

VILLAGE OF MINOA
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BOARD OF TRUSTEES
November 4, 2024

PRESENT: Mayor William F. Brazill
Trustee John M. Abbott
Trustee John H. Champagne (*Absent*)
Trustee Eric S. Christensen
Trustee J. Robert (Bobby) Schepp
Clerk Treasurer Lisa DeVona
Attorney Courtney Hills, Esq.

ALSO PRESENT: Mike Macko, Jeremiah Butchko, DPW Superintendent Tom Petterelli, Robert Krol, Connie and Victor Oliver, Fire Chief Don Grevelding, Pat Abbott

Mayor Brazill opened the village board meeting at 6:30 pm and Trustee Christensen led those present with the Pledge of Allegiance.

ORPHAN CARS

Connie and Victor Oliver presented a check to the Minoa Fire Department on behalf of the Orphan Cars Association and thanked the village for the use of the park. Mr. Oliver asked if the village would be interested in participating in next year's event on August 16, 2025.

Trustee Christensen made a motion, seconded by Trustee Abbott to hold the Orphan Car Event on August 16, 2025 at Lewis Park. All in favor; motion carried.

**CLERK-
TREASURER**

MEETING MINUTES – OCTOBER 7, 2024

Trustee Schepp made a motion, seconded by Trustee Christensen to approve the meeting minutes of October 7, 2024. All in favor; motion carried.

***BONADIO & CO., LLP INDEPENDENT AUDIT REPORT FOR FISCAL YEAR
ENDING 5/31/2024***

Trustee Christensen made a motion, seconded by Trustee Abbott acknowledging receipt of Bonadio & Co., LLP Independent Audit Report for village financials and Justice Court for fiscal year ending May 31, 2024. All in favor; motion carried.

OCEBA DENTAL PLAN MONTHLY EXPERIENCE REPORT(S)

Trustee Christensen made a motion, seconded by Trustee Schepp acknowledging receipt of OCEBA Dental Plan Monthly Experience Report for periods, June, July and August 2025. All in favor; motion carried.

TOWN OF MANLIUS 2025 FIRE/EMS PROTECTION CONTRACT

Trustee Christensen made a motion, seconded by Trustee Schepp authorizing Mayor and Fire Chief to execute the 2025 Fire/EMS Protection Contract with Town of Manlius in the amount of \$1,539,307.00. All in favor; motion carried.

TREASURER'S REPORT

Trustee Abbott made a motion, seconded by Trustee Christensen acknowledging receipt of Treasurer's Report for period(s) June 1 – September 30, 2024. All in favor; motion carried.

NYSERDA

Mayor Brazill announce NYSERDA has awarded \$25,000 grant to the village for Canterbury Woods Ornamental Street Light conversion to LED. When we have more information regarding a vendor and start date we will pass this on to the board.

CELEBRATIONS

2025 LAKE EFFECT RACE

Trustee Christensen made a motion, seconded by Trustee Schepp to hold the 2025 Lake Effect Half Marathon in the village, using Lewis Park. All in favor; motion carried.

DPW

TRAINING REQUEST

Trustee Christensen made a motion, seconded by Trustee Abbott to approve the request for A. Tedesco and D. Moss to attend four (4) hours CDL B training with Grace DeJohn Studios; \$685.00. All in favor; motion carried.

FIRE

CHANGE IN MEMBERSHIP STATUS – C. SPRATT

Trustee Schepp made a motion, seconded by Trustee Christensen to approve C. Spratt's request to go from Active to Life effective immediately. All in favor, motion carried.

NEW MEMBERSHIP – Caitlynn Pielin (RESTRICTED)

Trustee Christensen made a motion, seconded by Trustee Abbott to approve new membership application for Caitlynn Pielin, restricted member effective immediately. All in favor, motion carried.

NEW MEMBERSHIP – Reiley Reese, Interior/EMT

Trustee Schepp made a motion, seconded by Trustee Christensen to approve new membership for Reiley Reese, Interior/EMT effective immediately. All in favor, motion carried.

NEW MEMBERSHIP – Nikolas O'Neal (RESTRICTED)

Trustee Abbott made a motion, seconded by Trustee Schepp to approve new membership application for Nikolas O'Neal, restricted member effective immediately. All in favor, motion carried.

