiner's Application it is understood that there will be only one (1) sign (§160-17.2, C, (1), (a)) and that sign is to be located on the façade between the two 2<sup>nd</sup> floor windows facing North Main Street. The dimension of the proposed sign is to be 16 square feet; thus, the square footage of his sign shall be not greater than 5% of the building façade or 100 square feet, whichever is less, of the wall on which it is placed (§160-17.2, C,(1),(b)).

The sign will be illuminated, but the Planning Board is requested to review this illumination to determine conformance with §160-17.1, C (1).

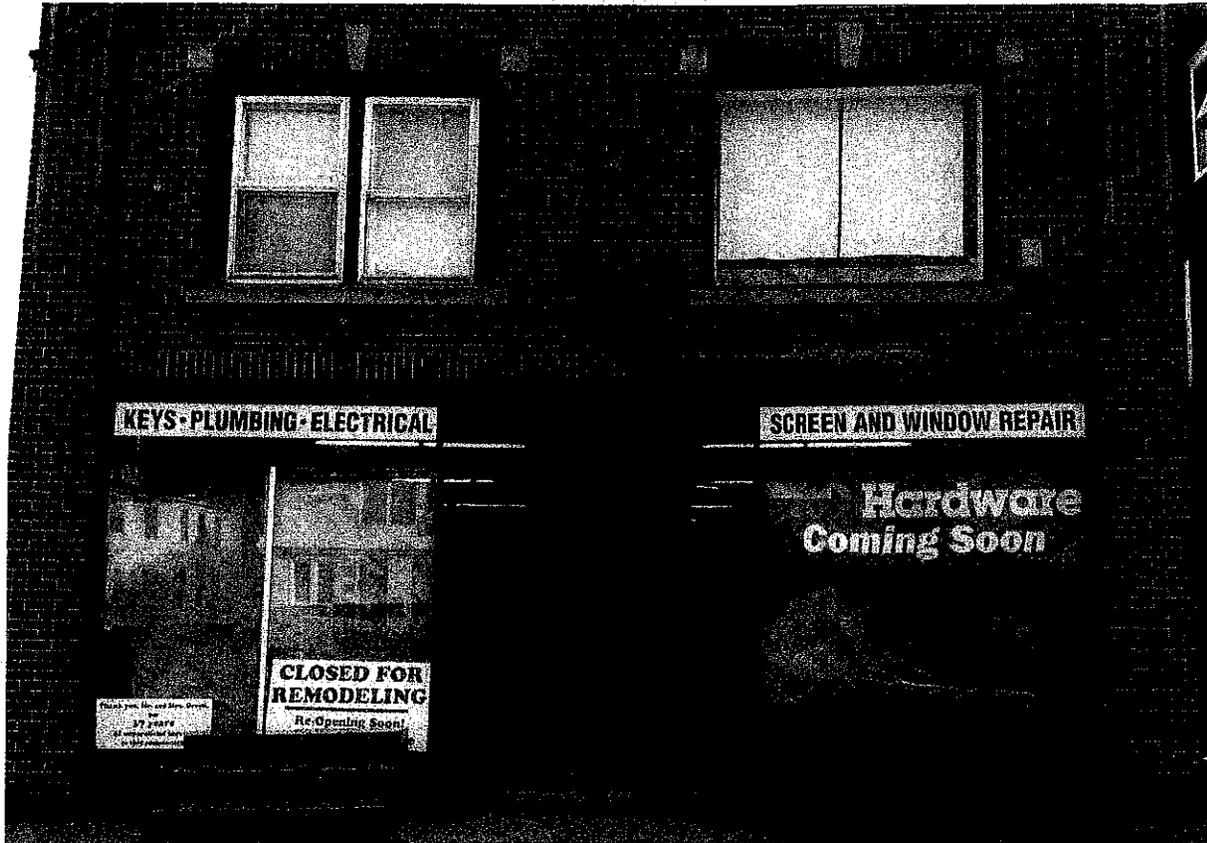
Therefore, I, Richard J. Greene, have reviewed the Sign Permit Application from Robert Greiner for conformance (§160-17.1, A) and find his application to be complete.

In accordance with the Code, I am forwarding this Sign Permit Application within five business days for review and approval for the issuance of a Sign Permit (§160-17.1, A).

