

**VILLAGE OF MINOA**

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**BOARD OF TRUSTEES**

**July 6, 2021**

**PRESENT:**

Mayor William F. Brazill  
Trustee John M. Abbott  
Trustee John H. Champagne  
Trustee Eric S. Christensen  
Trustee J. Robert (Bobby) Schepp  
Clerk Treasurer Lisa DeVona  
Attorney Courtney Hills, Esq.

**ALSO PRESENT:**

DPW Superintendent Tom Petterelli, Asst. DPW  
Superintendent Jim Landry, EMS Supervisor Ryan  
Ammann, WTP Manager Eric Cushing, Fire Chief Matt  
McGarrity

Mayor Brazill opened the village board meeting at 6:30 pm and Deputy Mayor John Champagne led those present with the Pledge of Allegiance.

**ANNEXATION**

***PENDING – TOWN OF MANLIUS REVIEWING APPLICATION***

**CLERK-TREASURER**

***MEETING MINUTES – JUNE 7, 2021***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve meeting minutes for June 7, 2021 as submitted. All in favor; motion carried.

***OCEBA MONTHLY EXPERIENCE REPORT FOR PERIOD ENDING MAY 31, 2021***

Trustee Christensen made a motion, seconded by Trustee Abbott to acknowledge OCEBA Monthly Experience Report for period ending May 31, 2021. All in favor; motion carried.

***NYS DEC – TABLED***

***AMERICAN RESCUE PLAN ACT CORONAVIRUS LOCAL FISCAL RECOVERY FUND***

Trustee Abbott made a motion, seconded by Trustee Christensen to acknowledge Office of State Comptroller notification that the village will receive \$\$348,831 ARPA funding

to be distributed in two allocations; July 2021 and July 2022. All in favor; motion carried.

***GRANT ANNOUNCEMENT – ONONDAGA COUNTY ARPA MUNICIPAL FUNDING***

Deadline to submit application for this funding is July 30, 2021. Please submit project ideas to Clerk-Treasurer as soon as possible.

***GRANT ANNOUNCEMENT – ONONDAGA COUNTY DEVELOPMENT MAIN STREET FUNDING***

Deadline to submit application for this funding is August 13, 2021. Please submit project ideas to Clerk-Treasurer as soon as possible.

**WTP**

***SURPLUS EQUIPMENT – 2012 CNG FORD F350***

Trustee Christensen made a motion, seconded by Trustee Abbott to declare surplus and send to auction: 2012 CNG Ford F350 Crew Cab (VIN #3103). All in favor; motion carried.

***PURCHASE 2022 FORD F250***

Trustee Schepp made a motion, seconded by Trustee Christensen to approve purchase of new 2022 Ford F250 with plow package on County Contract from Van Bortel, \$44,347.00. All in favor; motion carried.

**DPW**

***RESIGNATION – LANCE STOLP***

Trustee Abbott made a motion, seconded by Trustee Schepp to accept Lance Stolp resignation effective July 20, 2021. All in favor; motion carried.

***PURCHASE NEW EVEREST 9 CDS WITH PLOW***

Trustee Christensen made a motion, seconded by Trustee Champagne to approve purchase of new Everest 9 CDS with plow package on County Contract #8996 from Tracey Road Equipment, \$83,764.00. All in favor; motion carried.

***PURCHASE NEW 2022 F550 XL REG CAB***

Trustee Champagne made a motion, seconded by Trustee Schepp to approve purchase of new 2022 F550 XL Reg Cab 4x4 on County Contract OnGov 106-19-2022, Reference #7974 from Van Bortel Ford, \$39,784.71. All in favor; motion carried.

## **FIRE DEPARTMENT**

### ***NEW HIRE – FT CARETAKER***

Trustee Champagne made a motion, seconded by Trustee Abbott to hire Leonard Modelewski, effective July 12, 2021 at an hourly rate \$19.00. All in favor; motion carried.

### ***MAY 2021 FIRE CALLS***

Trustee Abbott made a motion, seconded by Trustee Champagne acknowledging receipt of May 2021 monthly call report. All in favor; motion carried.

### ***CHANGE IN MEMBERSHIP – PAT MEEHAN***

Trustee Champagne made a motion, seconded by Trustee Christensen to approve the change in membership from Active Life to Life for Pat Meehan. All in favor, motion carried.

### ***RESIGNATION – ERIC CUSHING***

Trustee Christensen made a motion, seconded by Trustee Champagne to accept the resignation from Eric Cushing, effective immediately. All in favor, motion carried.

### ***RESIGNATION – ADAM JOSLIN***

Trustee Champagne made a motion, seconded by Trustee Abbott to accept the resignation from Adam Joslin, effective immediately. All in favor, motion carried

### ***TERMINATION OF MEMBERSHIP – COLLIN GRACEAU***

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the termination of Collin Graceau effective immediately. All in favor; motion carried.

### ***TERMINATION OF MEMBERSHIP – NICOLE HAMMOND-SASS***

Trustee Champagne made a motion, seconded by Trustee Abbott to approve the termination of Nicole Hammond-Sass effective immediately. All in favor; motion carried.

### ***PROPOSED BY-LAW CHANGES TO ARTICLE X SECTION 5 NOTICE OF ANNUAL MEETING AND ARTICLE X SECTION 3 ELIGIBILITY TO VOTE***

Trustee Abbott made a motion, seconded by Trustee Champagne to table this item until more information is obtained regarding the changes. All in favor; motion carried.

### ***NEW MEMBERSHIP – JEREMY GORDON***

Trustee Champagne made a motion, seconded by Trustee Schepp to approve the new membership application for Jeremy Gordon. All in favor, motion carried.

**AUDIT OF CLAIMS**  
**ABSTRACT #026**  
**ABSTRACT #002**  
**ABSTRACT #003**

A motion was made by Trustee Christensen and seconded by Trustee Schepp that the claims on **Abstract #026** in the amount of General Fund \$12,963.39 (Vouchers 1048 - 1055), Sewer Fund \$1,151.75 (Vouchers 416 - 417), for a total of \$14,115.14; **Abstract #002** in the amount of General Fund \$67,423.53 (Vouchers 21 - 45), Sewer Fund \$4,492.02 (Vouchers 9 - 15), for a total of \$71,915.55; **Abstract #003** in the amount of General Fund \$312,940.84 (Vouchers 46 - 74), Sewer Fund \$7,496.84 (Vouchers 16 - 34), for a total of \$320,437.68 audited and paid. All in favor; motion carried.

**ATTORNEY'S REPORT**

Nothing new to report.

**TRUSTEES' REPORT**

Trustee Abbott – nothing new to report.

Trustee Schepp reported on Town of Manlius Police Committee Meeting; calls are still down in the area, three (3) officers currently attending academy, hired new employee for Property Room/Evidence control, FM School district looking to hire two (2) more SIRO's for upcoming school year, and August 25<sup>th</sup> is marked for next committee meeting.

Trustee Christensen reported he is working with Hope 4 Heather members for the September 25<sup>th</sup> Teal Ribbon Race, will continue to update the board.

**MAYOR'S REPORT**

Mayor Brazill reported the first in-person NYCOM conference since March 2020 was great; informational workshops for the new marihuana regulations and taxation act and American Rescue Plan Act were very helpful. For more information and resources, please visit <https://www.nycom.org/>

**PUBLIC COMMENT**

No comments from the public.

**ADJOURNMENT**

A motion was made by Trustee Champagne and seconded by Trustee Abbott to adjourn the village board meeting at 7:10pm. All in favor. Motion carried.

Respectfully submitted,

*Lisa L. DeVona*

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Clerk-Treasurer