NEW MEMBERSHIP – Quandale Graham, Interior FF

Trustee Christensen made a motion, seconded by Trustee Schepp to approve new membership for Quandale Graham, Interior FF effective immediately. All in favor, motion carried.

NEW MEMBERSHIP – Alyssa Wolf, Support

Trustee Abbott made a motion, seconded by Trustee Christensen to approve new membership for Alyssa Wolf, Support effective immediately. All in favor, motion carried.

NEW MEMBERSHIP – Francesca Rodolico, Support

Trustee Schepp made a motion, seconded by Trustee Christensen to approve new membership for Francesca Rodolico, Support effective immediately. All in favor, motion carried.

MINOA FARMS

MINOA FARMS, SECTION 2A UPDATE

Nothing new to report on Section 2A outstanding punch list.

MINOA FARMS, SECTION 6

Mayor Brazill stated developer Elliott Lasky has an interested builder for Section 6 and would like board approval to begin legal and engineering process for new builds.

A motion was made by Trustee Christensen and seconded by Trustee Abbott to approve commencement of development of a portion of Section 6 of Minoa Farms, to be referred to as Phase 6A, same to be contingent on the Village’s legal and engineering review and approval of said plans to ensure compliance with applicable law and requirements.
All in favor; motion carried.

AUDIT OF CLAIMS

ABSTRACT #011

DATED 11/4/2024

A motion was made by Trustee Christensen and seconded by Trustee Schepp the claims on **Abstract #011** have been reviewed and approved for payment:
General Fund, voucher(s) 401 - 441 in the amount of \$173,645.41
Sewer Fund, voucher(s) 151 - 164 in the amount of \$3,678.44
Trust & Agency, voucher(s) 122 - 136 in the amount of \$88,078.03
All in favor; motion carried.

ATTORNEY REPORT

Nothing new to report.

TRUSTEES REPORT

Trustee Schepp reported that on October 24, 2024 the Town of Manlius Board released the following:

*Manlius Town Board Announces Appointment of Jason Cassalia as Chief of Police
Manlius, NY – The Town of Manlius is proud to announce that Jason Cassalia, who has been serving as Interim and Provisional Chief since March 22nd, 2023, has officially been appointed as the permanent Chief of Police for the Town of Manlius Police Department. This appointment follows a selection process that included interviews with promotional candidates from the civil service list by the Town Board and a unanimous recommendation from the Manlius Police Committee.
At the conclusion of the October 23, 2024 Town Board Meeting, the Board voted unanimously to appoint*

Chief Cassalia to this vital role. His leadership as Chief has been marked by a steadfast commitment to community safety, operational excellence, and building trust with residents and officers alike. Town Supervisor John Deer expressed confidence in Cassalia's continued leadership, "Jason has demonstrated exemplary dedication to both the department and the community throughout his tenure as Provisional Chief. We are excited to see him continue to lead with integrity and vision. We have every confidence that under his leadership, the Manlius Police Department will not only meet but exceed the high standards our residents expect and deserve."

Chief Cassalia, in accepting the role, shared his gratitude and commitment to the town: "I am humbled to continue to serve a wonderful community alongside outstanding police professionals that strive to provide service with integrity, exceeding expectations in all we do."

The Town of Manlius extends its gratitude to all candidates who participated in the selection process and looks forward to the continued success of the police department under Chief Cassalia's leadership. For more information, please contact:

jdeer@townofmanlius.org

Trustee Christensen reminded everyone of the Tree Lighting and Cookie Train on Thanksgiving weekend, November 30th

MAYOR'S REPORT Nothing new to report.

PUBLIC COMMENT There were no public comments.

EXECUTIVE SESSION - IN Trustee Christensen made a motion, seconded by Trustee Schepp to enter into Executive Session for the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in favor; motion carried.
The board entered Executive Session at 6:56pm.

EXECUTIVE SESSION - OUT Trustee Schepp made a motion, seconded by Trustee Christensen to enter into Regular Session. All in favor; motion carried.
The board entered into Regular Session at 7:25pm.

ADJOURNMENT With no new business in front of the board, a motion was made by Trustee Schepp and seconded by Trustee Christensen to adjourn the village board meeting at 7:25pm. All in favor. Motion carried.

Respectfully submitted,

Lisa DeVona

Lisa DeVona, Clerk-Treasurer