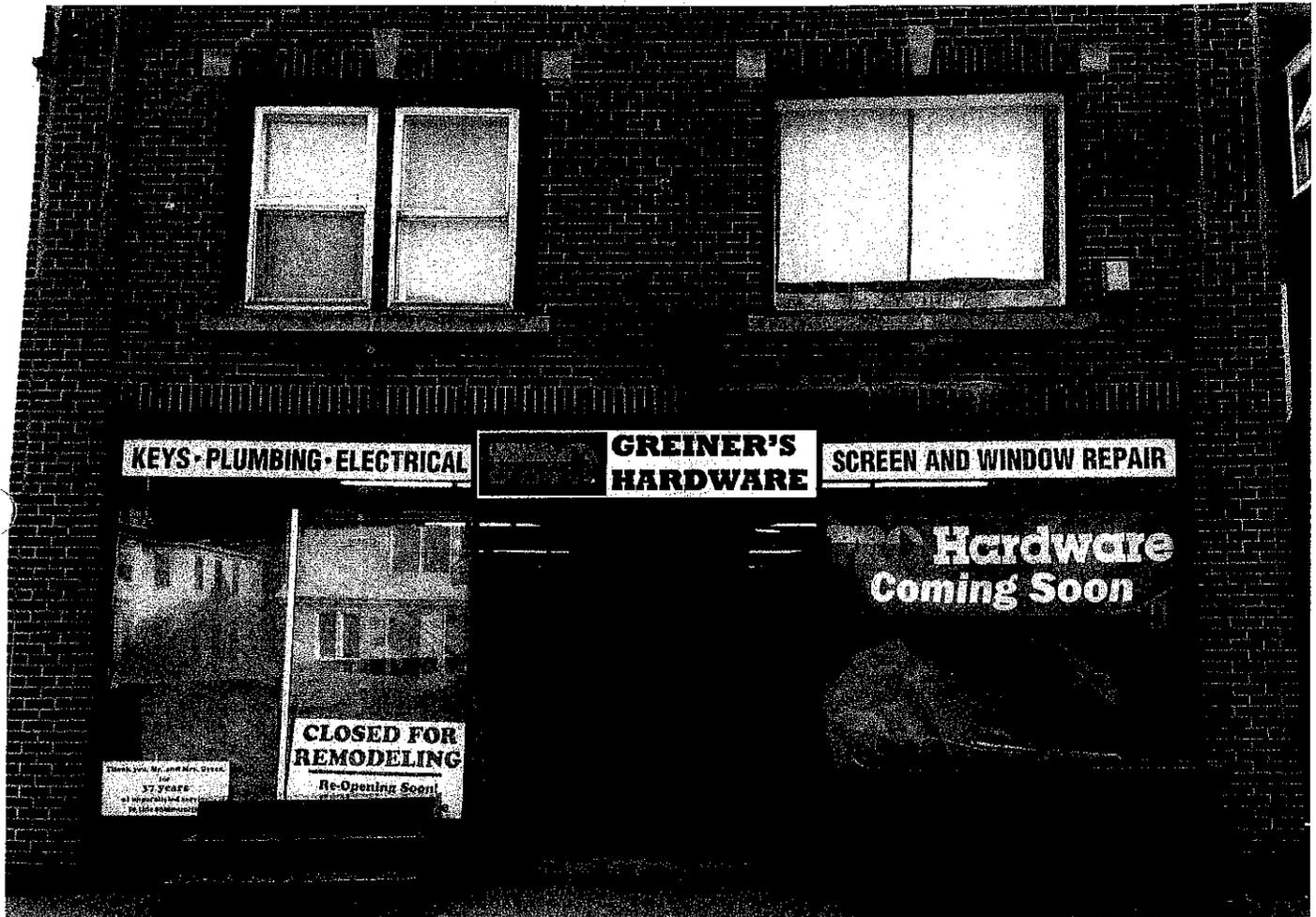
It is my understanding that the Planning Board's recommendation shall be limited to ensuring consistency with the spirit of the Code (§160-17.1, A), and its decision shall be rendered to the Village Codes Enforcement Officer within 45 days of receipt of said application.

Respectively submitted,  
Richard J. Greene  
Codes Enforcement Officer

SCHEDULE "B"  
Email sent Tuesday 11/19/13



Tues 11/19/13



Schedule "B"